

DISTRICT ALL
070571

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees

FROM : William T. Lichter, Village Manager

DATE : September 12, 2007 Agenda Date: September 20, 2007

TITLE : Bid Opening For: Contracted Assistance for August 23, 2007 Storm
Cleanup



SUBMITTED BY: Keith J. Surges, Operations Superintendent

RESULTS:

Date Bids Were Published _____ Bidding Closed _____
Total Number of Bids Received _____
Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No _____

Performance Bond Required _____ Yes _____ No _____

Were Any Bids Withdrawn _____ Yes _____ No _____

Explanation: _____

Waiver of Bids Requested? _____ Yes _____ No _____

If yes, explain: _____

Award Recommended to Lowest _____ Yes _____ No _____

Responsible Bidder? _____ Yes _____ No _____

If no, explain: _____

FISCAL IMPACT: _____

Engineer's estimate/budget estimate \$ _____

Amount of Award \$42,087 2740.756420 Project #0804

BACKGROUND/RECOMMENDATION:

See attached memo.

Has Recommended Bidder Worked for Village Previously? _____ Yes _____ No _____

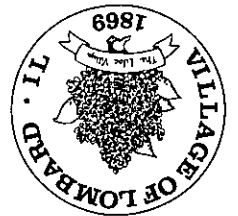
If yes, was quality of work acceptable _____ Yes _____ No _____

Was item bid in accordance with Public Act 85-1295? _____ Yes _____ No _____

Waiver of bids - Public Act 85-1295 does not apply _____ Yes _____ No _____

REVIEW (as needed):

Village Attorney XX _____ Date _____
Finance Director XX _____ Date 9/12/07
Village Manager XX _____ Date 9/12/07



To: William T. Lichter, Village Manager

Through: Wesley B. Anderson, Director of Public Works
[Signature]

From: Keith J. Surges, Operations Superintendent
[Signature]

Date: September 12, 2007

Subject: Contract Assistance for the Storm of August 23, 2007

After the wind storm of Thursday, August 23, 2007, the Public Works Department requested the approval from Mr. Lichter to enter into an Emergency Contract with Asplundh Tree Experts Company to provide manpower and equipment to assist public work during the cleanup of debris through out the Village. This contract, entered into according to the FEMA rules, was for a total of 70 work hours for a crew consisting of (3) Crew Leaders, (2) two Journeyman Trimmers (2) two Lift Trucks with Chippers and (1) one Prentice Loader. The time frame for this contract started 7:00AM Friday, August 24, 2007 and ended on Thursday, August 30, 2007 at 8:30 AM.

Prior to the Emergency Contract ending, Public Works requested to enter into a contract continuing the assistance for an additional 7 days. For this contract Public Works requested pricing from (11) eleven area Tree Contractors. Public Works requested that each contractor furnish a price for an hourly rate consisting of (3) Crew Leaders, (2) Journeyman Trimmers, (2) Lift Trucks with Chippers and (1) Prentice Loader. The lowest bidder was Asplundh Tree Experts Company at \$282.91 per hour for the entire crew. The time frame for this contract started 8:30 AM Thursday, August 30, 2007 and ended on Monday, September 10, 2007 at 4:00 PM. The results are as follows:

<u>Contractor</u>	<u>Total Hourly Rate</u> <u>For Labor and Equipment</u>
Asplundh Tree Experts Company	\$ 282.91
The Care of Trees (only able to supply (1) lift crew)	\$ 300.00
Davey Tree	\$ 420.00
Family Tree Care	\$ 465.00
Steve Piper & Sons Tree Service	\$ 574.00
Closek (only able to supply (1) lift crew and Prentice Loader)	\$ 650.00
B. Haney and Sons	\$ 730.00
Kramer Tree Specialists	\$ 759.00
Mike's Tree Service	\$ 850.00
Winkler Tree Service	\$1,019.00

Public Works is requesting a waiver of bids and award of (2) two contracts to Asplundh Tree Service, Company in the amounts of \$25,465.99 for the Emergency Service Contract and \$16,620.17 for the Manpower and Equipment contract.

Please place this item on the September 20, 2007, Board agenda.

Please contact me should you have any questions.

KJS Contracted Assistance for August 23, 2007 Storm Cleanup Memo 09-12-2007

VILLAGE OF LOMBARD

Emergency Debris Removal from Storm of August 23, 2007

CONTRACT DOCUMENT NUMBER _____

This agreement is made this 20th day of September, 2007 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Asplundh Tree Experts, Company) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

Manpower and Equipment Services for the Cleanup from August 23, 2007 Wind Storm

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:

a. Specification and Contract Document no. _____, consisting of the following:

- i) Cover Sheet
- ii) Table of Contents
- iii) Invitation to Bid on Contract Document No. _____ - Legal Notice
- iv) General Terms, Conditions and Instructions
- v) Specific Terms, Conditions and Instructions and Blue Prints
- vi) Bid Proposal Form
- vii) Plans and Specifications and Specification Deviation Form

b. The Contractor's Bid Proposal Dated August 25, 2007

c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$ 25,465.99 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.

4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this 20th day of September, 2007.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this _____ day of _____, 20__.

Individual or Partnership _____ Corporation _____

By _____
Position/Title _____

By _____
Position/Title _____

Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 20th day of September, 2007.

William J. Mueller
Village President

Attest:

Brigitte O'Brien
Village Clerk

VILLAGE OF LOMBARD

Extended Debris Removal from Storm of August 23, 2007

CONTRACT DOCUMENT NUMBER _____

This agreement is made this 20th day of September, 2007 by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (Asplundh Tree Experts, Company) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the Contract Documents:

Manpower and Equipment Services for the Cleanup from August 23, 2007 Wind Storm

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:

a. Specification and Contract Document no. _____, consisting of the following:

- i) Cover Sheet
- ii) Table of Contents
- iii) Invitation to Bid on Contract Document No. _____ - Legal Notice
- iv) General Terms, Conditions and Instructions
- v) Specific Terms, Conditions and Instructions and Blue Prints
- vi) Bid Proposal Form
- vii) Plans and Specifications and Specification Deviation Form

b. The Contractor's Bid Proposal Dated August 25, 2007

c. Required Performance and Payment Bonds and Certificate of Insurance

2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the services which are the subject matter of this Contract the total sum of \$ 16,620.17 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.

3. Contractor shall not delegate the duties involved in the performance of the services which are the subject matter of this Contract without the written approval of the Village.

4. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

5. Where the terms of this Contract conflict with the provisions of the Contract Documents, the Contract Documents shall be binding.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the Contractor have hereunto set their hands this 20th day of September, 2007.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this _____ day of _____, 20__.

Individual or Partnership _____ Corporation _____

By _____
Position/Title _____

By _____
Position/Title _____

Print Company Name _____

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 20th day of September, 2007.

Attest:

William J. Mueller
Village President

Brigitte O'Brien
Village Clerk