

040219

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : William T. Lichter, Village Manager

DATE : May 25, 2004 Agenda Date: June 3, 2004

TITLE : Bid Opening for: Parkway Tree Trimming PWO 0515

SUBMITTED BY: Steven Kremske, Forestry/Electrical/Streets Supervisor

RESULTS:

Date Bids Were Published 5/14/04 Bidding Closed 5/24/04

Total Number of Bids Received 5

Total Number of Bidders Meeting Specifications 5

Bid Security Required X Yes No

Performance Bond Required Yes X No

Were Any Bids Withdrawn Yes X No

Explanation:

Waiver of Bids Requested? Yes X No

If yes, explain:

Award Recommended to Lowest Responsible Bidder? X Yes No

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate

Amount of Award \$48,104.00 2712.755700

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes No

If yes, was quality of work acceptable X Yes No

Was item bid in accordance with Public Act 85-1295? X Yes No

Waiver of bids - Public Act 85-1295 does not apply Yes

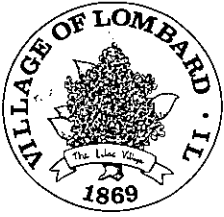
REVIEW (as needed):

Village Attorney XX Date

Finance Director XX [Signature] Date 5/26/04

Village Manager XX [Signature] Date 5/26/04

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



Date: May 25, 2004
To: William Lichter, Village Manager
From: Steve Kremske, Forestry/Electrical/Streets Supervisor *SK*
Subject: Awarding Tree Trimming Contract

On May 14, 2004, Bid Documents for the Village contract **PWO 0515**, *Parkway Tree Trimming* were sent to 14 local tree care companies. The bid opening was held on May 24th with five (5) bids being received. I have attached the Bid Tabulation sheet.

I would recommend awarding the contract to *The Care of Trees* for one year for an amount of \$48,104.00 which is \$8,104.00 over what the Village Board has approved this fiscal year for parkway tree trimming. Actual costs are based on a *per tree* basis determined by the diameter of individual trees. For 36,305.50, *The Care of Trees* would be able to trim about 1,250 trees in the northwest quarter of the village this winter. This area has not been trimmed since 1996 and the majority of the trees have very low branches.

Per our discussion in April, we are attempting to find options of reducing the number of trees trimmed by in-house staff. In this year's trimming specifications, we added the category of *Demand Pruning* - the trimming of trees on an "individual tree" basis. For \$11,798.50, *The Care of Trees* will be able to trim additional 250 (the average number of tree trimming service requests per year) trees throughout the fiscal year thus reducing the number of trees trimmed by in-house staff and the potential for any additional injuries.

Please present this item to the Board of Trustees at the June 3, 2004 meeting for their approval.

Att: Bid Tabulation Sheet