

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
  X   Recommendations of Boards, Commissions & Committees (Green)  
\_\_\_\_\_ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: February 22, 2006 (B of T) Date: March 2, 2006

TITLE: Grant Applications from: the Lombard Parade Committee for the 2006 Lilac Parade, the Lombard Garden Club for the 2006 Lilac Bush Program, and the Lombard Jaycees for the 2006 Taste of Lombard.

SUBMITTED BY: Community Promotion & Tourism Committee through the Department of Community Development *[Signature]*

BACKGROUND/POLICY IMPLICATIONS:

Please find attached three grant recommendations from the Community Promotion & Tourism Committee:

The first grant is to be used for the 2006 Lilac Parade. The Committee recommended approval of a grant in an amount not to exceed \$30,000.

The second grant is to be used for the 2006 Lilac Bush giveaway. The Committee recommended approval of an amount not to exceed \$6,000.

The third grant is to be used for costs associated with 2006 Taste of Lombard fireworks presentation. The Committee recommended approval of an amount not to exceed \$25,000.

Please place these items on the consent agenda for the March 2, 2006 Board of Trustees meeting.

Fiscal Impact/Funding Source:

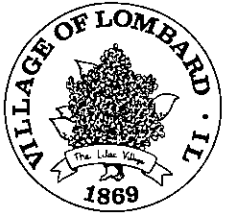
Hotel/Motel Tax Fund  
Lilac Time Parade not to exceed \$30,000  
Lilac Bush Program not to exceed \$6,000  
Taste of Lombard not to exceed \$25,000

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X *[Signature]* \_\_\_\_\_ Date 2/23/06

*returning*

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



February 22, 2006

**TO:** William T. Lichter  
Village Manager

**FROM:** David Hulseberg, AICP *DH*  
Director of Community Development

**RE:** Community Promotions & Tourism Committee Grant Recommendation

The following recommendation is for three grants to be awarded to the Lombard Park District. These grants were discussed at the Community Promotions & Tourism Committee's February 16, 2006 meeting.

**1. Grant Request: \$30,000**

The Lilac Parade Committee requested a grant in the amount of \$30,000 for costs associated with the Lilac Parade. This year's parade theme is "ABC-123" and will be held on Sunday, May 21.

The grant request and supporting documentation are attached for your review.

**RECOMMENDATION:**

The Community Promotions & Tourism Committee recommended a grant not to exceed \$30,000 to the Lilac Parade Committee to be used for costs associated with the 2006 Lilac Parade.

**2. Grant Request: \$6,000**

The Lombard Garden Club requested a grant in the amount of \$6,000 to be used toward costs associated with the free Lilac Bush Program. The grant will provide for 400 bushes to be given away to residents at the Garden Club's annual lilac bush sale. This program is a partnership between the Village, the Garden Club and the Lombard Park District.

The grant request and supporting documentation are attached for your review.

**RECOMMENDATION:**

The Community Promotions & Tourism Committee recommended a grant not to exceed \$6,000 to the Lombard Garden Club to be used for costs associated with the annual free lilac bush giveaway.

**3. Grant Request: \$25,000/\$50,000**

The Lombard Jaycees and the Taste of Lombard, Inc. both requested grants to be used toward costs associated with the Fourth of July fireworks at the Taste of Lombard. The grant requests were \$25,000 and \$50,000, respectively.

The grant requests and supporting documentation are attached for your review.

**RECOMMENDATION:**

The Community Promotions & Tourism Committee recommended a grant not to exceed \$25,000 to the Lombard Jaycees to be used for costs associated with the annual fireworks display at the Taste of Lombard.

Please place these items on the consent agenda on the March 2, 2006 agenda of the Board of Trustees. If you have any questions, please feel free to contact me. Thank you.

Attachments

DAH/jmk

Application Deadline: \_\_\_\_\_ Date Submitted: \_\_\_\_\_



### APPLICATION FOR HOTEL/MOTEL FUNDS

State law requires that Hotel/Motel funds be spent on tourism; more specifically, things and events which will promote overnight stays in Lombard.

Event/Project/Activity: Lilac Parade Event Date(s) May 21, 2006

Name of Organization or Group Sponsoring Event: Lombard Lilac Parade Festival Committee

Organization Address: P. O. Box 83 Lombard, IL

Organization Phone: \_\_\_\_\_

Contact Person: Gregory Gron - Parade Chairperson  
(Please indicate position in the organization)

Address: 355 W. Eugenia - Lombard, IL

Home Phone: (630) 620-8457 Business Phone: \_\_\_\_\_

1. Is this the first year for your event? Yes \_\_\_\_\_ No X. If not, how many years has this event been held? 50 years

2. What is the estimated attendance? 50 - 75k

3. Where will the event be held? Lombard Main Street from Wilson to Maple to Craig

4. What specifically would the Hotel/Motel funding be used for? \_\_\_\_\_

To pay for incurred costs associated with presenting parade and pay honorariums to entrants.

Total Amount Requested: \$30,000.00

5. Is this event open to the general public? Yes X No \_\_\_\_\_

6. Do you intend to apply for a liquor license? Yes \_\_\_\_\_ No X

7. How will this promote tourism/overnight stays in Lombard? This is a weekend long festival filled with activities through out the village. People come from all over and spend money in local establishments.

8. Will any profits generated be returned to the community? Yes \_\_\_\_\_ No X If yes, how will this be spent? NONE generated

Please submit a budget for your event, along with this application, explaining what funding sources

2005 Income Expenses

**INCOME**

<b>Gift Received</b>		
9/13/2004 DEP	Donations	
9/13/2004 DEP	Donations	
9/13/2004 DEP	Donations (unknown)	
10/21/2004 DEP	Donations	
2/17/2005 DEP	Donations	
2/26/2005 DEP	Donations	
3/22/2005 DEP	Donations	
3/28/2005 DEP	Donations	
4/18/2005 DEP	Donations	
4/25/2005 DEP	Donations	
5/11/2005 DEP	Janice	
5/11/2005 DEP	Village Of Lombard	
5/12/2005 DEP	Villa Park Bank	

**TOTAL Gift Received**

<b>Interest Inc</b>		
7/30/2004	Interest Earned	
8/30/2004	Interest Earned	
9/30/2004	Interest Earned	
10/30/2004	Interest Earned	
11/30/2004	Interest Earned	
12/30/2004	Interest Earned	
1/31/2005	Interest Earned	
2/28/2005	Interest Earned	
3/31/2005	Interest Earned	
4/30/2005	Interest Earned	
5/30/2005	Interest Earned	
6/30/2005	Interest Earned	

**TOTAL Interest Inc**

Villa Park Bank sponsorship	Gift Received	R	900.00
John Brust sponsorship	Gift Received	R	200.00
various checks	Gift Received	R	35.00
Taste of Lombard-Jaycees	Gift Received	R	500.00
Gianorio, Inc	Gift Received	R	100.00
boardman / brooking? Northfield	Gift Received	R	50.00
Virgina Lippig	Gift Received	R	300.00
Elmhurst Memorial Hospital	Gift Received	R	1,000.00
Mary Beth Lynch	Gift Received	R	25.00
Punky's	Gift Received	R	25.00
Culvers	Gift Received	R	200.00
	Gift Received	R	10.00
	Gift Received	R	30,000.00
	Gift Received	R	1,000.00

**34,345.00**

Interest Inc	R	4.18
Interest Inc	R	4.00
Interest Inc	R	3.44
Interest Inc	R	3.36
Interest Inc	R	2.96
Interest Inc	R	3.20
Interest Inc	R	3.93
Interest Inc	R	3.62
Interest Inc	R	4.06
Interest Inc	R	3.86
Interest Inc	R	9.71
Interest Inc	R	8.48

**54.80**



2005 Income Expenses

Date	Description	Amount
	<b>Honorarium</b>	
10/17/2004	998 Joliet American Legion Band	(500.00)
10/17/2004	999 Tunes Of Glory Pipe Band	(900.00)
5/28/2005	1019 Steve Wilk Jr.	(150.00)
5/28/2005	1020 Kane County Car Club	(150.00)
5/28/2005	1021 West Suburban Clown Club	(185.00)
5/28/2005	1022 Northwest Suburban Concert Band	(300.00)
5/28/2005	1023 Medinah Aviators	(300.00)
5/28/2005	1024 Genies & Their Flying Carpets	(325.00)
5/28/2005	1025 Lexington Rifles	(350.00)
5/28/2005	1026 Chicago Black Horse Troop	(350.00)
5/28/2005	1027 Chicago Highland Rifles	(400.00)
5/28/2005	1028 Glenbrook Shrine Mini T's	(400.00)
5/28/2005	1029 Medinah Mini Choppers	(400.00)
5/28/2005	1030 Roaring 57's	(400.00)
5/28/2005	1031 Hillbilly Cian #57	(450.00)
5/28/2005	1032 Westlake Middle School Marching Band	(500.00)
5/28/2005	1033 District 45 Music Boosters	(500.00)
5/28/2005	1034 Marquardt Middle School Marching Mustangs	(500.00)
5/28/2005	1035 Bunkhouse Boys	(500.00)
5/28/2005	1036 Trail Riders Of Du Page	(500.00)
5/28/2005	1037 U. S. Mini Choppers	(500.00)
5/28/2005	1038 Tebala Air Squadron	(500.00)
5/28/2005	1039 Medinah Clowns	(500.00)
5/28/2005	1040 Medinah Motor Corp	(500.00)
5/28/2005	1041 Medinah Oriental Band	(500.00)
5/28/2005	1042 Addison Trail High School Marching Band	(500.00)
5/28/2005	1043 Willowbrook HS Marching Band	(600.00)
5/28/2005	1044 Glenbard East Marching Band	(600.00)
5/28/2005	1045 Antioch Brass Quintet	(600.00)
5/28/2005	1046 Wayne Berger	(750.00)
5/28/2005	1047 Chicago Stockyard Kilty Band	(750.00)
5/28/2005	1048 Medinah Black Horse Troop	(800.00)
5/28/2005	1049 Jesse White Tumblers	(800.00)
5/28/2005	1050 City Of Chicago Pipe Band	(850.00)
5/28/2005	1051 Kaneland High School Marching Knights	(900.00)
	replacement for check 868	(1,000.00)

2005 Income Expenses

5/28/2005	1052	Tunes Of Glory Pipe Band	Honorarium	R	(1,000.00)
5/28/2005	1053	Joliet American Legion Band	Honorarium	R	(1,200.00)
5/28/2005	1054	Memories Entertainment	Honorarium	R	(1,500.00)
5/28/2005	1055	Glenbard East Pom-Pons	Honorarium		(50.00)
5/28/2005	1056	Glenbard East Cross Country	Honorarium		(50.00)
5/28/2005	1057	York Radio Club	Honorarium	R	(200.00)
		<b>TOTAL Honorarium</b>			<b>(22,210.00)</b>
		<b>Insurance</b>			
4/25/2005	1013	Nolan Agency	Insurance	R	(995.00)
		<b>TOTAL Insurance</b>			<b>(995.00)</b>
		<b>Judges Honorarium</b>			
5/28/2005	1058	Bill Robertson	Judges Honorarium	R	(50.00)
5/28/2005	1059	Gene Hackman	Judges Honorarium		(50.00)
5/28/2005	1060	Cheryl Stevens	Judges Honorarium	R	(50.00)
5/28/2005	1061	Nancy Roman	Judges Honorarium	R	(50.00)
5/28/2005	1062	Kathy Gunderson	Judges Honorarium	R	(50.00)
5/28/2005	1063	Kathy Bandy	Judges Honorarium	R	(50.00)
5/28/2005	1064	Beth Wassell	Judges Honorarium	R	(50.00)
5/28/2005	1065	Jeff Jay	Judges Honorarium	R	(50.00)
5/28/2005	1066	Roger Amundsen	Judges Honorarium	R	(50.00)
5/28/2005	1067	Steve Randahl	Judges Honorarium	R	(50.00)
		<b>TOTAL Judges Honorarium</b>			<b>(500.00)</b>
		<b>Licenses and Permits</b>			
1/13/2005	1001	Illinois Charity Bureau Fund	2004 Licenses and Permits	R	(15.00)
3/7/2005	1005	Illinois Charity Bureau Fund	Licenses and Permits	R	(100.00)
3/28/2005	1008	Secretary Of State	Licenses and Permits	R	(5.00)
		<b>TOTAL Licenses and Permits</b>			<b>(120.00)</b>



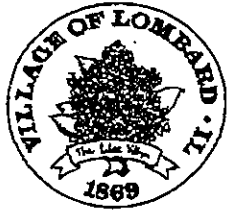
2005 Income Expenses

	<b>Meals &amp; Entertn</b>				
5/13/2005	1017 Old Country Buffet	parade breakfast 41people		R	(318.34)
	<b>TOTAL Meals &amp; Entertn</b>				<b>(318.34)</b>
	<b>Miscellaneous, Bus</b>				
7/10/2004	995 Phillips Florist	flowers for Terri W while in hospital		R	(55.93)
4/21/2005	1012 Terri Soehrman	binders		R	(64.92)
	<b>TOTAL Miscellaneous, Bus</b>				<b>(120.85)</b>
	<b>Postage and Delivery</b>				
1/28/2005	1002 Gail Clark	postcard stamps		R	(18.00)
2/25/2005	1004 Jackie Grimm	applications		R	(48.10)
3/17/2005	1006 Gail Clark	postcard stamps		R	(4.70)
3/22/2005	1007 Postmaster			R	(37.00)
5/12/2005	1016 Pam Coons			R	(14.80)
5/28/2005	1070 Postmaster			R	(38.00)
5/28/2005	1072 Bob Ruffie	awards		R	(59.40)
	<b>TOTAL Postage and Delivery</b>				<b>(220.00)</b>
	<b>Printing and Reproduction</b>				
5/28/2005	1068 Signs Now	signs & banners		R	(659.77)
	<b>TOTAL Printing and Reproduction</b>				<b>(659.77)</b>
	<b>Tax</b>				
11/16/2004	EFT Internal Revenue Service			R	(3,137.06)
3/28/2005	1009 IRS	granishment PENALTY		R	(1,280.00)
	<b>TOTAL Tax</b>				<b>(4,417.06)</b>

2005 Income Expenses

9/13/2004	Utilities, Bus	996 SBC	3 mo	Utilities, Bus:Telephone, Bus	R	(61.05)
1/13/2005	Utilities, Bus	1000 SBC	3 mo	Utilities, Bus:Telephone, Bus	R	(62.24)
2/6/2005	Utilities, Bus	1003 SBC	3 mo	Utilities, Bus:Telephone, Bus	R	(57.66)
4/18/2005	Utilities, Bus	1011 SBC	3 mo	Utilities, Bus:Telephone, Bus	R	(60.51)
	<b>TOTAL Utilities, Bus</b>					<b>(241.46)</b>
		Void				
4/25/2005	DEP	**VOID**		Void	R	-
4/25/2005	DEP	**VOID**		Void	R	-
	<b>TOTAL Void</b>					<b>-</b>
	<b>TOTAL EXPENSES</b>					<b>(33,899.48)</b>
	<b>OVERALL TOTAL</b>					<b>2,267.13</b>

Application Deadline: \_\_\_\_\_ Date Submitted: 2/10/06



### APPLICATION FOR HOTEL/MOTEL FUNDS

State law requires that Hotel/Motel funds be spent on tourism; more specifically, things and events which will promote overnight stays in Lombard.

Event/Project/Activity: Lilac Bush Sale Event Date(s) 5/12 + 5/13/06

Name of Organization or Group Sponsoring Event: Lombard Garden Club

Organization Address: 150 W. St Charles, Apt 628, Lombard

Organization Phone: 630-1029-8271

Contact Person: Betty Jo Dreins (Pres)  
(Please indicate position in the organization)

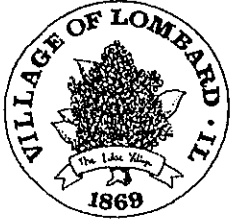
Address: S.A.A.

Home Phone: S.A.A. Business Phone: —

1. Is this the first year for your event? Yes — No . If not, how many years has this event been held? 5 yrs
2. What is the estimated attendance? 1000
3. Where will the event be held? Lilacin Park
4. What specifically would the Hotel/Motel funding be used for? To aid the village in their request to provide a lilac to Lombard residents. Funds purchase lilacs, soil, pots (400 lilacs) Lilacs to be pruned & potted by members of the garden. Total Amount Requested: \$6,000.
5. Is this event open to the general public? Yes  No —
6. Do you intend to apply for a liquor license? Yes — No
7. How will this promote tourism/overnight stays in Lombard? Many come from distant places to buy a hard to find lilac and also enjoy the festivities during lilac time
8. Will any profits generated be returned to the community? Yes  No — If yes, how will this be spent? School programs, park programs, community programs

Please submit a budget for your event, along with this application, explaining what funding sources will be used no later than December 31.

Application Deadline: \_\_\_\_\_ Date Submitted: \_\_\_\_\_



### APPLICATION FOR HOTEL/MOTEL FUNDS

*State law requires that Hotel/Motel funds be spent on tourism; more specifically, things and events which will promote overnight stays in Lombard.*

Event/Project/Activity: Taste of Lombard Event Date(s): June 30 - July 4, 2006

Name of Organization or Group Sponsoring Event: The Lombard Jaycees

Organization Address: P.O. Box 247, Lombard IL 60148

Organization Phone: 630/932-7272

Contact Person: Pam Bruns, Event Chairman  
(Please indicate position in the organization)

Address: 1341 Saddlebrook Rd., Bartlett IL 60103

Home Phone: 630/709-7939 Business Phone: 630/709-7939

1. Is this the first year for your event? Yes \_\_\_\_\_ No x. If not, how many years has this event been held? 23

2. What is the estimated attendance? 66,000

3. Where will the event be held? Madison Meadows Park, Madison and Chase

4. What specifically would the Hotel/Motel funding be used for? Fireworks Display

Total Amount Requested: \$25,000, plus usual village services

5. Is this event open to the general public? Yes x No \_\_\_\_\_

6. Do you intend to apply for a liquor license? Yes x No \_\_\_\_\_

7. How will this promote tourism/overnight stays in Lombard? The festival will attract both out of town visitors and vendors for the event.

Vendors will stay the length of the event. Entertainers will also stay  
8. Will any profits generated be returned to the community? Yes x No \_\_\_\_\_ If yes, how will this be spent? Donations in excess of \$25,000 to community groups and

*Please submit a budget for your event, along with this application, explaining what funding sources will be used no later than December 31.*

<u>INCOME:</u>	<u>Sub-totals</u>	<u>Totals</u>
<b>Gross Receipts</b>		\$ 167,250.00
Beer	\$ 125,000.00	
Alternate Beverages	\$ 13,000.00	
Ice	\$ 1,250.00	
Soft Drinks	\$ 28,000.00	
<b>Arts &amp; Crafts</b>		\$ 4,000.00
<b>Bingo</b>		\$ 5,200.00
<b>Business Tent</b>		\$ 8,000.00
<b>Carnival (net)</b>		\$ 15,000.00
<b>Corporate Sponsors</b>		\$ 35,000.00
Platinum	\$ 10,000.00	
Gold	\$ 10,000.00	
Silver	\$ 10,000.00	
Bronze	\$ 5,000.00	
<b>Grants</b>		\$ 108,000.00
Fireworks	\$ 30,000.00	
In-kind Village Services	\$ 78,000.00	
<b>Interest Income</b>		\$ 200.00
<b>Restaurants</b>		\$ 42,600.00
Security Deposits	\$ 6,000.00	
Fees	\$ 24,000.00	
Additional Electricity	\$ 500.00	
Lemon Shakeups	\$ 5,300.00	
Root Beer Floats	\$ 6,800.00	
<b>Total Income</b>		<b>\$ 385,250.00</b>

**EXPENSES:**

<b>Alcoholic Beverages</b>		\$ 29,725.00
Alternative Beverages	\$ 8,500.00	
Beer	\$ 21,000.00	
Liquor License	\$ 75.00	
Supplies	\$ 150.00	
<b>Arts &amp; Crafts</b>		\$ 250.00
Postage	\$ 250.00	
<b>Bingo</b>		\$ 5,200.00
License	\$ 2,500.00	
Supplies	\$ 200.00	
Scholarships	\$ 2,500.00	
<b>Business Tent</b>		\$ 45.00
Postage	\$ 45.00	
<b>Carnival</b>		\$ 150.00
Supplies	\$ 150.00	
<b>Committee Expenses</b>		\$ 12,850.00
Committee meetings	\$ 300.00	
Critique meeting	\$ 400.00	
Operating meals	\$ 1,600.00	
Office supplies	\$ 350.00	
Office trailer	\$ 1,200.00	

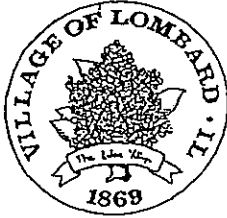
	Park District deposit	\$	1,000.00	
	Pay phones	\$	600.00	
	Telephone (932-4812)	\$	450.00	
	Photography	\$	100.00	
	Postage	\$	150.00	
	Storage	\$	1,800.00	
	Shirts/badges/other apparel	\$	2,800.00	
	Incentives	\$	500.00	
	TGIO	\$	1,500.00	
	Other	\$	100.00	
<b>Community Organizations</b>		\$		20,000.00
	Group donations	\$	20,000.00	
<b>Construction</b>		\$		3,100.00
	Equipment rental	\$	800.00	
	Insect Spraying	\$	500.00	
	Lumber	\$	200.00	
	Set up meals	\$	600.00	
	Supplies	\$	1,000.00	
<b>Corporate Sponsors</b>		\$		1,150.00
	Banners	\$	800.00	
	Fundraising costs	\$	350.00	
<b>Electricity</b>		\$		16,400.00
	Electrical Service	\$	2,700.00	
	Certified electrician	\$	600.00	
	Equipment upgrade	\$	4,500.00	
	Generators	\$	5,700.00	
	Supplies	\$	2,900.00	
<b>Family Entertainment</b>		\$		5,650.00
	Entertainers	\$	5,500.00	
	Supplies	\$	100.00	
	Other	\$	50.00	
<b>Finance</b>		\$		650.00
	Postage	\$	250.00	
	Supplies	\$	300.00	
	Other	\$	100.00	
<b>Fireworks</b>		\$		37,800.00
	Fireworks for show	\$	30,000.00	
	Required equipment for code	\$	7,000.00	
	Truck rental	\$	400.00	
	Set up meals	\$	150.00	
	Supplies	\$	200.00	
	Other	\$	50.00	
<b>General Operations</b>		\$		115,690.00
	In-kind Village Services	\$	78,000.00	
	Cleaning supplies	\$	240.00	
	Golf carts	\$	2,500.00	
	Portable toilets	\$	14,000.00	
	Tents/tables/chairs rental	\$	20,000.00	
	Wastewater disposal	\$	300.00	
	Miscellaneous	\$	500.00	
	Tickets	\$	150.00	

<b>Insurance</b>			\$	16,800.00
	Liability	\$	15,000.00	
	Dram Shop	\$	1,800.00	
<b>Main Stage Entertainment</b>			\$	46,850.00
	Entertainers	\$	35,000.00	
	Production/Stage	\$	10,000.00	
	RV rental	\$	500.00	
	Supplies	\$	1,200.00	
	Other	\$	150.00	
<b>Publicity</b>			\$	10,750.00
	Advertising	\$	9,500.00	
	Printing	\$	1,100.00	
	Website	\$	100.00	
	Other	\$	50.00	
<b>Restaurants</b>			\$	7,375.00
	Grease disposal	\$	350.00	
	Lemon Shakeups	\$	3,000.00	
	Root Beer Floats	\$	3,700.00	
	Postage	\$	150.00	
	Supplies	\$	100.00	
	Other	\$	75.00	
<b>Security</b>			\$	1,350.00
	Hired security	\$	1,100.00	
	Radios	\$	250.00	
<b>Soft Drinks</b>			\$	13,750.00
	Ice	\$	4,500.00	
	Soda	\$	9,000.00	
	Supplies	\$	250.00	
<b>Tear Down</b>			\$	6,250.00
	Site clean up	\$	1,100.00	
	Tear down meals	\$	150.00	
	Park repairs (contingency)	\$	5,000.00	
<b>Total Expenses</b>			\$	<b>346,785.00</b>

<b>GROSS INCOME:</b>		\$	<b>38,465.00</b>
Total Income		\$	385,250.00
Total Expenses		\$	346,785.00
<b>RETURN TO CHAPTER:</b>		\$	<b>12,000.00</b>
Proceeds		\$	12,000.00
<b>Pre-event Start-Up Costs 2007</b>		\$	<b>26,465.00</b>
<b>NET PROFIT:</b>		\$	-

Application Deadline: \_\_\_\_\_

Date Submitted: 1/18/06 *John*



### APPLICATION FOR HOTEL/MOTEL FUNDS

State law requires that Hotel/Motel funds be spent on tourism; more specifically, things and events which will promote overnight stays in Lombard.

Event/Project/Activity: THE TASTE OF LOMBARD <sup>FIREWORKS</sup> Event Date(s) 6/30, 7/1, 7/2, 7/3, 7/4

Name of Organization or Group Sponsoring Event: THE TASTE OF LOMBARD, Inc.

Organization Address: P.O. Box 457

Organization Phone: (630) 375-7474

Contact Person: SHARON KUDERNA  
(Please indicate position in the organization)

Address: 1135 S. Edgewood Ave.

Home Phone: (630) 932-9117 Business Phone: (630) 629-4530  
Cell Phone: (630) 533-1958

1. Is this the first year for your event? Yes \_\_\_\_\_ No X. If not, how many years has this event been held? 23

2. What is the estimated attendance? 45,000

3. Where will the event be held? Madison Meadows Park

4. What specifically would the Hotel/Motel funding be used for? FIREWORKS \$30,000  
2006 START UP EVENT LOAN \$20,000

Total Amount Requested: \$50,000

5. Is this event open to the general public? Yes X No \_\_\_\_\_

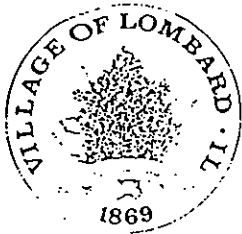
6. Do you intend to apply for a liquor license? Yes X No \_\_\_\_\_

7. How will this promote tourism/overnight stays in Lombard? THE FEST AND FIREWORKS will attract tourists to stay overnight. THE VENDORS WHO PARTICIPATE IN THE EVENT WILL ALSO HAVE TO STAY LENGTH OF THE EVENT.

8. Will any profits generated be returned to the community? Yes X No \_\_\_\_\_ If Yes, how will this be spent? ABOUT \$25,000 IS DONATED TO ALMOST 45 COMMUNITY ORGANIZATIONS

Please submit a budget for your event, along with this application, explaining what funding sources will be used no later than December 31.





# VILLAGE OF LOMBARD

## TEMPORARY EVENT PERMIT APPLICATION

Date: 1-16-06

Permit No. \_\_\_\_\_

### TYPE OF EVENT REQUESTED:

1. \_\_\_ Outdoor Cafe/Food Sales
2. \_\_\_ Outdoor Sale or Auction
3.  Temporary Special Event
4. \_\_\_ Carnival or Circus
5. \_\_\_ Seasonal Outdoor Garden Sales

### APPLICANT INFORMATION:

5. Name TASTE OF LOMBARD INC, NFP
6. Address PO Box 457
7. City LOMBARD 8. State IL 9. Zip 60148
10. Telephone No. 630 1375-7474 11. Date of ~~Event~~ <sup>INCORP</sup> 12-28-04
12. Drivers License No. \_\_\_\_\_ 12a) State IL

### OPERATOR INFORMATION:

13. Name TASTE OF LOMBARD INC, NFP
14. Address PO Box 457
15. City LOMBARD 16. State IL 17. Zip 60148
18. Telephone No. 630 1375-7474
19. Principal Place of Business;
  - a) Address 425 S. MAIN ST
  - b) City LOMBARD c) State IL d) Zip 60148
  - e) Telephone No. 630 1953-1254
20. Is the operator a:  Corporation \_\_\_ Partnership \_\_\_ Single Owner.
21. List Information for Officers, Partners, or Owner; use extra sheet if needed:
  - a) Name JAMES W HOGAN
  - b) Address 425 S. MAIN ST
  - c) City LOMBARD d) State IL e) Zip 60148
  - f) Telephone No. 630 1953-1254
  - g) Drivers License No. A250-4595-4272 h) State IL
  - h) Sales Tax Identification Number. \_\_\_\_\_

**Information for Officers, Partners, or Owner;**

a) Name SHARON KUDERNA  
b) Address 1135 S. Edgewood Ave  
c) City Lombard d) State IL e) Zip 60148  
f) Telephone No. 630 972 9117  
g) Drivers License No. K365-7816-5963 h) State IL

a) Name Rick Neuber  
b) Address 709 Terry Rd East  
c) City Glendale Hts d) State IL e) Zip 60138  
f) Telephone No. 630 780-2732  
g) Drivers License No. 1160-1336-4313 h) State IL

a) Name Joe Glazier Jr.  
b) Address 304 Harding  
c) City Lombard d) State IL e) Zip 60148  
f) Telephone No. 630 464-7479  
g) Drivers License No. 6426-4816-4293 h) State IL

a) Name Barbara Ware  
b) Address 637 S. Stewart Ave.  
c) City Lombard d) State IL e) Zip 60148  
f) Telephone No. 630 629-5825  
g) Drivers License No. \_\_\_\_\_ h) State IL

**Information for Officers, Partners, or Owner;**

a) Name Dan Adams  
b) Address 38 E. Hickory St.  
c) City Lombard d) State IL e) Zip 60148  
f) Telephone No. 630 / 678-0939  
g) Drivers License No. \_\_\_\_\_ h) State \_\_\_\_\_

a) Name Ellen Bacher  
b) Address 614 S. Stewart<sup>+</sup> Ave.  
c) City Lombard d) State IL e) Zip 60148  
f) Telephone No. 630 / 567-0274  
g) Drivers License No. \_\_\_\_\_ h) State \_\_\_\_\_

a) Name \_\_\_\_\_  
b) Address \_\_\_\_\_  
c) City \_\_\_\_\_ d) State \_\_\_\_\_ e) Zip \_\_\_\_\_  
f) Telephone No. \_\_\_\_ / \_\_\_\_\_  
g) Drivers License No. \_\_\_\_\_ h) State \_\_\_\_\_

a) Name \_\_\_\_\_  
b) Address \_\_\_\_\_  
c) City \_\_\_\_\_ d) State \_\_\_\_\_ e) Zip \_\_\_\_\_  
f) Telephone No. \_\_\_\_ / \_\_\_\_\_  
g) Drivers License No. \_\_\_\_\_ h) State \_\_\_\_\_

EVENT INFORMATION:

22. Is this event sponsored by a not for profit organization?  Yes \_\_\_ No

22a) If yes, name and address of sponsoring organization:

TASTE OF LOMBARD INC

23. Explain the event and list and describe any and all structures to be erected, including buildings, tents, booths, etc.;

ANNUAL 4<sup>th</sup> OF JULY  
EVENT IN MADISON MEADOW PARK, CONSISTING OF FOOD,  
MUSICAL AND FAMILY ENTERTAINMENT, GAMES, BINGO AND  
A CARNIVAL.

LARGE AND SMALL TENTS, STAGES, LIGHTS, FENCING ARE  
ALL TEMPORARILY ERRECTED ON SITE

24. Location of Event MADISON MEADOWS PARK

25. Date(s) of Operation 6/30/06 to 7/4/06

26. Hours of Operation VARIES BY DAY to

27. Anticipated maximum attendance at any one time: 45,000

28. Name and Address of Property Owner;

LOMBARD PARK DISTRICT

150 S. PARK LOMBARD IL 60148

29. Describe the provisions made for sanitary facilities;

PORTABLE TOILETS INCLUDING HANDWASHERS  
AND HANDICAPPED ACCESSIBLE UNITS RENTED. ALL  
UNITS SERVICED DAILY

30. Describe the provisions made for security and crowd control;

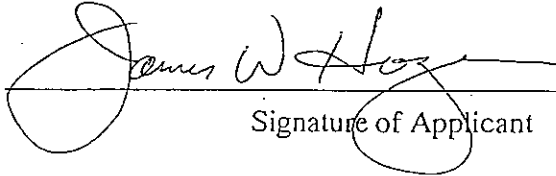
LOMBARD POLICE DEPARTMENT IN CHARGE.  
DEPARTMENT LIAISON ATTENDS COMMITTEE MEETINGS

**ON SITE CONTACT:**

- 31. Operating manager or other person responsible for physical conditions at the event;
  - a) Name SHARON KUDERNA, CHAIRMAN
  - b) Address 1135 S EDGEWOOD
  - c) City LOMBARD d) State IL e) Zip 60148
  - f) Telephone No. 630/932-9117

I, JAMES W. HOGAN, hereby declare, under oath that the statements made herein are true and correct to the best of my knowledge and belief. I understand that:

- Any incorrect or fraudulent statement made in this application constitutes sufficient grounds for the immediate suspension and/or revocation of the permit within the Village of Lombard.
- That as a condition of this permit the Police Department, Fire Department, as well as other authorized officials of the Village of Lombard, are granted free access to the grounds of the event and to all booths, tents, buildings, and other structures erected for or used in conjunction with the event, to inspect and enforce compliance with the provisions of the permit.
- That the applicant, owner(s), and operator(s) agree upon receipt of a permit to indemnify, defend and hold harmless the Village of Lombard, its officers, agents, employees, representatives, and their assigns, from any and all claims, lawsuits or other liabilities directly or indirectly arising from, in consequence of, or in reference to the permit granted. In connection with any such claims, lawsuits or liabilities, the village, its officers, agents, employees, representatives, and their assigns, shall have the right to defense of counsel of their choice. The applicant, owner(s), and operator(s) shall be solely liable for all costs of such defense and for all expenses, fees, judgements, settlements and all other costs arising out of such claims, lawsuits or liabilities.

  
 \_\_\_\_\_  
 Signature of Applicant

Sworn and subscribed to before me  
 this 16th day of January, 2006.

Diane M Scott  
 \_\_\_\_\_  
 NOTARY PUBLIC



**APPLICANT MUST FURNISH ALL ITEMS MARKED AT TIME OF APPLICATION:**

- Evidence of insurance against public liability, \$1,000,000 combined single limit per occurrence. The Village of Lombard, its officials, employees and volunteers shall be listed as an additional insured and certificate holder on the certificate of insurance. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage. Workers' compensation and Employers' compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$1,000,000 per accident (see section 110.43 of the Code of Ordinances for additional requirements).
- Cash bond in the amount of \$500 (as per section 110.44).
- Cash bond in the amount of \$1000 per week (as per section 110.44)
- Village of Lombard Food Handling Permit No. \_\_\_\_\_
- Plat of Survey showing location of structures, parking stalls, tents, curb cuts, etc. at the event location.
- Building plans or drawings showing the location of all exits, sanitary facilities, entrances/exits, fire alarms/life safety equipment, electrical connections to be used, and stages/platforms to be erected.

**APPLICANT MUST DISPLAY ALL ITEMS MARKED AT EVENT:**

- County Health Permit
- Village of Lombard Temporary Event Permit.

- FEE:**
- \$50.00 per day.
  - \$20.00 per week.
  - \$150.00 per day for the first 15 attractions, plus \$10.00 per day for each additional attraction.
  - Not for Profit Organization – Waiver of Fee Requested.

**APPROVAL:**

_____	, Fire Department
_____	, Department of Community Development
_____	, Police Department
_____	, Finance Department (Fee Paid)
_____	, Village Manager (Waiver of Fee)

A PERMIT MAY BE CANCELLED AT THE APPLICANT'S REQUEST WITHIN 6 MONTHS OF ORIGINAL PERMIT ISSUANCE. THE APPLICANT IS THEN ENTITLED TO A REFUND AMOUNTING TO 50% OF THE PERMIT FEE PORTION ONLY OF THE FEES CHARGED. NO PORTION OF THE PERMIT PROCESSING FEES WILL BE REFUNDED.

# VILLAGE OF LOMBARD

BUILDING DEPARTMENT

255 E. Wilson Avenue (630) 620-5750  
 FAX: (630) 629-2374 • TDD: (630) 620-5812

Date Received \_\_\_\_\_

Date Called \_\_\_\_\_

Date Issued \_\_\_\_\_

## BUILDING PERMIT APPLICATION

PARCEL NO. \_\_\_\_\_ PERMIT NO. \_\_\_\_\_

Application Is Hereby Made For Address: MADISON MEADOW PARK Suite No. \_\_\_\_\_

Lot# \_\_\_\_\_ Block# \_\_\_\_\_ Subdivision MADISON + CHASE STREETS

Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ New Structure \_\_\_\_\_ Alteration \_\_\_\_\_ Addition \_\_\_\_\_ Sign \_\_\_\_\_ Garage \_\_\_\_\_

Driveway \_\_\_\_\_ Electrical \_\_\_\_\_ Plumbing \_\_\_\_\_ Other \_\_\_\_\_

Tenant \_\_\_\_\_ Total Estimated Cost \$ \_\_\_\_\_  
 New or Existing

HVAC Cost \$ \_\_\_\_\_

	ADDRESS	PHONE	FOR OFFICE USE ONLY	
			Ins.	Lic.
Property Owner _____	_____	_____		
Gen. Contractor _____	_____	_____		
Architect _____	_____	_____		
Excavator _____	_____	_____		
Carpenter _____	_____	_____		
Plumber _____	_____	_____		
_____wer _____	_____	_____		
Electrician <u>TWIN ELECTRICAL SERVICE</u>	<u>PO Box 691 Lombard</u>	<u>495-8500</u>		
Concrete _____	_____	_____		
Heating _____	_____	_____		
Brick _____	_____	_____		
Roofer _____	_____	_____		
Drywall _____	_____	_____		
Iron or Steel _____	_____	_____		
Insulation _____	_____	_____		
Fire Prot. _____	_____	_____		
Fire Alarm _____	_____	_____		
Paving _____	_____	_____		
Elevator _____	_____	_____		

I HEREBY CERTIFY THAT I, AS APPLICANT, IF I AM NOT THE OWNER OF THE PROPERTY IN RELATION TO WHICH THIS APPLICATION IS BEING FILED, HAVE OBTAINED THE PERMISSION OF THE OWNER OF SAID PROPERTY TO FILE THIS APPLICATION.

I hereby certify that all of the information contained herein is true and correct and that all contractors and subcontractors to be engaged in any of the work for which this permit is issued shall comply with all pertinent local ordinances.

Applicant's Name (please print): JAMES W HEGAN, VILLAGE OF LOMBARD, ILL.  
 Address: PO Box 451  
 City: LOMBARD Phone: 375-7474  
 Applicant's Signature: James W Hegan

# ARTICLES OF INCORPORATION OF TASTE OF LOMBARD INC.

## ARTICLE I NAME/REGISTERED OFFICE

The name of this corporation shall be: Taste of Lombard Inc.. The corporation's registered office is located at: 425 S. Main St. Lombard, IL. 60148. The mailing address for this corporation is: P.O. Box 457, Lombard, IL. 60148.

## ARTICLE II PURPOSE

This corporation is organized exclusively for charitable purposes.

Within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended, including, for such purposes, the making of distributions to organizations that also qualify as Section 501 (c)(3) exempt organizations. To this end, the corporation shall plan, promote, and operate the annual 4<sup>th</sup> of July Community Festival known as the Taste of Lombard. All funds whether income or principal, and whether acquired by gift or contributions or otherwise, shall be devoted to said purposes.

## ARTICLE III LIMITATIONS

At all times the following shall operate as conditions restricting the operations and activities of the corporation:

1. No part of the net earnings of the corporation shall inure to any member of the corporation not qualifying as exempt under Section 501(c)(3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended, nor to any Director or officer of the corporation, nor to any other private persons, excepting solely by such reasonable compensation that the corporation shall pay for services actually rendered to the corporation, or allowed by the corporation as a reasonable allowance for authorized expenditures incurred on behalf of the corporation;
2. No substantial part of the activities of the corporation shall constitute the carrying on of propaganda or otherwise attempting to influence legislation, or any initiative or referendum before the public, and the corporation shall not participate in, or intervene in (including by publication or distribution of statements), any political campaign on behalf of, or in opposition to, any candidate for public office; and



3. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986, as now enacted or hereafter amended.
4. The corporation shall not lend any of its assets to any officer or director of this corporation, or guarantee to any person the payment of a loan by an officer or director of this corporation.

## ARTICLE IV DIRECTORS/MEMBERS

The corporation shall have no voting members. The management and affairs of the corporation shall be at all times under the direction of a Board of Directors, whose operations in governing the corporation shall be defined by statute and by the corporation's by-laws. No director shall have any right, title, or interest in or to any property of the corporation.

The corporation's first Board of Directors shall be comprised of the following natural persons:

James W. Hogan  
425 S. Main St.  
Lombard, IL. 60148

Sharon Kuderna  
1135 S. Edgewood Ave.  
Lombard, IL. 60148

Ellen Bachner  
614 S. Stewart Ave.  
Lombard, IL. 60148

Daniel Adams  
38 E. Hickory St.  
Lombard, IL. 60148

Ricki Neuber  
709 Terry Road East  
Glendale Hts., IL. 60139

Barbara Ware  
637 S. Stewart Ave.  
Lombard, IL. 60148

Joseph Glazier Jr.  
304 Harding  
Lombard, IL. 60148

## ARTICLE V DEBT OBLIGATIONS AND PERSONAL LIABILITY

No member, officer or Director of this corporation shall be personally liable for the debts or obligations of this corporation of any nature whatsoever, nor shall any of the property of the members, officers or Directors be subject to the payment of the debts or obligations of this corporation.

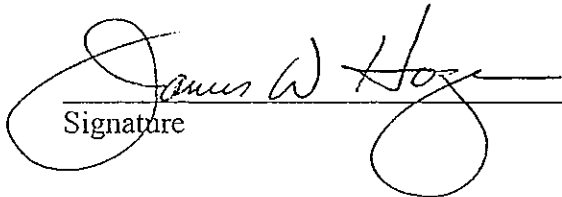
ARTICLE VI  
DISSOLUTION

Upon the time of dissolution of the corporation, assets shall be distributed by the Board of Directors, after paying or making provisions for the payment of all debts, obligations, liabilities, costs and expenses of the corporation, for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE VII  
INCORPORATOR

The incorporator of this corporation is: James W. Hogan, 425 S. Main St., Lombard, IL. 60148.

The undersigned incorporator certifies both that he executed these Articles for the purposes herein stated, and that by such execution, he affirms the understanding that should any of the information in these Articles be intentionally or knowingly misstated, he is subject to the criminal penalties for perjury set forth in Illinois Statutes as if this document had been executed under oath.

  
Signature

12/1/05  
Date

# BYLAWS OF TASTE OF LOMBARD INC.

## ARTICLE I NAME AND PURPOSE

**Name:** The name of the organization shall be Taste of Lombard Inc. It shall be a nonprofit organization incorporated under the laws of the State of Illinois.

**Purpose:** Taste of Lombard Inc. is organized exclusively for charitable purposes.

**The purpose of the corporation is:**

- To plan, promote and operate the annual 4<sup>th</sup> of July community festival known as Taste of Lombard
- To provide a family food and festival to generate funds for community service and charitable organizations.

## ARTICLE II MEMBERSHIP

**Membership:** Membership shall consist of the board of directors.

## ARTICLE III BOARD OF DIRECTORS

**Board role, size, and compensation:** The board is responsible for overall policy and direction of the corporation, and delegates responsibility of day-to-day operations to the committee. **The board shall have up to 10, but no fewer than 5 members.** The board receives no compensation other than incurred expenses.

**Terms:** All board members shall serve two-year terms, but are eligible for re-election for up to five consecutive terms.

**Meetings and notice:** The board shall meet annually, at an agreed upon time and place. An official board meeting requires that each board member have written notice of at least one week in advance.

**Board elections:** During the last quarter of each fiscal year of the corporation, the board of directors shall elect Directors to replace those whose terms will expire at the end of the

fiscal year. This election shall take place during a regular meeting of the directors, called in accordance with the provisions of these bylaws.

**Election procedures:** New directors shall be elected by a majority of directors present at such a meeting, provided there is a quorum present. Directors so elected shall serve a term beginning on the first day of the next fiscal year.

**Quorum:** A quorum must be attended by at least fifty percent of board members for business transactions to take place and motions to pass.

**Officers and Duties:** There shall be three officers of the board, consisting of a president, secretary, and treasurer. Their duties are as follows:

The *President* shall convene regularly scheduled board meetings, shall preside or arrange for other members of the Executive Board to preside at each meeting in the following order: secretary, treasurer.

The *Secretary* shall be responsible for keeping records of board actions, including overseeing the taking of minutes at all board meetings, sending out meeting announcements, distributing copies of minutes and the agenda to each board member, and assuring that corporate records are maintained.

The *Treasurer* shall make a report at each board meeting. The treasurer shall chair the finance committee, assist in the preparation of the budget, help develop fundraising plans, and make financial information available to board members and the public.

**Vacancies:** When a vacancy on the board exists mid-term, the secretary must receive nominations for new members from present board members two weeks in advance of a board meeting. These nominations shall be sent out to board members with the regular board meeting announcement, to be voted upon at the next board meeting to serve a two year term.

**Resignation, termination, and absences:** Resignation from the board must be in writing and received by the secretary. A board member shall be terminated from the board due to excess absences, or more than two unexcused absences from board meetings in a year. A board member may be removed for other reasons by a three-fourths vote of the remaining directors.

**Special meetings:** Special meetings of the board shall be called upon the request of the President, or one-third of the board. Notices of special meetings shall be sent out by the Secretary to each board member at least one week in advance.

## ARTICLE IV COMMITTEES

**Committee formation:** The board may create committees as needed. The Board of Directors appoints all committee chairs.

**Executive Committee:** The three officers serve as the members of the Executive Committee. Except for the power to amend the articles of incorporation and bylaws, the Executive Committee shall have all the powers and authority of the Board of Directors in the intervals between meetings of the Board of Directors, and is subject to the direction and control of the full board.

**Finance Committee:** The Treasurer is the chair of the Finance Committee, which includes three other board members. The Finance Committee is responsible for developing and reviewing fiscal procedures, fundraising plans, and the annual budget review with other board members. The board must approve the budget and all expenditures must be within budget. Any major change in the budget must be approved by the board. The fiscal year shall be the calendar year. Annual reports are required to be submitted to the Board showing income, expenditures, and pending income. The financial records of the organization are public information and shall be made available to board members and the public.

## ARTICLE V DIRECTOR AND STAFF


**Executive Director:** The event chairman approved by the board. The event chairman has day-to-day responsibilities for the event, including carrying out the corporations' goals and policies. The event chairman will attend all board meetings, report on the progress of the event, answer questions of the board members and carry out the duties described in the job description. The board can designate other duties as necessary.

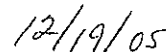
## ARTICLE VI AMENDMENTS

Amendments: These bylaws may be amended when necessary by a two-thirds majority of the Board of Directors. Proposed amendments must be submitted to the Secretary to be sent out with regular board announcements.

## CERTIFICATION

These bylaws were approved at a meeting of the Board of Directors by a two-thirds majority vote on **December 19, 2005**.

  
Secretary

  
Date