

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : April 2, 2020 Agenda Date: April 16, 2020
TITLE : Bid Waiver for: Tree Planting
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____
Bid Security Required _____ Yes _____ No
Performance Bond Required _____ Yes _____ No
Were Any Bids Withdrawn _____ Yes _____ No
Explanation:
Waiver of Bids Requested? _____ X _____ Yes _____ No
If yes, explain:
Award Recommended to Lowest _____ Yes _____ No
Responsible Bidder?

If no, explain:

FISCAL IMPACT:

Engineer's estimate/budget estimate \$61,000.00

Amount of Award \$56,800.00 240.270.112.75350 HM TREE PLANT
\$4,200.00 101.270.325.75350

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No
If yes, was quality of work acceptable X Yes _____ No
Was item bid in accordance with Public Act 85-1295? _____ Yes X No
Waiver of bids - Public Act 85-1295 does not apply X Yes


REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works 

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor

Date: April 2, 2020

Subject: Tree Consortium Bid waiver

On August 4, 1988, the Village Board approved participation in the Suburban Tree Consortium. Representing 45 member communities, this organization handles the tree planting bid process in accordance with State of Illinois law. As a member, the Village must commit to a lead-time of five years for the purchase of trees grown based upon projected orders for trees.

\$79,200.00 is currently budgeted for parkway tree planting for FY20. This figure represents approximately 260 trees scheduled be planted in the Spring & Fall of 2020 planting seasons. As a formality, the Village Attorney has recommended waiving bids and approval of this payment.

In light of the fiscal uncertainties arising from the Covid-19 pandemic, the Village is electing to forego the planting of parkway trees in Fall of 2020. The elimination of the 55 trees originally scheduled for Fall will result in a savings of \$18,200.00.

The Suburban Tree Consortium provides top quality trees grown specifically for parkway conditions. We have received a superior product in the past and recommend waiver of bids in an amount not to exceed \$61,000.00 for trees from the Suburban Tree Consortium for FY20.

Please place this item on the Village Board agenda for April 16, 2020.