

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested
_____ Recommendations of Boards, Commissions & Committees (Green)
_____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David Hulseberg, Village Manager

DATE: May 2, 2013 (COW) (B of T) **Date:** May 16, 2013

TITLE: Terrace View Pond Improvements
Resident Engineering Services

SUBMITTED BY: David A. Dratnol, P.E., Village Engineer *DD*

BACKGROUND/POLICY IMPLICATIONS:

The provision of full time construction observation/inspection services for the construction of the Terrace View Pond Improvements project.

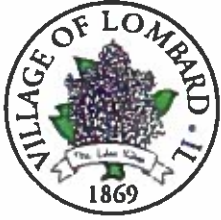
FISCAL IMPACT/FUNDING SOURCE:

Total Contract Amount: \$145,499.78 (from Water/Sewer Capital Reserve)
NWS Project Number: SS 12 03 (Phase 1 & Phase 2)
Account: RES ENG (Pump Station & Pond Modifications) \$17,459.97
RES ENG (Storm Sewer Improvements) \$128,039.81
520.790.715.75420

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



To: David Hulseberg, Village Manager
Through: Carl Goldsmith, Director of Public Works
From: David A. Dratnol, P.E., Village Engineer *DAD*
Date: May 1, 2013
Subject: Terrace View Pond Improvements
Resident Engineering Services

Attached please find a contract, resolution and fee schedule regarding resident engineering services for the Terrace View Pond Improvements project. The project includes both the Pump Station/Shoreline Improvements and the Storm Sewer Improvements components as programmed in the current Capital Improvement Plan.

This selection was made from the FY 2012/2014 Resident Engineering Short List. The resident engineering short list is comprised of seven (7) firms. Six (6) firms responded with proposals.

Compiling all the scores from the four (4) person evaluation committee yielded Christopher B. Burke Engineering Ltd. of Rosemont (CBBEL), as the top rated firm and thus was determined to be the most qualified firm to serve as resident engineer for the project.

CBBEL was the design engineer for the project. CBBEL has also performed Resident Engineering services for the Village. Past projects include: Main Street Lighting, Prairie Path Lighting, South Broadway (Grace Street to Chase Avenue) and Grove Street (Main Street to Charlotte Street).

The scope and fee were negotiated with CBBEL and agreed to by both parties. The not-to-exceed fee for resident engineering services is \$145,499.78

Please present this agreement and resolution to the President and Board of Trustees for their review at their regular meeting of May 16, 2013. If approved, please return one (1) original signed copy to Public Works-Engineering for further processing.

DAD/rgs

R E S O L U T I O N
R _____ 13

A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and Christopher B. Burke Engineering Ltd. regarding the Terrace View Pond Improvements project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 16th day of May, 2013.

Ayes; _____

Nays: _____

Absent: _____

Approved this 16th day of May, 2013.

Keith Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk



VILLAGE OF LOMBARD CONTRACT

CONTRACT DOCUMENT NUMBER ST 11 01

This agreement is made this 16th day of May 2013, between and shall be binding upon the VILLAGE of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and Christopher B. Burke Engineering Ltd. hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

Resident Engineering services for the Terrace View Pond Improvements project

1. This contract shall embrace and include all applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Request for Qualifications and Request for Proposal (January 13, 2012) consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) General Provisions
 - iv) Special Provisions
 - v) Request for Qualifications and Proposals for Resident Engineering Short-List
 - vi) Instructions Regarding the Consultant Evaluation Form
 - vii) Instructions Regarding the Statement of Qualifications Form
 - viii) Consultant Evaluation Form
 - ix) Statement of Qualifications Form
 - b. Request for Proposal dated March 14, 2013
 - c. ENGINEER'S Proposal dated April 11, 2013
 - d. ENGINEER'S Letter and attached Work Effort and Fee Dated April 24, 2013
 - e. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services, which are the subject matter of this contract in accordance with the General Provisions.
3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the ENGINEER have hereunto set their hands this 16th day of May 2013.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Christopher B. Burke Engineering Ltd.

Accepted this _____ day of _____, 2013.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 16th day of May, 2013.

Keith Giagnorio, Village President

Attest:

Sharon Kuderna, Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Christopher B. Burke Engineering Ltd.)

to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that

(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the
aforementioned rules.

By: _____
Officer or Owner of Company named above

Subscribed and sworn to
before me this _____
day of _____, 2013.

Notary Public

