

## **MEMORANDUM**

**TO:** William T. Lichter, Village Manager

**FROM:** David A. Hulseberg, AICP  
Assistant Village Manager/Director of Community Development

**DATE:** June 6, 2007

**SUBJECT: Signage Associated with Prairie Days Event**

### **BACKGROUND**

The Lombard Park District and the Lombard Garden Club will be hosting its annual Prairie Days at Terrace View Park on September 23, 2007. They are requesting approval from the Village Board for temporary signage in the public parkways. The signs will advertise the event and direct people to and at the event. Section 153.103(B)(6) of the Lombard Sign Ordinance includes provisions for temporary off-premise signs associated with events sponsored by non-profit organizations. Signs shall be no more than two feet high if placed within 30 feet of a cross street within 20 feet of a driveway. This approval would only be valid for Saturday, September 15<sup>th</sup> through Sunday, September 23<sup>rd</sup>.

### **RECOMMENDATION**

Staff recommends that the Village Board grant the request for the use of public right-of-way for temporary signage in conjunction with the event as described above.

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
\_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
\_\_\_\_\_ X \_\_\_\_\_ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: June 6, 2007 (B of T) Date: June 21, 2007

TITLE: Prairie Days Temporary Signage

SUBMITTED BY: Department of Community Development

BACKGROUND/POLICY IMPLICATIONS:

The Department of Community Development transmits for your consideration a request by the Lombard Park District and Lombard Gardening Club to use the public right-of-way for temporary signage in conjunction with their Prairie Days event on September 23, 2007. Signs shall be no more than two feet high if placed within 30 feet of a cross street within 20 feet of a driveway. Signs would be allowed from September 15-23, 2007.

Staff recommends approval of this request.

Please place this item on the June 21, 2007 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_

Finance Director X \_\_\_\_\_ Date \_\_\_\_\_

Village Manager X \_\_\_\_\_ Date \_\_\_\_\_