VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____   Resolution or Ordinance (Blue)   _____ _Waiver of First Requested_

_____   Recommendations of Boards, Commissions & Committees (Green)

__X_____   Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: August 26, 2021   (B of T) September 16, 2021

TITLE: Request Waiver of Bid and Authorization to Execute a Five (5) Year Agreement with RingCentral, Inc. in the Amount of $261,589 for Voice Over Internet Protocol (VoIP) Phone Services.

SUBMITTED BY: Timothy Sexton, Director of Finance

FISCAL IMPACT:
Amount of Award: $82,454.52 for the first year ($23,631 for Hardware, $14,040 for Implementation, and $44,783.52 Annual Service). Years 2-5 will cost $44,783.52 annually. First year cost will come from Technology Reserve Hardware (640.840.840.73910). Each year thereafter will be budgeted from IT Computer Services Contracts (101.170.420.75710).

BACKGROUND/POLICY IMPLICATIONS:
The Village of Lombard's existing Cisco VoIP phone system was originally purchased in 2004. The replacement of the existing VoIP phone system came in well below the authorized $140,000 in the 2021 Budget for the first year. The IT department accepted proposals from five different vendors. The IT staff evaluated the proposals based on cost, usability, ease of management, and the ability to meet a list of feature requirements. RingCentral, Inc. submitted the proposal judged to be in the best interest of the Village through a combination of price, product, usability, and feature requirements.

RECOMMENDATION:
Staff recommends the Village Board of Trustees approve a five (5) year agreement with RingCentral, Inc. in the amount of $261,589, for Voice Over Internet Protocol (VoIP) Phone Services.

Review (as necessary):

Village Attorney X_____   Date _____

Finance Director X _____   Date _____

Village Manager X _____   Date 9/8/21 _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.