

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP, Director of Community Development

**DATE:** June 15, 2006

**SUBJECT: ZBA 06-08: 512 S. Craig Place**

Attached please find the following items for Village Board consideration as part of the June 15, 2006 Village Board meeting:

1. Zoning Board of Appeals referral letter;
2. IDRC report for ZBA 06-08;
3. An Ordinance granting approval of the requested variation;
4. Plat of Survey; and
5. Plans associated with the petition.

The petitioner is requesting that the Village Board waive a first reading of the aforementioned Ordinance due to time constraints associated with the project.

Please contact me if you have any questions regarding the aforementioned materials.