

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : William T. Lichter, Village Manager

DATE : July 27, 2007
Agenda Date August 9, 2007

TITLE : Water & Sewer System Supplies

SUBMITTED BY: Angela M. Podesta, Utilities Superintendent
AMP

RESULTS:

Date Bids Were Published 7/11/07
Total Number of Bids Received 4
Bidding Closed 7/25/07

Total Number of Bidders Meeting Specifications 2

Bid Security Required Yes No

Performance Bond Required Yes No

Were Any Bids Withdrawn Yes No

Explanation: Waiver of Bids Requested? Yes No

If yes, explain: Award Recommended to Lowest Yes No

Responsible Bidder? If no, explain: See Attached Memo

FISCAL IMPACT:

Engineer's estimate/budget estimate \$75,220
Amount of Award \$75,220

BACKGROUND/RECOMMENDATION:

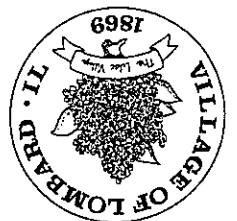
See attached memo.

Has Recommended Bidder Worked for Village Previously? Yes No
If yes, was quality of work acceptable? Yes No
Was item bid in accordance with Public Act 85-1295? Yes No
Waiver of bids - Public Act 85-1295 does not apply Yes No

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX *William T. Lichter* Date 8/1/07
Village Manager XX *Angela M. Podesta* Date 8/1/07

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: William T. Lichter, Village Manager

From: Angela M. Podesta, Utilities Superintendent
Angela M. Podesta

Through: Wes Anderson, Director of Public Works

Date: July 26, 2007

Subject: Water & Sewer System Supplies

On Wednesday, July 25, 2007, bids were opened for Water & Sewer System Supplies. Four companies responded to the bid: HD Waterworks Supply, Inc, Carol Stream; Ziebell Water Service Products, Elk Grove Village; Mid American Water, Aurora and Water Products Company, Aurora.

Proposals required Bidders to provide prices for supplies in thirteen categories. The total cost of the bid was evaluated based upon the total of all categories. Two companies, HD Waterworks Supply, Inc. and Ziebell Water Service Products, submitted prices on all of the required materials. Water Products Company did not submit bids on five categories and Mid American Water did not submit bids on six categories so they did not meet the specifications. The bid tabulation is attached. HD Waterworks Supply submitted the low bid but included a deviation that pricing for Category VI - Repair Sleeves/Water was contingent upon ordering a minimum of \$2000 per order which is counter to the Village's current purchasing practices. Ziebell Water Service Products submitted a bid of \$31,099.50 with no deviations, \$993.44 higher than the low bid of \$30,106.06.

In the past, the number of items in each category was based upon the projected need during the upcoming year. Two years ago, minimum quantities for on-hand inventory were developed and purchasing practices were changed to buy items on an as-needed basis to maintain the minimum inventory thus providing flexibility to meet changing requirements. Prices are obtained for all of the items kept in stock but purchases are only made to maintain designated inventory levels. A quantity of one is used for each item for the sole purpose of obtaining a base bid price for comparing the bids. Therefore, the contract will be awarded for the entire budget of \$75,220 for the purchase of water/sewer system supplies throughout the year on an as-needed basis.

I am recommending Ziebell Water Service Products, Inc, the lowest responsible bidder, be awarded a contract in an amount not to exceed \$75,220 for Water/Sewer System Supplies. Please submit this recommendation to the Board of Trustees for their approval at the August 9, 2007 meeting.

Water/Sewer System Supplies
 PWU-0819
 Bid Tabulation

7/25/2007
 10:00 AM

Category	Mid American Water, Aurora, IL	Ziebell Water Service Products, Elk Grove Village, IL	HD Waterworks Supply, Carol Stream, IL	Water Products, Aurora, IL
I-Valves/Water	No Bid	\$ 5,130.00	\$ 4,923.17	\$ 5,034.00
II-Couplings/Water	No Bid	\$ 487.00	\$ 397.27	No Bid
III-End Couplings / Water	No Bid	\$ 830.00	\$ 673.17	No Bid
IV-Pipe/Water	\$ 1,633.80	\$ 1,975.00	\$ 1,762.80	\$ 1,753.20
V-Castings/Water	No Bid	\$ 323.10	\$ 308.90	\$ 201.00
VI-Repair Sleeves/Water	No Bid	\$ 5,180.00	\$ 5,058.05	No Bid
VII-Brass Fittings / Water	No Bid	\$ 1,890.35	\$ 1,693.87	No Bid
VIII-Fittings/Sewer	\$ 1,713.50	\$ 1,843.85	\$ 1,510.95	\$ 1,970.28
IX-Couplings/Sewer	\$ 484.00	\$ 417.40	\$ 365.73	No Bid
X-Pipe/Sewer	\$ 1,351.00	\$ 1,220.80	\$ 1,103.48	\$ 1,329.30
XI-Fire Hydrant Extension/Repair Kits	\$ 823.00	\$ 775.00	\$ 717.19	\$ 841.00
XII-Fire Hydrants	\$ 5,367.00	\$ 5,774.00	\$ 5,508.39	\$ 5,753.00
XIII-Fire Hydrants Parts	\$ 6,720.60	\$ 5,253.00	\$ 6,083.09	\$ 6,287.90
Total Bid As Read	No Total	\$31,099.50	\$30,074.80	No Bid on 5 Categories
Total Bid As Corrected	\$ 18,092.90	\$ 31,099.50	\$ 30,106.06	\$ 23,169.68

VILLAGE OF LOMBARD

CONTRACT DOCUMENT NUMBER PWU-0819

This agreement is made this 9th day of April, 2007, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and Ziebell Water Service Products, Inc. hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Water & Sewer System Supplies in an amount not to exceed \$75,220

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:

a. Specification and Contract Document no. PWU-0819 for Water/Sewer System Supplies, consisting of the following:

i) Cover Sheet

ii) Table of Contents

iii) Invitation to Bid on Contract Document No. PWU-0819- Legal Notice

iv) General Terms, Conditions and Instructions

v) Specific Terms, Conditions and Instructions

vi) Bid Proposal Form

vii) Specifications and Specification Deviation Form

b. The Contractor's Bid Proposal Dated July 24, 2007

c. Required Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract the total sum of \$75,220 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.

4. Contractor agrees to perform the terms of this Contract by May 31, 2008. Time is of the essence of this Contract.

5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this 9th day of August, 2007.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this _____ day of _____, 20_____.

Individual or Partnership _____ Corporation _____

By _____
Position/Title _____

By _____
Position/Title _____

Print Company Name _____

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 9th day of August, 2007.

William J. Mueller
Village President

Attest:

Brigitte O'Brien
Village Clerk