

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
 X Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: David A. Hulseberg, Village Manager

DATE: August 14, 2012 (B of T) Date: August 23, 2012

TITLE: Student Members on Advisory Committees

SUBMITTED BY: Department of Community Development *tdh*

BACKGROUND/POLICY IMPLICATIONS:

The Community Relations Committee transmits for your consideration an ordinance amending Title 3, Chapter 30, Section 30.23(C) of the Lombard Village Code in regard to Student Membership on Standing Advisory Committees.

The Community Relations Committee unanimously recommended approval of this matter.

Please place this item on the August 23, 2012 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X _____ Date _____
Finance Director X _____ Date _____
Village Manager X _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO: David A. Hulseberg, ICMA-CM, AICP, Village Manager

FROM: William J. Heniff, AICP, Director of Community Development *WJH*

DATE: August 23, 2012

SUBJECT: **Proposed Amendment to Chapter 30.23(C) – Student Members on Advisory Committees**

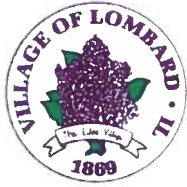
The Community Relations Committee considered code amendments to Section 30.23(C) as it pertains to student membership on Standing Advisory Committees at their August 13, 2012 meeting. In review of the attached report and discussion of the matter, the Committee is recommending that Section 30.23(C) be amended in the following respects:

- Instead of limiting student membership to only students within their Junior year in high school, any student enrolled in high school will be eligible for consideration as a Student Member of a Standing Advisory Committee.
- Any appointments of student members would be for a one year period and can be renewed if deemed appropriate.

Attached is a draft ordinance codifying the proposed changes for Village Board consideration.

RECOMMENDATION

The Community Relations Committee recommends approval of amendments to Section 30.23(C) as it pertains to Student Members of Standing Village Committees.



August 14, 2012

TO: William Heniff
Community Development Director

FROM: Joelyn Kott 
Communications Coordinator

RE: Student Membership on Village Ad Hoc Committees

Per your request, the Community Relations Committee discussed the issue of the membership of student members of Village Board Ad Hoc Committees at its August 13, 2013 meeting. With regard to the Village Code, the committee discussed the parameters regarding the year in school of student members and their ability to serve multiple consecutive years on a given committee.

After some discussion, the Community Relations Committee unanimously recommended that the student committee member be open to any student in high school as long as he or she is a resident of Lombard. The committee also recommended that the membership be reviewed each May and may be renewed if the student and committee chair are interested in continuing the student membership.

Please let me know if you have any questions.

Cc: Trustee Keith Giagnorio, Community Relations Chair



MEMORANDUM

TO: Trustee Keith Giagnorio, Chairperson
Community Relations Committee Members

FROM: William J. Heniff, AICP, Director of Community Development *WJH*

DATE: August 13, 2012

SUBJECT: **Proposed Amendment to Chapter 30.23 – Student Members on Advisory Committees**

Section 30.23(C) (attached) sets forth the provisions for student members on standing advisory committees. As currently adopted, student members must be in their Junior year in high school. Jolie Grace-Wareham has been a student member of the Economic and Community Development Committee (ECDC) for the past year and has completed her Junior year at Glenbard East High School. As she advances into her Senior year of high school, the current provisions would preclude her for being a student member.

Given her interest in continuing to volunteer her time as a student member, staff is bringing this item forward to solicit the input and a recommendation from the Community Relations Committee to the Village Board. The Committee has previously reviewed the student member provisions and is being requested to offer its input on this matter as well.

Any proposed code changes would be a policy matter. Should the Committee support any such code changes, the draft amendment could include modifications to include students outside of their Junior year. It could also state that appointments could be subject to an annual review by the Village (to ensure that the student has been active and wants to continue) and that the student member period would automatically end upon high school graduation.

Staff notes that the Village has not had a significant number of students participate in the program in the past, so expanding the program should not affect the ability for others to participate in the program itself. If there is a civic minded student that would like to be engaged in committee activities, it could be deemed as a good learning experience and he/she can provide additional or unique perspectives as well.

ACTION REQUESTED

The Community Relations Committee is requested to review the provisions of Section 30.23 (C) as it pertains to student members and offer its recommendations as to whether the existing code provisions should be modified or expanded to provide for greater or continued participation of student members on Village committees. Committee recommendations will be forwarded to the Village Board for final consideration.

ATTACHMENT A

For reference purposes, staff offers the existing provisions of 30.23 of the Village Code for reference. The provisions for the student member are listed in subsection (C) below.

§ 30.23 COMPOSITION OF STANDING ADVISORY COMMITTEES.

(A) **Chairperson.** Each Standing Advisory Committee shall be composed of one (1) Trustee who shall act as Chairperson and one (1) Trustee who shall act as Alternate-Chairperson for a period recommended, not to exceed two (2) years, on such Standing Advisory Committee. The Chairperson shall determine the procedures to be followed by the Standing Advisory Committee and the manner of chairing the Standing Advisory Committee meetings. During the month of May in odd numbered years, the Chairpersons and Alternate-Chairpersons of each Standing Advisory Committee shall be reviewed and reassessed by the Village President with the advice and consent of the Board of Trustees. In the event a vacancy occurs or a need for broader experience is needed, the Village President shall have the authority to reassign Standing Advisory Committee Chairpersons and Alternate-Chairpersons with the advice and consent of the Board of Trustees. It is the intent of the Village Board to rotate the Chairpersonships and Alternate-Chairpersonships among all the Trustees for broader experience, but yet maintain continuity and experience in areas in which great expertise has been shown.

(B) **Voting Members.** Each Standing Advisory Committee shall, in addition to the Chairperson, consist of eight (8) voting members who shall be residents of the Village. The Alternate-Chairperson shall chair the Standing Advisory Committee meeting only in the absence of the Chairperson, and shall not otherwise be required to attend meetings of the Standing Advisory Committee. Voting members of the Standing Advisory Committees shall serve in such capacity for two (2) year terms, beginning on the 22nd day in May in each odd numbered year. The Chairperson, or Alternate-Chairperson in the absence of the Chairperson, shall only vote in instances where the vote of the voting members of the Standing Advisory Committee has resulted in a tie. Voting members of the Standing Advisory Committees shall only serve on one (1) Standing Advisory Committee at a time.

(C) Student Member. Each Standing Advisory Committee may, in addition to the Chairperson, Alternate-Chairperson and eight (8) voting members, have a student member. Any such student member shall be a resident of the Village who is in his/her junior year of high school. Said student member shall be allowed to participate in the discussions at the Standing Advisory Committee meeting, but shall have no voting authority. Said student member shall be appointed to the Standing Advisory Committee in the same manner as the voting members of the Standing Advisory Committee, but shall only serve on the Standing Advisory Committee for a one (1) year term during the student member's junior year of high school.

(D) **Committee Advisors and Assistants.** The Village Manager, or his/her designee (staff representative), shall provide guidance, information and continuity of established policies to the Standing Advisory Committees. In addition, each Standing Advisory Committee may rely on the assistance of any other advisory personnel that it may deem necessary. The staff representative and any advisory personnel shall not have any voting privileges.

(E) **Quorum.** A quorum of a Standing Advisory Committee for purposes of conducting business shall be no less than four (4) voting members along with either the Chairperson or Alternate-Chairperson.

(F) Recommendations. A recommendation by a Standing Advisory Committee must be approved by an affirmative vote of no less than a majority of those voting members who are present or one-half (1/2) of those voting members who are present and the Chairperson or Alternate-Chairperson. (Ord. 3433, passed 8/1/91, Ord. 4087, passed 10/19/95; Ord. 5264, passed 3/20/03; Ord. 6119, passed 11/15/07; Ord. 6367, passed 8/20/09)

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ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE 3, CHAPTER 30,
SECTION 30.23 (C) OF THE LOMBARD VILLAGE CODE
IN REGARD TO STUDENT MEMBERSHIP
ON STANDING ADVISORY COMMITTEES**

WHEREAS, the Village of Lombard has established the opportunity of civic minded high school students to be non-voting members of the established Standing Advisory Committees of the Village of Lombard (the "Village"), as set forth within Section 30.23 of the Code of Ordinances; and,

WHEREAS, Section 30.23(C) of the Code of Ordinances sets forth the requirements for students to be considered as a Student Member of said Standing Advisory Committees; and

WHEREAS, in an effort to provide greater opportunities for civic minded students enrolled in high school to be active within Village government, the Community relations Committee offers its recommendation to expand the eligibility of student to participate in the program; and

WHEREAS, President and Board of Trustees of the Village of Lombard deem it reasonable to periodically review said Code and make necessary changes (as set forth in underline and strike out in Section 1 below).

NOW THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: That Title 3, Chapter 30, Sections 30.23(C) of the Lombard Village Code is hereby established to read, as amended, as follows:

SECTION 30.23(C) OF THE VILLAGE CODE

(C) Student Member. Each Standing Advisory Committee may, in addition to the Chairperson, Alternate-Chairperson and eight (8) voting members, have a student member. Any such student member shall be a resident of the Village who is ~~in his/her junior year of~~ enrolled in high school. Said student member shall be allowed to participate in the discussions at the Standing Advisory Committee meeting, but shall have no voting authority. Said student member shall be appointed to the Standing Advisory Committee in the same manner as the voting members of the Standing Advisory Committee, but shall ~~only~~ serve on the Standing Advisory Committee for a one (1) year term ~~during the student member's junior year of high school.~~ Said term may be renewed in the same manner as the voting members of the Standing Advisory Committee for additional one year periods. However, the student membership shall automatically end upon high school graduation.

Ord. _____
Student Membership on Standing Advisory Committees

SECTION 2: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

Passed on first reading this _____ day of _____, 2012.

First reading waived by action of the Board of Trustees this _____ day of _____, 2012.

Passed on second reading this _____ day of _____, 2012, pursuant to a roll call vote as follows:

AYES : _____

NAYS : _____

ABSENT : _____

APPROVED by me this _____ day of _____, 2012.

ATTEST:

Brigitte O'Brien
Village Clerk

William J. Mueller
Village President

Published by me in pamphlet form this _____ day of _____, 2012.

Brigitte O'Brien
Village Clerk