

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : November 18, 2016 Agenda Date: December 1, 2016
TITLE : Bid Opening for: HVAC Maintenance Contract PWO 1706
SUBMITTED BY: Tom Ellis, Operations Superintendent *TE*

RESULTS:

Date Bids Were Published 11/2/16 Bidding Closed 11/18/16
Total Number of Bids Received 3
Total Number of Bidders Meeting Specifications 3
Bid Security Required X Yes No
Performance Bond Required Yes X No
Were Any Bids Withdrawn Yes X No
Explanation:
Waiver of Bids Requested? Yes X No
If yes, explain:
See attached memo.
Award Recommended to Lowest X Yes No
Responsible Bidder?
If no, explain: **See attached memo.**

FISCAL IMPACT:

Amount of Award FY17 \$33,780.00 , 101.120.113.75730, 101.210.113.75730,
101.230.113.75730, 101.270.113.75730

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes No
If yes, was quality of work acceptable X Yes No
Was item bid in accordance with Public Act 85-1295? X Yes No
Waiver of bids - Public Act 85-1295 does not apply Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date _____
Village Manager XX *Scott Niehaus* Date 11/22/16

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.