



ILLINOIS

JOINT PURCHASING REQUISITION

PLEASE RETURN TO:
 Illinois Department of
 Central Management Services
 801 Wm. G. Stratton Building
 401 S. Spring Street
 Springfield, IL 62706
 Fax: (217) 782-5187

Joint Purchasing #: L-3250
 Government Unit: Village of Lombard
 Mailing Address: 255 E. Wilson Avenue
 City / State / Zip: Lombard, Illinois 60148
 County: DuPage
 Contact Person: Keith J. Surges
 Telephone Number: 630-620-5988
 Fax Number: 630-873-4603
 Contact Email: surgesk@villageoflombard.org

Date: March / 5 / 2009

| Delivery Point |
|---|
| 282 E. Central Ave Lombard, Illinois |
| <- Please provide Email Address |

| ITEM DESCRIPTION | QUANTITY | UNIT MEASURE | AMOUNT BUDGETED |
|--|--------------------------|--------------------------------|--|
| <u>AASHTO M143 Road Salt or Equivalent</u> | <u>(Total Tonnage)</u> | <u>(22 - 25 Ton / Truck)</u> | <u>(Local Governmental Use Only)</u> |
| Rock Salt, Bulk | 4,600 | Tons | \$300,000 |

Please note your Purchase Commitment Percentage for total tonnage quantity stated above (choose one):

- OPTION 1 XX 80% minimum purchase requirement/120% maximum purchase requirement
 OPTION 2 _____ 100% minimum purchase requirement/120% maximum purchase requirement

CMS requests your response to potential Contract Renewal for 2009 – 2010 season with current vendor(s)
 Please note your Governmental Unit's response. We cannot confirm such action at this time and
 will communicate relevant details of any such agreement prior to contracting your new requirements.

Interest in Contract Renewal with current season vendor(s)? ___ Yes XX No (Not a final commitment)
 J.P. Unit's

Comments: _____

I certify that funds are available for the purchase of the items on this Requisition and that such items are
 for the sole use of this government unit and not for the personal use of any official or individual.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central
 Management Services.

SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Printed on Recycled Paper

Village President
 TITLE



To: David A. Hulseberg, Village Manager
Through: Carl Goldsmith, Public Works Director *CG*
From: Keith J. Surges, Operations Superintendent *KJS*
Date: February 24, 2009
Subject: Joint Purchase of Rock Salt

Public Works has been notified that the State of Illinois is again establishing a central contract to purchase rock salt. The Village has historically purchased salt in this manner, and has had a fairly consistent supply and low pricing. The Public Works Department wishes to participate in this program again.

Request Village Board approval to participate in the program. An estimated 4,600 tons of salt will be used to de-ice Village streets in FY 10. Under the terms of the program the Village must purchase 3,680 tons by June 30, 2008 (80% of the requisition). Sixteen years ago, one of the mildest winters on record, the Village used 2,091 tons. This winter so far we have received 3,959 tons of salt. Please note the Village storage capacity under the Coverall Structure is 750 tons. The Village also has the option of purchasing up to 5,520 tons at the same price (120% of the requisition). Depending on weather conditions, this option has been exercised before. As much as possible, this contract provides a low price and sufficient flexibility to prevent shortages or over-buying.

Once approved, the attached requisition will be submitted to the State for inclusion in their bid. Once awarded, Public Works will request Village Board approval to enter into a contract with the lowest responsible bidder at a specified price. At this time, approval to participate is all that is being requested.

Two copies of the requisition are attached. Please have the Village President sign upon Village Board approval. Please have these forms signed and returned to me as soon as possible in order that they may be received in Springfield no later then, March 16, 2009 @ 5:00PM.

Please place this item on the March 5, 2009 agenda for consideration by the Village Board.

Feel free to call me if you have any questions.