

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda  
Bids and Proposals

TO : President and Village Board of Trustees  
FROM : David A. Hulseberg, Village Manager  
DATE : August 10, 2010 Agenda Date: August 19, 2010  
TITLE : Emergency Alternate Bituminous Mix Supplier  
SUBMITTED BY: Keith J. Surges, Operations Superintendent *KJS*

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_

Total Number of Bids Received \_\_\_\_\_

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required  Yes  No

Performance Bond Required  Yes  No

Were Any Bids Withdrawn  Yes  No

*If yes, explain:*

Waiver of Bids Requested?  Yes  No

*If yes, explain:* Awarded bituminous mix supplier could not provide mix on specific date requested.

Award Recommended to Lowest  Yes  No

Responsible Bidder?

*If no, explain:*

**FISCAL IMPACT:**

Engineer's Estimate/Budget Estimate \$29,921.81

Amount of Award \$29,921.81 7101.733200 project #5515

**BACKGROUND/RECOMMENDATION:**

At the June 3, 2010 Board meeting, the Village Board approved a contract for DuKane Asphalt Company to supply bituminous mix to the Village. On Tuesday, June 22, 2010 a call was received from DuKane Asphalt informing the village that they could not supply mix for the paving on Wednesday, June 23, 2010. A call was made to the Finance Director requesting an Emergency Purchase Request to Purchase mix through DuPage Materials to complete the In-House Paving Program. The approval was given by the Village Manager and arrangements were made to receive mix from DuPage Materials. The additional cost to the Village to purchase from DuPage Materials was \$4,235.37.

Has Recommended Bidder Worked for Village Previously  Yes  No

If yes, was quality of work acceptable  Yes  No

Was item bid in accordance with Public Act 85-1295?  Yes  No

Waiver of bids - Public Act 85-1295 does not apply  Yes

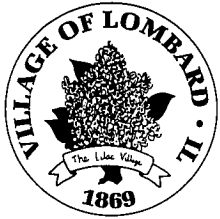
**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



## Memorandum

To: David A. Hulseberg, Village Manager

Through: Carl Goldsmith, Director of Public Works *CJ*

From: Keith J. Surges, Operations Superintendent *KJS*

Date: August 9, 2010

Subject: FY 2011 Bituminous Mix Alternate Supplier

At the June 3, 2010 Board meeting, the Village Board approved a contract for Dukane Asphalt Company to supply bituminous mix to the Village. An order was placed with Matt Dunteman, Plant Manager for DuKane Asphalt, on June 9th. The quantities needed and dates the material would be needed were provided to the contractor at that time. On Tuesday, June 22nd, Public Works received a call from Matt Dunteman, informing us that they would not be able to supply asphalt to us on Wednesday, June 23rd for the paving of North Elizabeth Street. The reason given was that all asphalt produced that day was going to be allocated to the Eisenhower Expressway project. DuPage Materials was then contacted to see if they were able to supply 625 tons of N50 surface asphalt. They were able to provide the needed asphalt at a price of \$54.75 per ton.

Per Tim Sextion, Finance Director, this situation met the requirements for an emergency purchase under the Emergency Purchase Policy. Upon Village Manager approval, the asphalt was supplied by DuPage Materials at a total cost of \$29,921.81.

Public Works is requesting a waiver of bids and award of a contract to DuPage Materials not to exceed \$29,921.81 for the purchase of Bituminous Mix. This was approved by the Village Manager under the Emergency Purchase Policy section as allowed by the Finance Department Purchasing Manual.

Please place this item on the August 19, 2010, Village Board agenda for consideration.