


VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : Scott Niehaus, Village Manager

DATE : March 18, 2021 Agenda Date April 1, 2021

TITLE : Water & Sewer System Supplies Bid - Ziebell Water Service Products

SUBMITTED BY: Brian Jack, Utilities Superintendent 

RESULTS:

Date Bids Were Published	<u>1/21/2021</u>	Bidding Closed	<u>2/5/2021</u>
Total Number of Bids Received	<u>4</u>		
Total Number of Bidders Meeting Specifications	<u>4</u>		
Bid Security Required	<u>Yes</u>	<u>X</u>	<u>No</u>
Performance Bond Required	<u>Yes</u>	<u>X</u>	<u>No</u>
Were Any Bids Withdrawn	<u>Yes</u>	<u>X</u>	<u>No</u>
Explanation:			
Waiver of Bids Requested?	<u>X</u>	<u>Yes</u>	<u>No</u>
If yes, explain: See attached memo.			
Award Recommended to Lowest	<u>X</u>	<u>Yes</u>	<u>No</u>
Responsible Bidder?			
If no, explain:			

FISCAL IMPACT:

Engineer's estimate/budget estimate \$102,500.00

Amount of Award \$30,000.00 Water & Sewer Oper & Maint Fund 510.270.365.73710
\$ 2,000.00 Water & Sewer Oper & Maint Fund 510.270.380.73720

BACKGROUND/RECOMMENDATION:

Award a contract in the partial budget amount of \$32,000 to Ziebell Water Service Products, of Elk Grove Village, IL for the purchase of water and sewer supplies on as needed basis.

Has Recommended Bidder Worked for Village Previously X Yes No

If yes, was quality of work acceptable X Yes No

REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager
Through: Carl Goldsmith, Director of Public Works
From: Brian Jack, Utilities Superintendent
Date: March 16, 2021
Subject: **FY2021 Water/Sewer System Supplies Bid -
Ziebell Water Service Products**

Background

On Friday, February 5, 2021 bids were opened for FY 2021 Water/Sewer System Supplies. Four (4) vendors submitted bids and results are as follows. The Award Amount is estimated expenditures for 2021 in those categories awarded:

<i>Vendor</i>	<i>Categories Awarded</i>	<i>Category Total</i>
Core & Main LP	2,3,5,9,10	\$35,398.78
Ziebell Water Service Products	4,7,8	\$3,980.45
Mid-American Water	0	\$0.00
Water Products Company	1, 6	\$5,809.05

A change order was presented to the Village Board to reduce the awarded contract amount to Core & Main LP from \$49,500 to \$27,000 or a reduction of \$22,500. This change order was due to the vendor Core & Main LP requesting to withdraw their bid for Category X – Fire Hydrants; Extensions; Repair Kits; and Repair Parts as they mis-quoted the cost for fire hydrants in their bid and cannot honor the bid price.

Village Staff reviewed the next lowest bidder for Category X and determined that Ziebell Water Service Products of Elk Grove Village, IL is the next lowest qualified bidder for this category. Ziebell has provided these supplies in the past and is a respected vendor. The new bid tabulation is attached with the recommendation of awarding a contract to Ziebell Water Service Products of Elk Grove Village, IL as the next lowest qualified bidder for the partial budgeted amount of \$30,000 from account 510.270.365.73710 and \$2,000 from account 510.270.380.73720 from the Water/Sewer Operations and Maintenance Budget for FY2021 for the purchase of Water/Sewer System Supplies throughout the year on an as-needed basis. The contract award is different than the bid amount as the bid prices were for a quantity of one each. The award was accounted for ordering of more than one item each on an as needed basis. The new awarded categories are shown below:

<i>Vendor</i>	<i>Categories Awarded</i>	<i>Category Total</i>
Core & Main LP	2,3,5,9,10	\$35,398.78
Ziebell Water Service Products	4,7,8	\$3,980.45
Mid-American Water	0	\$0.00
Water Products Company	1, 6	\$5,809.05

Recommendation

I am recommending the Board of Trustees waive the competitive bidding process and award a contract not to exceed \$30,000 to Ziebell Water Service Products of Elk Grove Village, IL for FY2021 for Water/Sewer System Supplies. Please submit this recommendation to the Board of Trustees for their approval at the April 1, 2021 meeting.

**Water/Sewer System Supplies
PWU-20-21
Bid Tabulation**

**2/5/2021
9:00 AM**

Category	Ziebell	Core & Main	Mid American Water	Water Product Co
FY2021				
I-Valves/Water				\$2,948.00
II-Couplings/Water		\$3,321.00		
III-Pipe/ Water		\$3,034.40		
IV- Castings/Water	\$2,685.70			
V-Repair Sleeves and Service Saddles		\$5,858.10		
VI-Brass fittings/Water				\$2,861.05
VII - Fittings / Sewer	\$977.75			
VIII-Couplings/Sewer	\$317.00			
IX-Pipe/Sewer		\$758.10		
X-Fire Hydrants, Extensions/Repair Kits, Repair Parts	\$22,746.60			
FY 2021 Total AS READ				
FY 2021 Total AS CORRECTED	\$46,940.15	\$45,767.12	\$0.00	\$0.00
FY 2021 Awarded Categories	\$26,727.05	\$12,971.60	\$0.00	\$5,809.05

Total by Lowest Category \$45,507.70

Qualified Bid =

Non-Qualified Bid =

Awarded Bid =

VILLAGE OF LOMBARD

CONTRACT DOCUMENT NUMBER PWU-20-21

This agreement is made this 1st day of April, 2021 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Ziebell Water Service Products of Elk Grove Village, IL hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Water & Sewer System Supplies such as Water Repair Sleeves and Brass Water Fittings to be purchased on an as needed basis, in the amount not to exceed:

FY 2021 - \$32,000

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
 - a. Specification and Contract Document no. PWU-20-21 for FY 2021 Water/Sewer System Supplies, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document No. PWU-20-21 - Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form
 - b. The Contractor's Bid Proposal Dated February 5, 2021
 - c. Required Certificate of Insurance
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract in an amount not to exceed \$32,000 in FY 2021 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

- 3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
- 4. Contractor agrees to perform the terms of this Contract by December 31, 2021. Time is of the essence of this Contract.
- 5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 1st day of April, 2021.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this ___ day of _____, 2021.

Individual or Partnership _____ Corporation _____

By Position/Title

By Position/Title

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 1st day of April, 2021

Village President

Attest:

Sharon Kuderna
Village Clerk

VILLAGE OF LOMBARD
CONTRACTOR'S CERTIFICATION

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Name of Company)

FY2014 Water / Sewer System Supplies to the Village of Lombard, hereby certifies that said CONTRACTOR:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that _____

(Name of employee/driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.

By: _____
Authorized Agent of CONTRACTOR

Subscribed and sworn to
before me this _____
day of _____, 2021

Notary Public