

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

X Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
Recommendations of Boards, Commissions & Committees (Green)  
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: August 12, 2020 (B of T) Date: August 20, 2020

TITLE: DuPage Mayors and Managers Conference Membership

BACKGROUND/POLICY IMPLICATIONS:

Attached please find information pertaining to a municipal membership of the Village of Lombard to the DuPage Mayors and Managers Conference. Information is provided about the value and benefits of annual membership to the DuPage Mayors and Managers Conference and approval for membership at a rate of \$18,388.20 is sought.

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_  
Finance Director X \_\_\_\_\_ Date \_\_\_\_\_  
Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 Wednesday, prior to the Agenda Distribution.

**MEMORANDUM**

**TO:** Scott Niehaus, Village Manager  
**FROM:** Nicole Aranas, Assistant Village Manager *MAA*  
**DATE:** August 12, 2020  
**SUBJECT: DUPAGE MAYORS AND MANAGERS CONFERENCE MEMBERSHIP**

Attached please find relevant information regarding Village membership to the DuPage Mayors and Managers Conference (DMMC). The DMMC is the local council of governments for DuPage County. As a coalition of 33 local cities and villages in DuPage County, the conference promotes excellence in municipal government, evaluates the impact of pending state and federal legislation, provides research, technical assistance and training to members, and fosters intergovernmental cooperation. The Village of Lombard has maintained membership to DMMC for a number of years and staffs several of the conference subcommittees.

The DMMC is a not-for-profit organization supported by membership dues and grants. Membership dues to DMMC are calculated at \$0.888 per capita per year with a maximum cap of \$36,776.40, which has not increased in 12 consecutive years. The 2020-2021 annual membership rate for the Village of Lombard is \$18,388.20, which reflects a 50% reduction to the annual member dues.

Attached please find a document that attempts to quantify the estimated value of DMMC membership and highlights a number of conference accomplishments and municipal benefits. Benefits highlighted include lobbyist to advocate for local municipal interests, public communications on issues regarding Local Government Distributive Fund (LGDF), development of Legislative Action Program, oversight of local Surface Transportation Program, development of ad hoc Public Works and Human Resources working group, coordination with the Suburban Purchasing Cooperative, and development and sharing of municipal survey data.

Please review the attached materials and consider approving membership for the Village of Lombard to the DuPage Mayors and Managers Conference in the amount \$18,388.20. Please let me know if you have any questions or concerns.

**A QUANTIFICATION OF THE ESTIMATED VALUE OF  
DUPAGE MAYORS AND MANAGERS CONFERENCE MEMBERSHIP 2020**

**Exhibit 1 – Quantifiable Annual Fiscal Benefits**

<u>Activity / Service Provided</u>	<u>Annual Fiscal Benefit</u>
• Professional lobbyist representation to advocate for members' legislative interests.	\$60,000.00
• Legislative tracking, research, and analysis to monitor member concerns, increase awareness, and provide assistance to members (3/4 FTE)	\$76,000.00
• Coalition participation to represent members' interests and identify opportunities for regional collaboration [Pension Fairness for Illinois Communities Coalition, Local Council of Governments (COG) Working Group, Metropolitan Mayors Caucus (MMC), Illinois Municipal League (IML) Local Government Coalition] (1/6 FTE)	\$21,000.00
• Attendance, monitoring, and reporting on County activities to increase member awareness and identify opportunities for collaboration (1/5 FTE)	\$20,600.00
• Attendance, monitoring, and reporting on Chicago Metropolitan Agency for Planning (CMAP) Board, Metropolitan Planning Organization (MPO) Policy Committee, and Transportation Committee meetings to increase member awareness on regional transportation issues (1/3 FTE)	\$20,000.00
• Planning Liaison scope of services to represent municipal interests on regional transportation planning efforts (1/3 FTE)	\$20,000.00
• Public Relations representation to raise public awareness of DMMC concerns	\$20,000.00
• Transportation consultant for assistance in STP methodology development and development of transportation educational opportunities	<u>\$12,000.00</u>
<b>TOTAL:</b>	<b><u>\$249,600.00</u></b>

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<sup>1</sup> See Exhibit 4 for additional fiscal benefits by municipality. A one-time 50 percent dues reduction will be in effect for FY 2020-2021.

## **Exhibit 2- Response to COVID-19**

### **Activity / Service Provided**

- In response to threats to municipal revenues, DMMC drafted and in some cases coordinated multi-council communication to State and Federal legislators on Federal Coronavirus Aid stressing the importance of local municipalities receiving direct funding as well as LGDF and CARES Act funding distribution from the State to DMMC municipalities.
- Served as clearinghouse for COVID-19-related information and data and shared it with members. This was accomplished in part through a series of member surveys on a variety of timely COVID-19-related issues. Provided information on grants and other funding to members. This included FEMA, CARES Act, and programs from the Rebuild Illinois capital bill.
- Hosted Webinar with Senate President Harmon and House Minority Leader Durkin to discuss COVID-19 related topics, including overview of the CARES Act, Property Tax Task Force, and current state budget issues.
- Hosted Webinar with Congressmen Casten and Krishnamoorthi to discuss COVID-19 related topics including the federal stimulus package, reopening the economy, CARES Act, and infrastructure spending.
- Promptly shared COVID-19-related information from state, county, and other trusted sources.
- Provided regular/timely updates on actions taken by DMMC members in response to COVID-19.
- Coordinated weekly conference calls with DuPage County Health Department. Provided summaries for those unable to attend.
- Participated in weekly conference calls with MMC, including Chicago Mayor Lightfoot, her staff, and City of Chicago public health officials.
- Coordinated and facilitated Webinars with DMMC members and attorneys on issues related to emergency powers, open meetings, freedom of information, personnel and labor issues, Families First Coronavirus Response Act, and emerging issues/resources related to COVID-19.
- Coordinated and facilitated conference calls with the following groups providing opportunity for dialogue on issues and concerns related to COVID-19: Mayors, Managers, Public Works Directors, and human resource professionals. Provided summaries for those unable to attend.

## **Exhibit 3 – Additional Annual Benefits**

### **Activity / Service Provided**

#### **Legislative**

- Developed member driven *2020 Legislative Action Program (LAP)* to guide legislative efforts and reflect members' priorities.
- Provided opportunities for municipal leaders to network and share DMMC legislative priorities with legislators and to present LAP at a successful *2020 Legislative Reception and Dinner*. In attendance were 16 legislators and over 160 other participants.
- Drafted correspondence with other Councils of Government (COG's) to members of Joint Committee on Administrative Rules (JCAR) urging them not to act on proposed Illinois

Plumbing Code revisions. These efforts resulted in a favorable outcome whereby JCAR dismissed the proposals outright.

- Initiated legislation allowing non-home rule municipalities to use up to 25% of their hotel/motel tax on infrastructure and economic development. Legislation was passed by General Assembly and signed by Governor Pritzker. Other DMMC legislative initiatives included restoring LGDF to the full 10 percent, allowing local adjudication for suspended/revoked driver's licenses and minor speeding violations, implementing the Hotel/Motel tax on stays of 30 days or more along with changing the definition of permanent resident to require the same person to occupy the room exclusively for 90 consecutive days, and requiring small wireless facilities to collocate on existing poles or wireless support structures where possible and allowing municipalities to reject an application for installation in a residential historic district if collocation is not possible.
- Created *Adult Use Cannabis Position Statement* articulating recreational cannabis concerns.
- Provided opportunities for municipal leaders to network and build relationships through annual *Coffee Break with Legislators* attended by Senators Ellman, Harmon, Oberweis, and Murphy, Representatives Mazzochi, Pappas, and Willis and a representative from Senator Glowiak's office.
- Hosted *Mayors Only Coffee* with U.S. Congressman Casten.
- Facilitated a luncheon with mayors and U.S. Senator Durbin and U.S. Congressman Casten to discuss the work of DMMC and recent events in Washington.
- Responded to member feedback and revised legislative flowchart to allow for more expedited response to position requests.
- Supported local control and good government by working with other COGs and local legislators to advocate for Public Safety Pension Fund Consolidation legislation.
- Advocated to Illinois Department of Revenue (IDOR) restating DMMC's position that municipal owned, operated, maintained, or leased parking lots should be exempt from state's parking excise tax resulting in a favorable outcome for members.

### **Regulatory**

- After meetings with AT&T, Verizon, and telecommunications consultant on 5G health and safety rules and on small cell deployment, developed Wireless Communications Infrastructure Position Statement, identifying DMMCs position on preserving local control and good government.
- Facilitated meetings of DuPage Water Commission customers for negotiation of subsequent customer contracts.

### **Transportation/Planning**

- Sent letter to CMAP opposing changes in STP Shared Fund programming procedures and in support of the original CMAP staff recommended shared funding program, resulting in a DMMC member project receiving STP Shared Funding.
- Led effort to draft and send letter from six regional councils to CMAP requesting additional information and a meeting to discuss FY 2020 Surface Transportation Program funding.
- Through member driven process, DMMC Surface Transportation Program (STP) scoring methodology and program policies were revised to promote a more transparent and simplified scoring system and to reduce member time spent preparing applications.
- Hosted a workshop to educate members on DMMC STP changes and to help members prepare for the FY 21-25 STP Call for Projects.
- Hosted a transportation workshop on member areas of interest including safety, freight, and active transportation.

- Assisted members through the FY 21-25 STP application process, which resulted in 44 applications for new STP funding.
- Worked collaboratively with members to grandfather all previously awarded STP projects not yet let into the FY 21-25 Program.
- Developed FY 21-25 STP with funding for both grandfathered and new projects totaling \$61,631,267. The final Program is expected to be approved by the Board of Directors/DuPage Council in August 2020.
- Coordinated with CMAP and IDOT to ensure proper STP funding in the Transportation Improvement Program (TIP), resulting in the letting of 10 DuPage projects totaling \$10,881,845 in STP funds.
- Crafted a Transportation Funding Opportunities Guidebook that details federal, state, and local funding sources available to DMMC municipalities for transportation projects.

#### **Information/Publications**

- DMMC was featured in the *Daily Herald* on legislative issues of importance to DMMC member municipalities, including protecting local tax revenue, consolidating public safety pensions, approving state capital spending plan, Municipal Hotel Use Tax legislation, and DMMC leaders' positive response to passage of capital spending plan.
- Organized and prepared members, including providing talking points, for an article in the *Daily Herald* on restoring LGDF.
- Organized and prepared Conference President, including providing talking points for an interview on *The Sunday Spin* radio show to discuss successful DMMC legislation, and Pension Fund Consolidation.

#### **Membership/Cost Savings**

- Continued participation in the Suburban Purchasing Cooperative, allowing members to reduce costs on vehicles and equipment as well as save staff time.
- Successfully recruited 5 additional firms to increase participation in the Corporate Partner Program and continued to strengthen relationships with Corporate Partners, resulting in increased revenue to offset member dues.
- Developed operating and capital budgets resulting in the 13<sup>th</sup> consecutive year with no increase in membership dues.
- Obtained sponsorships to allow for financially successful events.

#### **Grant Assistance**

- See Exhibit 4 for a list of grants received by each municipality during the past fiscal year.

#### **Training/Networking**

- Coordinated a successful Municipal Innovation Celebration providing an opportunity for members to share programs which saved their municipalities money, increased efficiencies, and solved problems. Eight member municipalities presented innovations.
- Coordinated successful Adult Use Cannabis and Newly Elected Officials Workshops.
- Succeeded in getting members appointed to several external committees, assuring DMMC member input in many areas of regional government. Committees include Police Officers' Pension Investment Fund, Firefighters' Pension Investment Fund, DuPage County Impact Fee Advisory Committee, and IML Pension Reform Working Group.

### Exhibit 4 – Fiscal Benefits and Grant Benefits by Municipality

<u>Municipality and Source</u>	<u>Fiscal Benefit</u>
<b>Addison</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Aurora</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Bartlett</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Bensenville</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
• Surface Transportation Program	\$1,642,125.00
<b>Total</b>	<b>\$1,891,725.00</b>
<b>Bloomingtondale</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Bolingbrook</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Burr Ridge</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Carol Stream</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Clarendon Hills</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Darien</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Downers Grove</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Elmhurst</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>
<b>Glen Ellyn</b>	
• Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$249,600.00
<b>Total</b>	<b>\$249,600.00</b>

<b>Glendale Heights</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Hanover Park</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Hinsdale</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Itasca</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Lemont</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Lisle</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Lombard</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
• Surface Transportation Program		\$964,250.00
	<b>Total</b>	<b>\$1,213,850.00</b>
<b>Naperville</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Oak Brook</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
• Surface Transportation Program		\$2,027,960.00
	<b>Total</b>	<b>\$2,277,560.00</b>
<b>Roselle</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Schaumburg</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Villa Park</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Warrenville</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Wayne</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>



<b>West Chicago</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Westmont</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Wheaton</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
• Surface Transportation Program		\$798,735.00
	<b>Total</b>	<b>\$1,048,335.00</b>
<b>Willowbrook</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Winfield</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Wood Dale</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
	<b>Total</b>	<b>\$249,600.00</b>
<b>Woodridge</b>		
• Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$249,600.00
• Surface Transportation Program		\$1,550,865.00
	<b>Total</b>	<b>\$1,800,465.00</b>

### **Exhibit 5 – Leveraging the Collective Knowledge of Members and Staff**

Following is a list of meetings that DMMC members and/or staff attend and share information for the benefit of the membership, thereby saving membership valuable time and resources.

<b><u>Meetings</u></b>	<b><u>Person(s) Attending</u></b>
MMC 2020 Census Ideas Exchange Meetings	DMMC Members and Staff
MMC Executive Board Meetings	DMMC Members and Staff
MMC Steering Committee Meetings	DMMC Staff
MMC Environment Committee Meetings	DMMC Staff
MMC Energy Subcommittee Meetings	DMMC Members
MMC Diversity Issues Task Force Meetings	DMMC Members
CMAP Board Meetings	DMMC Staff
CMAP MPO Policy Committee Meetings	DMMC Staff
CMAP Project Selection Committee Meetings	DMMC Staff
CMAP Transportation Committee Meetings	DMMC Staff
CMAP eTip Training Meeting	DMMC Staff
CMAP Council of Mayors Executive Committee Meetings	DMMC Members and Staff

IDOT Kickoff Meetings  
Federal Highway Administration (FHWA) Coordination Meetings  
Illinois Metropolitan Investment Fund (IMET) Board Meetings  
Choose DuPage Meetings  
DuPage County District Meetings  
DuPage County Impact Fee Advisory Committee Meetings  
DuPage County Board and Committee Meetings  
IML Board of Directors Meetings  
IML Legislative Committee Meetings  
DuPage County Complete Count Committee Meetings  
Daily Herald Editorial Board Meeting  
Satellite Field Court Meetings

DMMC Members and Staff  
DMMC Members and Staff  
DMMC Members and Staff  
DMMC Members  
DMMC Members and Staff  
DMMC Members and Staff  
DMMC Members and Staff  
DMMC Members and Staff  
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