



MEMORANDUM

TO: Environmental Concerns Committee

THROUGH: Carl Goldsmith, Director of Public Works

FROM: David Gorman, Assistant Director of Public Works

SUBJECT: **Monthly Electronics Collection – Review of Proposals**

DATE: January 17, 2012

Following the Committee's recommendation on 9/17/11, the Board of Trustees' voted to approve a monthly collection of electronics at 101 S. Main Street. The collection will be held on the first Saturday of each month from April through November. The RFP was sent to eight companies per the attached letter. This memo provides the results for the Committee's review and recommendation.

Proposals were received from the following two companies. Both were found to have met the requirements as stated in the RFP.

<u>Company</u>	<u>Located In</u>	<u>Payment/Ton</u>	<u>References</u>
Creative Recycling	Tampa, FL	\$0	DuPage County, Kankakee River Metro Agency, Boone County SW
Vintage Tech	Romeoville	\$80-\$500*	Will County Land Use, Oak Park, West Cook County Solid Waste Agency

* \$500/T for computers, \$80/T for monitors/TVs/electronics, \$0 for household items

The Committee's recommendation will be forwarded to the Village Manager, who may then execute the Agreement. Provided that our collection will be similar to Oak Park's, we anticipate an annual collection of 80 tons. The first collection will be on April 7th.

Recommendation:

Staff recommends the selection of Vintage Tech based a favorable proposal and the good relationship established at the Recycling Extravaganza since 2008. References were checked and all were positive.

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attachments: RFP letter dated 11/16/11 and Site Map
cc: David A. Hulseberg, Village Manager

November 16, 2011

This letter was mailed via First Class mail on 11/16/11 to:

1. SIMS Recycling Solutions, 1600 Harvester, West Chicago, IL 60185
2. VintageTech Recyclers, 1105 Windham Parkway, Romeoville, IL 60446
3. Acme Refining, 3357 S. Justine, Chicago, IL 60608
4. Elgin Recycling, 660 Schiller Street, Elgin, IL 60123 (Correction: send future mail to 46 East End Drive, Gilberts, IL 60136)
5. Supply Chain Services, 250 W. North Avenue, Lombard, IL 60148
6. Com2 Computers, 1196 S. Main Street, Lombard, IL 60148
7. Creative Recycling Solutions, 278 Windy Point Drive, Glendale Heights, IL 60139
8. Unitec Recycling Corporation, 390 Wegner Diver, Unit A, West Chicago, IL 60185

RE: Request for Proposals for a Monthly Electronics Recycling Collection

Dear Sir or Madam:

The Village of Lombard is soliciting proposals from electronics recyclers to provide a monthly electronics recycling collection starting on April 7, 2012 and ending on November 1, 2012. The Village seeks to enter into a Contract as attached hereto. The Recycler will be stationed at 101 S. Main Street in Lombard as shown on the attached map. Please note that the recycler is to provide all labor necessary to run their station. The Village will provide signs as shown on the attached map that are to be placed and removed by the Recycler. Also, the collections are expected to be held except in the event of extreme weather conditions, as determined by the Village of Lombard.

The Recycler must responsibly handle all collected items in the interest of data security and environmental stewardship. As such, all computers and cell phones are to be physically destroyed and not reused. Certifications, including the tonnage collected, must be provided to the Village following each collection.

This is to be the first such monthly collection in the Village of Lombard. The Village's Environmental Concerns Committee will review the proposals and provide a recommendation to the Village Manager for approval. The Village reserves the right to select the proposal deemed most advantageous to the Village.

I look forward to receiving your proposal prior to January 16, 2012. Please direct any questions to me at (630) 620-5740 or gorman@villageoflombard.org.

Sincerely,

VILLAGE OF LOMBARD

David P. Gorman, PE
Assistant Director of Public Works

attachments: map and draft Contract



Monthly Electronics Recycling Site and Signs at 101 S. Main Street, Lombard