

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) _____ Waiver of First Requested
_____ Recommendations of Boards, Commissions & Committees (Green)
_____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: November 10, 2014 (B of T) **Date:** November 20, 2014

TITLE: 2014 Tree Planting Program
Change Order No. #1 and Final

SUBMITTED BY: Eric Hendrickson, Forestry and Urban Landscaping Supervisor eH

BACKGROUND/POLICY IMPLICATIONS:

This change order is to adjust the purchase order to reflect the cost of development trees planted during the project and increased cost on some material in the final billing for Tree Planting for the 2014 fiscal year. This change order will increase the purchase order amount by \$16,000.00 to a final amount of \$101,900.00

FISCAL IMPACT/FUNDING SOURCE:

\$16,000.00 increase
Total revised contract: \$101,900 P.O.# 2014-00001624
\$7,000.00 from 410.710.725.75350 RM PROG 04
\$9,000.00 from 101.270.325.75350 Community Development Trees

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



Date: November 5, 2014
To: Scott Niehaus, Village Manager
From: Eric Hendrickson, Forestry & Urban Landscape Supervisor^{EH}
Through: Carl Goldsmith, Director of Public Works *cg*
Subject: Change Order to Tree Planting Purchase Order

On May 2, 2014, the Village Board purchase order number 2014-00001624 for West Central Municipal Conference in the amount of \$95,900.00 for tree planting. Due to the large number of Ash trees removed and the cost of trees planted for developer sites being higher than anticipated the total cost of our Spring and Fall planting programs have exceeded this amount.

Staff is requesting approval for a change order to the purchase order in of \$16,000.00. Of these funds \$7,000 would come from 410.710.725.75770 RM PROG 04 – Ash removal and Replacement. Staff anticipates that the full value of this account will not be realized so there is funding available for this increase. An additional \$9,000 would come from 101.270.325.75350 using funds set aside for Community Development tree planting.

Atch: Change Order Form
STC Invoice 0006061-IN

R E S O L U T I O N
R ____ 13

A RESOLUTION AUTHORIZING A CHANGE ORDER
INVOLVING AN INCREASE / DECREASE IN THE DOLLAR AMOUNT OF
THE CONTRACT OF \$10,000 OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No. 1 to the agreement between the Village of Lombard and Suburban Tree Consortium c/o West Central Municipal Conference regarding Tree Planting, as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said change order attached hereto as Exhibit "A" would increase the dollar amount of the purchase order by \$16,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A. That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the change order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said change order on behalf of the Village.

Adopted this _____ day of _____, 2014.

Ayes: _____

Nays: _____

Absent: _____

Approved this _____ day of _____, 2014.

Keith Giagnorio
Village President

ATTEST:

Sharon Kuderna
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

VILLAGE OF LOMBARD CHANGE ORDER

PROJECT NAME: Parkway Tree Planting PROJECT NO.: RM PROG 04
 LOCATION: Village of Lombard - various CHANGE ORDER: #1
 CONTRACTOR: West Central Municipal Conference DATE: 7-Nov-14
 DESCRIPTION OF CHANGE ORDER: Additional funds needed for extra trees planted

ORIGINAL CONTRACT AMOUNT:	[1]	<u>\$95,900.00</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2]	<u>\$0.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3]	<u>\$95,900.00</u>
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	[4]	<u>\$16,000.00</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]-[4])	[5]	<u>\$111,900.00</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+ \$16,000.00)

TIME EXTENSION OR REDUCTION: NONE

TOTAL CONTRACT TIME: (PENDING APPROVAL) _____

BUDGET ESTIMATE: \$0.00


ENGINEER'S ESTIMATE: \$0.00

RECOMMENDED FOR ACCEPTANCE :

 11/7/14
 Operation Superintendent Date Approved By: _____
 Director of Finance Date

Approved By: _____
 (<\$10K or 25%) Village Manager Date

See attached quote
 Contractor Date Approved By: _____
 (>\$10K or 25%) Village President Date

 11/11/14
 Director of Public Works Date Attest: _____
 Village Clerk Date

Assistant Finance Director Date

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.

INVOICE

Suburban Tree Consortium
 C/O West Central Municipal Conf
 2000 5th Ave., Bldg N
 River Grove, IL 60171
 (708) 453-9100

INVOICE NUMBER: 0006061-IN

INVOICE DATE: 10/20/2014

OCT 23 2014

VILLAGE OF LOMBARD
 255 E. WILSON
 LOMBARD, IL 60148

CUSTOMER NO. 0001203

CUSTOMER P.O.:

CONTACT: MR. STEVE KREMSKE

TERMS: NET 30 DAYS

SALES CD	DESCRIPTION		QUANTITY	PRICE	AMOUNT
STC1	PUGSLEY & LAHAIE	EACH	1.000	20,828.000	20,828.00
STC2	HINSDALE NURSERIES	EACH	1.000	7,464.000	7,464.00
STC2	HINSDALE NURSERIES	EACH	1.000	8,558.000	8,558.00
STC	WILSON NURSERIES	EACH	1.000	0.000	0.00
STC	WILSON NURSERIES	EACH	1.000	10,650.000	10,650.00
STC	WILSON NURSERIES	EACH	1.000	8,650.000	8,650.00
STC	WILSON NURSERIES	EACH	1.000	0.000	0.00
STC	WILSON NURSERIES	EACH	1.000	780.000	780.00

Payable to: WEST CENTRAL MUNICIPAL CONFERENCE
 FEIN: 36-3447848

Net Invoice:	56,930.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	56,930.00