

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
\_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
  X   \_\_\_\_\_ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: October 2, 2020 (COW) (B of T) October 15, 2020

TITLE: Motion to Waive Bids and Approve an Agreement from GovTempsUSA LLC in an Amount not to Exceed \$45,000, for the Provision of Accounting Assistance

SUBMITTED BY: Kathleen Dunne, Director of Human Resources

**FISCAL IMPACT:**

Amount of Award Not to Exceed: \$45,000.

**BACKGROUND/POLICY IMPLICATIONS:**

Attached please find information regarding an Employee Leasing Agreement with GovTempsUSA, LLC for the provision of Human Resources assistance thru February 26, 2021 with an option to extend through October 31, 2021.

The request for \$45,000 would pay for, if needed, the temporary HR Assistant to work through 2021.

**RECOMMENDATION:**

Staff recommends the Village Board of Trustees approve the attached Employee Leasing Agreement with GovTempsUSA, LLC.

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X SLN \_\_\_\_\_ Date 10-5-20

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.**