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To: Chairperson and Transportation and Safety Committee
Through: Dave Gorman, P.E., Acting Director of Public Works *DM*
From: Frank Kalisik, Civil Engineer *FK*
Date: March 28, 2008
Subject: Safe Routes to School Program Update

On March 14, 2008, Deputy Chief Dane Cuny, Mr. Jay Tovian, School District 45 Business Manager, Mr. Tod Altenburg, School District 44 Assistant Superintendent, John Johnson, Village of Lombard Technical Services Supervisor, and I met to discuss the Safe Routes to School Program. We specifically discussed the importance of the project, methods of cooperation and coordination, the project schedule, and information requirements. Overall, the Safe Routes to School Project was unanimously supported by the project partners with pledges of cooperation. In fact, District 45 was a partner in a Safe Routes to School Project Application in 2006/2007 with Villa Park and has compiled all the required data for their schools except for York Center and Schafer. Pertinent information for these schools, as well as the existing data from the 2006/2007 application, was offered to be forwarded to staff. Both school districts provided the Village with a Preferred Pedestrian Plan for each of their schools. These preferred routes have been reviewed by John Johnson and me to verify clarity and efficiency of the information. With only minor modifications recommended, the original maps were scanned into the PW Engineering files for reproduction, distribution, modification, and implementation into the application packet.

Information from the IDOT Safe Routes to School Coordinator was distributed and reviewed during the meeting, which announced the winners of last years SRTS funding applicants, and tentative dates for the 2008 applications. The 2008 applications are now due between August 1 and October 31, 2008.

Meeting on a monthly basis was collectively agreed upon, typically to be schedule in the third week of each month, to keep the project moving and coordinate efforts. Both school districts were interested in obtaining paper and file copies of the school district maps with and without the Preferred Pedestrian Plans. Mr. Altenburg additionally requested a checklist of the data required to complete the application and a timeline for each data point. This information will be distributed before the April meeting of participants.