

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**

X  Resolution or Ordinance (Blue)     X  Waiver of First Requested  
       Recommendations of Boards, Commissions & Committees (Green)  
       Other Business (Pink)

**TO** : PRESIDENT AND BOARD OF TRUSTEES  
**FROM** : Scott Niehaus, Village Manager  
**DATE** : **October 28, 2021** (BOT) Date: **Novmeber 4, 2021**  
**SUBJECT** : Equipment to be Declared Surplus  
**SUBMITTED BY:** Tim Sexton, Director of Finance

**BACKGROUND/POLICY IMPLICATIONS:**

Village departments are requesting to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the Ordinance to be sold at auction, sold for scrap, or recycled as these items have extended beyond their useful life or are obsolete, to include:

Police Department:  
seven Hon cubicles with desks and Hon cabinets and 11 office chairs (variable manufacturers/no serial numbers or models). These items to be sold at auction.

**Fiscal Impact/Funding Source:** TBD

Review (as necessary):

Finance Director \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager Scott Niehaus Date 10/28/21

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.

**ORDINANCE NO.**

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL  
OF MUNICIPAL OWNED PERSONAL PROPERTY**

**WHEREAS**, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

See Exhibit "A"

now owned by the Village of Lombard; and

**WHEREAS**, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

**NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:**

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

See Exhibit "A"

now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale and/or disposal.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this \_\_\_\_ day of \_\_\_\_\_, 2021.

First reading waived by action of the Board of Trustees this \_\_\_\_ day of \_\_\_\_\_, 2021.

Passed on second reading this \_\_\_\_ day of \_\_\_\_\_, 2021, pursuant to a roll call vote as follows:

Ayes:

Nays:

Absent:

Approved by me this \_\_\_ day of \_\_\_\_\_, 2021.

ATTEST:

\_\_\_\_\_  
**Keith T. Giagnorio**  
**Village President**

\_\_\_\_\_  
**Elizabeth Brezinski**  
**Village Clerk**





## Bauer, Carol

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**From:** Grage, Joseph  
**Sent:** Wednesday, October 27, 2021 12:50 PM  
**To:** Bauer, Carol  
**Subject:** RE: Surplus Items - November 4th VB Agenda

Hi Carol,

We are placing seven Hon cubicles with desks and Hon cabinets and 11 office chairs (variable manufacturers) on surplus. No serial numbers or models. Thanks!

	<b>Deputy Chief Joe Grage #754</b>
	Deputy Chief of Administrative Services Lombard Police Department MERIT Deputy Coordinator Special Operations Traffic Safety/Traffic Crash Reconstructionist 235 E. Wilson Ave. Lombard, IL 60148
	Phone: (630) 873-4667 Fax: (630) 873-4496 Email: <a href="mailto:gragej@villageoflombard.org">gragej@villageoflombard.org</a> Web: <a href="http://www.villageoflombard.org">www.villageoflombard.org</a>
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**From:** Bauer, Carol  
**Sent:** Thursday, October 21, 2021 12:49 PM  
**To:** Doser, John <doserj@villageoflombard.org>; Goethals, Kevin <GoethalsK@villageoflombard.org>; Ellis, Tom <EllisT@villageoflombard.org>; Goldsmith, Carl <GoldsmithC@villageoflombard.org>; Jack, Brian <JackB@villageoflombard.org>; Johnson, Steven <JohnsonS@villageoflombard.org>; Sander, Richard <SanderR@villageoflombard.org>; Kickert, Ray <KickertR@villageoflombard.org>; Johnson, Perry <JohnsonP@villageoflombard.org>; Newton, Roy <NewtonR@villageoflombard.org>; Wirsing, Tom <WirsingT@villageoflombard.org>; Grage, Joseph <GrageJ@villageoflombard.org>; Steiskal, Keith <SteiskalK@villageoflombard.org>; Heniff, William <HeniffW@villageoflombard.org>  
**Cc:** Aranas, Nicole <AranasN@villageoflombard.org>; Cunningham, Jamie <CunninghamJ@villageoflombard.org>; Sexton, Tim <tims@villageoflombard.org>  
**Subject:** Surplus Items - November 4th VB Agenda

If you have items to be declared surplus, please submit a list of those items to me by 9:00 am Thursday, October 28<sup>th</sup>. The item will be placed on the November 4<sup>th</sup> Village Board meeting agenda. Be sure to note the make, model, quantity, serial number if applicable, and how it will be disposed (auction, scrap, donated, etc.).