

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**

 X Resolution or Ordinance (Blue) *Waiver of First requested* X
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES
FROM: Scott Niehaus, Village Manager
DATE: May 9, 2018 (B of T) Date: May 17, 2018
TITLE: Salary Ordinance

SUBMITTED BY: Scott Niehaus, Village Manager

BACKGROUND/POLICY IMPLICATIONS:

Staff recommends the Village Board approve the following IT staffing structure to improve efficiencies, strategic planning, and succession planning. There will be no additional costs to the Village with this proposal, it will be cost neutral. The attached memo provides a detailed comparison of the current vs. proposed structure.

The full time IT Specialist position will be eliminated after the current IT Specialist retires at the end of May. The job duties will be reassigned. The Prescient Solutions contract will be reduced by one staff member.

A new full-time non-union position is being created in the Finance Department. This position will be titled IT Manager. The duties performed by this position will include managerial level work related to the management of Village-wide comprehensive information systems. After the IT Manager is hired, that person will assist in making a decision on how the remaining funds are spent. These options may include part of a full-time Prescient staff member (shared with another employer), one or two IT interns or other options that the IT Manager would like to consider.

The attached salary ordinance also removes the vacant Accreditation Manager/Training Coordinator position.

Village Attorney _____ Date _____
Finance Director *SN* _____ Date _____
Village Manager *SN* _____ Date 5-9-18