



## MEMORANDUM

**TO:** Tim Sexton  
Acting Village Manager

**FROM:** Bridget Doyle  
Communications Coordinator

*BMD*

**DATE:** September 11, 2013

**SUBJECT: Bid Opening For Lombard PRIDE**

The bid opening for the upcoming 2 year contract for the Lombard PRIDE was held at 11 a.m. on Friday, September 6, 2013. There were 5 bids submitted. The bids are as follows:

<u>Company</u>	<u>Quote Totals For Twelve 16 Page Full Color Issues (70# Enamel)*</u>
Creekside Printing	\$ 45,936.00
Hagg Press	\$ 46,380.00
Trend Graphics Inc.	\$ 47,040.00
Digital Hub	\$ 52,416.00
Forest Printing	\$ 60,865.80

The bids are attached for your review.

Staff recommends awarding the contract to Creekside Printing, the lowest of responsible bids, in the amount not to exceed \$ 45,936 for a 2 year contract. Creekside has supplied the Village of Lombard with timely and professional service for the past 4 years that they have printed the Lombard PRIDE.

\*Staff also recommends that the PRIDE go full color to update style, aesthetics and quality of news delivered to Lombard residents.

Please place this item on the consent agenda for the September 19, 2013 Board of Trustees meeting. If you have any questions, please feel free to contact me. Thank you.

Attachments  
Bridget Doyle

VILLAGE OF LOMBARD  
BID PROPOSAL

Proposal for Contract Document Number CD1307. We hereby agree to furnish to the Village of Lombard printing service for 12 issues of the Lombard Pride Newsletter (2 year contract), in accordance with provisions, instructions, and specifications of the Village of Lombard for the prices as follows:

*(PLACE PROPOSAL OUTLINE HERE)*

12 PAGE - 2 color - 3318 -  
16 PAGE - 2 color - 3561 -

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12 PAGE Full Color - 3540 -  
16 PAGE Full Color - 3828 -

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2 color INSERT - 2 PAGES - 689 -  
4 color INSERT - 4 PAGES - 825 -

ALL PRICES ARE PER ISSUE

# Creekside Printing

1175 Davis Road  
Elgin, IL 60123  
(847) 888-1150 FAX 888-1190

ESTIMATE/BID

**VILLAGE OF LOMBARD  
JOELYN KOTT  
255 E. WILSON**

**LOMBARD, IL 60148**

**Estimate Number 1361**

**Phone 630-620-5700**

**Date August 19, 2013**

**Fax 630-620-8222**

**Job Description**

**12 PG 2 C NEWSLETTER ]**

**Estimated as: New Job With Type**

**Proofs Required**

**1 Dylux 1 PDF**

**Final Size**

**8 1/2 x 11 - 12 Pages**

**Paper**

**- 70 LB - COATED BOOK**

**Brand- R HOUSE GLOSS - Color- WHITE - Finish- GLOSS**

**Press**

**Black and 1 Color(s) / Black and 1 Color(s)**

**Bindery**

**Saddle Bound**

**-POSTAL SORT -Carton Pack**

**Deliver to**

**One local -**

**Quantity 21,000 - Price of \$ 3,318.00**

**Terms: Net 10 Days**

**THIS ESTIMATE VALID FOR 30 DAYS.**

**CREDIT TERMS BASED ON APPROVED CREDIT APPLICATION.**

**Accepted by**

**STEVE KITTAY**

# Creekside Printing

1175 Davis Road  
Elgin, IL 60123  
(847) 888-1150 FAX 888-1190

ESTIMATE/BID

**VILLAGE OF LOMBARD  
JOELYN KOTT  
255 E. WILSON  
  
LOMBARD, IL 60148**

**Estimate Number 1360  
  
Phone 630-620-5700  
Date August 19, 2013  
Fax 630-620-8222**

Job Description  
**16 PG 2 C NEWSLETTER**  
Estimated as: New Job With Type  
Proofs Required  
**1 Dylux 1 PDF**

Final Size  
**8 1/2 x 11 - 16 Pages**

Paper  
**- 70 LB - COATED BOOK**  
**Brand- R HOUSE GLOSS - Color- WHITE - Finish- GLOSS**

Press  
**Black and 1 Color(s) / Black and 1 Color(s)**

Bindery  
**Saddle Bound**  
**-POSTAL SORT -Carton Pack**

Deliver to  
**One local -**

**Quantity 21,000 - Price of \$ 3,561.00**

**Terms: Net 10 Days**

**THIS ESTIMATE VALID FOR 30 DAYS.  
CREDIT TERMS BASED ON APPROVED CREDIT APPLICATION.**

Accepted by

STEVE KITTAY

## Creekside Printing

1175 Davis Road  
Elgin, IL 60123  
(847) 888-1150 FAX 888-1190

ESTIMATE/BID

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**VILLAGE OF LOMBARD**  
**JOELYN KOTT**  
**255 E. WILSON**  
  
**LOMBARD, IL 60148**

**Estimate Number 1363**  
  
**Phone 630-620-5700**  
**Date August 19, 2013**  
**Fax 630-620-8222**

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Job Description  
**12 PG 4 C NEWSLETTER ]**  
**Estimated as: New Job With Type**  
Proofs Required  
**1 Dylux 1 PDF**

Final Size  
**8 1/2 x 11 - 12 Pages**

Paper  
**- 70 LB - COATED BOOK**  
**Brand- R HOUSE GLOSS - Color- WHITE - Finish- GLOSS**

Press  
**4c Process / 4c Process**

Bindery  
**Saddle Bound**  
**-POSTAL SORT -Carton Pack**

Deliver to  
**One local -**

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**Quantity 21,000 - Price of \$ 3,540.00**

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**Terms: Net 10 Days**

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**THIS ESTIMATE VALID FOR 30 DAYS.**  
**CREDIT TERMS BASED ON APPROVED CREDIT APPLICATION.**

\_\_\_\_\_  
**Accepted by**

\_\_\_\_\_  
**STEVE KITTAY**

# Creekside Printing

1175 Davis Road  
Elgin, IL 60123  
(847) 888-1150 FAX 888-1190

ESTIMATE/BID

VILLAGE OF LOMBARD  
JOELYN KOTT  
255 E. WILSON  
  
LOMBARD, IL 60148

Estimate Number 1362  
  
Phone 630-620-5700  
Date August 19, 2013  
Fax 630-620-8222

Job Description  
16 PG 4 C NEWSLETTER ]  
Estimated as: New Job With Type  
Proofs Required  
1 Dylux 1 PDF

Final Size  
8 1/2 x 11 - 16 Pages

Paper  
- 70 LB - COATED BOOK  
Brand- R HOUSE GLOSS - Color- WHITE - Finish- GLOSS

Press  
4c Process / 4c Process

Bindery  
Saddle Bound  
-POSTAL SORT -Carton Pack

Deliver to  
One local -

Quantity 21,000 - Price of \$ 3,828.00

Terms: Net 10 Days

THIS ESTIMATE VALID FOR 30 DAYS.  
CREDIT TERMS BASED ON APPROVED CREDIT APPLICATION.

Accepted by

STEVE KITTAY

# Creekside Printing

1175 Davis Road  
Elgin, IL 60123  
(847) 888-1150 FAX 888-1190

ESTIMATE/BID

**VILLAGE OF LOMBARD  
JOELYN KOTT  
255 E. WILSON**

**LOMBARD, IL 60148**

**Estimate Number 1371**

**Phone 630-620-5700  
Date August 19, 2013  
Fax 630-620-8222**

Job Description  
insert page- 2 color ]  
Estimated as: New Job With Type  
Proofs Required  
1 Dylux

Final Size  
8 1/2 x 11

Paper  
- 70 LB - COATED BOOK  
Brand- R HOUSE STOCK - Color- WHITE - Finish- GLOSS

Press  
Black and 1 Color(s) / Black and 1 Color(s)

Bindery  
Fold sig -Carton Pack

Deliver to  
insert in newsletter-

Quantity 21,000 - Price of \$ 689.00

Terms: Net 10 Days

**THIS ESTIMATE VALID FOR 30 DAYS.  
CREDIT TERMS BASED ON APPROVED CREDIT APPLICATION.**

Accepted by

STEVE KITTAY

# Creekside Printing

1175 Davis Road  
Elgin, IL 60123  
(847) 888-1150 FAX 888-1190

ESTIMATE/BID

**VILLAGE OF LOMBARD  
JOELYN KOTT  
255 E. WILSON  
  
LOMBARD, IL 60148**

**Estimate Number 1372  
  
Phone 630-620-5700  
Date August 19, 2013  
Fax 630-620-8222**

Job Description  
insert page  
Estimated as: New Job With Type  
Proofs Required  
1 Dylux

Final Size  
8 1/2 x 11

Paper  
- 70 LB - COATED BOOK  
Brand- R HOUSE STOCK - Color- WHITE - Finish- GLOSS

Press  
4c Process / 4c Process

Bindery  
Fold sig -Carton Pack

Deliver to  
insert in newsletter-

Quantity 21,000 - Price of \$ 825.00

Terms: Net 10 Days

**THIS ESTIMATE VALID FOR 30 DAYS.  
CREDIT TERMS BASED ON APPROVED CREDIT APPLICATION.**

Accepted by

STEVE KITTAY



**VILLAGE OF LOMBARD  
BID PROPOSAL (CONTINUED)**

Delivery of the item(s) will be within 10 day(s) following notification of bid award.

State length and terms of warranty(s): 1 yr

Is your bid in compliance with specifications? X Yes \_\_\_ No

If answer is no, list deviations on the provided "Specification Deviation" Form.

Signed on this 19<sup>th</sup> day of August, 2013.

If an individual or partnership, all individual names of each partner shall be signed:

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title .....: \_\_\_\_\_

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title .....: \_\_\_\_\_

Company Name .....: \_\_\_\_\_

Address line 1 .....: \_\_\_\_\_

Address line 2 .....: \_\_\_\_\_

Telephone.....: \_\_\_\_\_

**If a corporation, an officer duly authorized should sign and attach corporate seal**

*PLACE CORPORATE SEAL HERE*

By .....: Steve Kittay

Print Name.....: STEVE KITTAY

Position/Title .....: PRESIDENT

Company Name .....: CREATIVE PRINTING

Address line 1 .....: 1175 DAVIS RD, ELGIN, IL 60120

Telephone .....: 847-888-1150

No additional charges over the total net bid price will be made during the specified Bid/Contract period.  
The Village of Lombard is exempt from sales or federal tax; therefore, do not include in bid price.

**VILLAGE OF LOMBARD  
BID PROPOSAL**

Proposal for Contract Document Number CD1307. We hereby agree to furnish to the Village of Lombard printing service for 12 issues of the Lombard Pride Newsletter (2 year contract), in accordance with provisions, instructions, and specifications of the Village of Lombard for the prices as follows:

*(PLACE PROPOSAL OUTLINE HERE)*

	2-COLOR	4-COLOR
12PP	\$3,188.00	\$3,588.00
16PP	\$3,652.00	\$3,865.00
12PP W/ 2PP	\$4,325.00	\$4,658.00
16PP W/ 2PP	\$5,230.00	\$5,558.00

**VILLAGE OF LOMBARD  
BID PROPOSAL (CONTINUED)**

Delivery of the item(s) will be within \_\_\_\_\_ day(s) following notification of bid award.

State length and terms of warranty(s): \_\_\_\_\_  
\_\_\_\_\_

Is your bid in compliance with specifications? ☒ Yes \_\_\_ No

If answer is no, list deviations on the provided "Specification Deviation" Form.

Signed on this 27 day of August, 2013.

If an individual or partnership, all individual names of each partner shall be signed:

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title .....: \_\_\_\_\_

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title .....: \_\_\_\_\_

Company Name .....: \_\_\_\_\_

Address line 1 .....: \_\_\_\_\_

Address line 2 .....: \_\_\_\_\_

Telephone.....: \_\_\_\_\_

**If a corporation, an officer duly authorized should sign and attach corporate seal**

*PLACE CORPORATE SEAL HERE*

By .....: Ken N...

Print Name.....: KERAPAGU

Position/Title .....: President

Company Name .....: Flags Press, Inc

Address line 1 .....: 1165 JANSSEN FARM LT Elgin, IL 60123

Telephone .....: 847.695.1820 X 1407

No additional charges over the total net bid price will be made during the specified Bid/Contract period.  
The Village of Lombard is exempt from sales or federal tax; therefore, do not include in bid price.

September 3, 2013

To: Village Of Lombard  
Fr: Jeannine Jenkins

We take pleasure in submitting the following quotations covering your stated requirements, based upon the following specifications.

DESCRIPTION: Lombard Pride Newsletter

Quantity.....21,000

70lb. Enamel

Drop off at post office, and remainder delivered to Village of Lombard

- 1.) 16 Page issue, 2 color (black and 1 PMS purple color).....\$3460.00
- 2.) 16 Page Issue, Full Color.....\$3920.00
- 3.) 12 Page Issue, 2 color (black and 1 PMS purple color).....\$2908.00
- 4.) 12 Page Issue, Full Color.....\$3350.00
- 5.) Optional 8 ½ x 11 insert page (Full Color).....\$645.00
- 6.) Optional 8 ½ x 11 insert page (2 color).....\$550.00

\*\*\* Please allow 7 working days for printing and mailing from the final proof\*\*\*

Terms: Net 30 days

Thank you for giving us the opportunity to be of service to you. Please call me with any questions at 847-515-8617

Respectfully submitted by: Jeannine Jenkins

This quotation is based on our interpretations of your specs as outlined above. This proposal is based on acceptance within 30 days. Quote is based on the specifications. Final price is based on project as actually presented.

**VILLAGE OF LOMBARD  
BID PROPOSAL (CONTINUED)**

Delivery of the item(s) will be within 7 day(s) following notification of bid award.

State length and terms of warranty(s): \_\_\_\_\_  
\_\_\_\_\_

Is your bid in compliance with specifications? X Yes \_\_\_ No  
If answer is no, list deviations on the provided "Specification Deviation" Form.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

If an individual or partnership, all individual names of each partner shall be signed:

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title .....: \_\_\_\_\_

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title .....: \_\_\_\_\_

Company Name .....: \_\_\_\_\_

Address line 1 .....: \_\_\_\_\_

Address line 2 .....: \_\_\_\_\_

Telephone .....: \_\_\_\_\_

**If a corporation, an officer duly authorized should sign and attach corporate seal**

*PLACE CORPORATE SEAL HERE*

By .....: Jeannine Jenkins

Print Name.....: Jeannine Jenkins

Position/Title .....: Sales/Production Manager

Company Name .....: Trend Graphics Inc.

Address line 1 .....: 10901 Union Special Plaza, Huntley, IL

Telephone .....: 847-515-8617

60142

No additional charges over the total net bid price will be made during the specified Bid/Contract period.  
The Village of Lombard is exempt from sales or federal tax; therefore, do not include in bid price.

Village of Lombard  
255 E Wilson Ave  
Lombard, IL 60148

8/19/2013  
Estimate No. 14996

Thank you for the opportunity to quote this job.  
We are pleased to offer the following estimate on your project.

<b>Title</b>	The Pride Newsletter
<b>Description</b>	The Pride Newsletter 12pg Self Cover Size Flat: 17 x 11 Finished: 8.5 x 11 Prints 2/2 K + PMS Purple
<b>Finished size</b>	8.5 x 11
<b>Ink</b>	2/2 (K, PMS Purple)
<b>Proofs</b>	Contract Proof
<b>Prep</b>	Disk to Plate
<b>Stock</b>	# 70 House Gloss Text White
<b>Finishing</b>	Trim, Fold, Collate, Saddle Stitch, Bulk Pack
<b>Delivery</b>	Drop at Bulk Mailing at Post Office in Lombard, Extras Deliver to Village of Lombard
<b>Qty</b>	21,000
<b>Price</b>	\$2,975.00
<b>Per M</b>	\$141.67
<b>Ea</b>	\$0.14167

**Terms** 4-6 Days From Proof Approval  
**Notes** Pricing is good for 30 days. Job is subject to review & paper pricing subject to change.  
Price includes all applicable taxes.  
**Estimated by** Kevin Sullivan  
Sincerely,

A handwritten signature in cursive script that reads 'Mark Sieder'.

Mark Sieder  
Sales Representative

The Digital Hub, LLC, 1040 N Halsted, Chicago, IL 60642, (312) 943-6161  
[www.digitalhubchicago.com](http://www.digitalhubchicago.com)

Village of Lombard  
255 E Wilson Ave  
Lombard, IL 60148

8/19/2013  
Estimate No. 14997

Thank you for the opportunity to quote this job.  
We are pleased to offer the following estimate on your project.

<b>Title</b>	The Pride Newsletter		
<b>Description</b>	The Pride Newsletter 16pg Self Cover Size Flat: 17 x 11    Finished: 8.5 x 11 Prints 2/2 K + PMS Purple		
<b>Proofs</b>	Contract Proof		
<b>Prep</b>	Disk to Plate		
<b>Part Descr.</b>	<b>Paper</b>	<b>Ink</b>	
The Pride Newsletter	# 70 House Gloss Text White	2/2 (K, PMS Purple)	
The Pride Newsletter	# 70 House Gloss Text White	2/2 (K, PMS Purple)	
<b>Finishing</b>	Trim, Fold, Collate, Saddle Stitch, Bulk Pack		
<b>Delivery</b>	Drop at Bulk Mailing at Post Office in Lombard, Extras Deliver to Village of Lombard		
<b>Qty</b>	21,000		
<b>Price</b>	\$3,968.00		
<b>Per M</b>	\$188.95		
<b>Ea</b>	\$0.18895		
<b>Terms</b>	4-6 Days From Proof Approval		
<b>Notes</b>	Pricing is good for 30 days. Job is subject to review & paper pricing subject to change. Price includes all applicable taxes.		
<b>Estimated by</b>	Kevin Sullivan		
Sincerely,			



Mark Sieder  
Sales Representative

The Digital Hub, LLC, 1040 N Halsted, Chicago, IL 60642, (312) 943-6161  
[www.digitalhubchicago.com](http://www.digitalhubchicago.com)

Village of Lombard  
255 E Wilson Ave  
Lombard, IL 60148

8/19/2013  
Estimate No. 14998

Thank you for the opportunity to quote this job.  
We are pleased to offer the following estimate on your project.

<b>Title</b>	The Pride Newsletter		
<b>Description</b>	The Pride Newsletter 16pg Self Cover Size Flat: 17 x 11    Finished: 8.5 x 11 Prints 4/4    Process		
<b>Proofs</b>	Contract Proof		
<b>Prep</b>	Disk to Plate		
<b>Part Descr.</b>	<b>Paper</b>	<b>Ink</b>	
The Pride Newsletter	# 70 House Gloss Text White	4/4 (CMYK )	
The Pride Newsletter	# 70 House Gloss Text White	4/4 (CMYK )	
<b>Finishing</b>	Trim, Fold, Collate, Saddle Stitch, Bulk Pack		
<b>Delivery</b>	Drop at Bulk Mailing at Post Office in Lombard, Extras Deliver to Village of Lombard		
<b>Qty</b>	21,000		
<b>Price</b>	\$4,368.00		
<b>Per M</b>	\$208.00		
<b>Ea</b>	\$0.20800		
<b>Terms</b>	4-6 Days From Proof Approval		
<b>Notes</b>	Pricing is good for 30 days. Job is subject to review & paper pricing subject to change. Price includes all applicable taxes.		
<b>Estimated by</b>	Kevin Sullivan		
Sincerely,			



Mark Sieder  
Sales Representative

The Digital Hub, LLC, 1040 N Halsted, Chicago, IL 60642, (312) 943-6161  
[www.digitalhubchicago.com](http://www.digitalhubchicago.com)





Village of Lombard  
255 E Wilson Ave  
Lombard, IL 60148

8/19/2013  
Estimate No. 14999

Thank you for the opportunity to quote this job.  
We are pleased to offer the following estimate on your project.

<b>Title</b>	The Pride Newsletter
<b>Description</b>	The Pride Newsletter 12pg Self Cover Size Flat: 17 x 11 Finished: 8.5 x 11 Prints 4/4 Process
<b>Finished size</b>	8.5 x 11
<b>Ink</b>	4/4 (CMYK )
<b>Proofs</b>	Contract Proof
<b>Prep</b>	Disk to Plate
<b>Stock</b>	# 70 House Gloss Text White
<b>Finishing</b>	Trim, Fold, Collate, Saddle Stitch, Bulk Pack
<b>Delivery</b>	Drop at Bulk Mailing at Post Office in Lombard, Extras Deliver to Village of Lombard
<b>Qty</b>	21,000
<b>Price</b>	\$3,350.00
<b>Per M</b>	\$159.52
<b>Ea</b>	\$0.15952

**Terms** 4-6 Days From Proof Approval  
**Notes** Pricing is good for 30 days. Job is subject to review & paper pricing subject to change.  
Price includes all applicable taxes.  
**Estimated by** Kevin Sullivan  
Sincerely,

Mark Sieder  
Sales Representative

The Digital Hub, LLC, 1040 N Halsted, Chicago, IL 60642, (312) 943-6161  
[www.digitalhubchicago.com](http://www.digitalhubchicago.com)



Village of Lombard  
255 E Wilson Ave  
Lombard, IL 60148

8/19/2013  
Estimate No. 15000

Thank you for the opportunity to quote this job.  
We are pleased to offer the following estimate on your project.

<b>Title</b>	The Pride Newsletter Insert
<b>Description</b>	The Pride Newsletter Insert 8.5 x 11 Prints 4/4 Process
<b>Finished size</b>	8.5 x 11
<b>Ink</b>	4/4 (CMYK )
<b>Proofs</b>	Contract Proof
<b>Prep</b>	Disk to Plate
<b>Stock</b>	# 70 House Gloss Text White
<b>Finishing</b>	Trim, Insert into newsletter
<b>Delivery</b>	

<b>Qty</b>	21,000
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<b>Price</b>	\$1,262.00
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<b>Per M</b>	\$60.10
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<b>Ea</b>	\$0.06010
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<b>Terms</b>	4-6 Days From Proof Approval
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<b>Notes</b>	Pricing is good for 30 days. Job is subject to review & paper pricing subject to change. Price includes all applicable taxes.
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<b>Estimated by</b>	Kevin Sullivan
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Sincerely,

Mark Sieder  
Sales Representative

The Digital Hub, LLC, 1040 N Halsted, Chicago, IL 60642, (312) 943-6161  
[www.digitalhubchicago.com](http://www.digitalhubchicago.com)

Village of Lombard  
255 E Wilson Ave  
Lombard, IL 60148

8/19/2013  
Estimate No. 15001

Thank you for the opportunity to quote this job.  
We are pleased to offer the following estimate on your project.

<b>Title</b>	The Pride Newsletter Insert
<b>Description</b>	The Pride Newsletter Insert 8.5 x 11 Prints 2/2 K + PMS Purple
<b>Finished size</b>	8.5 x 11
<b>Ink</b>	2/2 (K, PMS Purple)
<b>Proofs</b>	Contract Proof
<b>Prep</b>	Disk to Plate
<b>Stock</b>	# 70 House Gloss Text White
<b>Finishing</b>	Trim, Insert into newsletter
<b>Delivery</b>	

<b>Qty</b>	21,000
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<b>Price</b>	\$1,132.00
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<b>Per M</b>	\$53.90
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<b>Ea</b>	\$0.05390
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<b>Terms</b>	4-6 Days From Proof Approval
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<b>Notes</b>	Pricing is good for 30 days. Job is subject to review & paper pricing subject to change. Price includes all applicable taxes.
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<b>Estimated by</b>	Kevin Sullivan
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Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Sieder'.

Mark Sieder  
Sales Representative

The Digital Hub, LLC, 1040 N Halsted, Chicago, IL 60642, (312) 943-6161  
[www.digitalhubchicago.com](http://www.digitalhubchicago.com)

**VILLAGE OF LOMBARD  
BID PROPOSAL (CONTINUED)**

Delivery of the item(s) will be within 5-7 day(s) following notification of bid award.

State length and terms of warranty(s): —

Is your bid in compliance with specifications? \_\_\_ Yes X No

If answer is no, list deviations on the provided "Specification Deviation" Form.

Signed on this 3<sup>RD</sup> day of SEPTEMBER, 2013.

If an individual or partnership, all individual names of each partner shall be signed:

By .....: Alan Spierlein

Print Name.....: Alan Spierlein

Position/Title .....: Partner

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title .....: \_\_\_\_\_

Company Name .....: THE DIGITAL HUB LLC

Address line 1 .....: 1040 N. HALSTED STREET

Address line 2 .....: CHICAGO, IL 60642

Telephone .....: (312) 943-6161

**If a corporation, an officer duly authorized should sign and attach corporate seal**

*PLACE CORPORATE SEAL HERE*

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title .....: \_\_\_\_\_

Company Name .....: \_\_\_\_\_

Address line 1 .....: \_\_\_\_\_

Telephone .....: \_\_\_\_\_

No additional charges over the total net bid price will be made during the specified Bid/Contract period.  
The Village of Lombard is exempt from sales or federal tax; therefore, do not include in bid price.

## VILLAGE OF LOMBARD BID PROPOSAL

Proposal for Contract Document Number CD1307. We hereby agree to furnish to the Village of Lombard printing service for 12 issues of the Lombard Pride Newsletter (2 year contract), in accordance with provisions, instructions, and specifications of the Village of Lombard for the prices as follows:

*(PLACE PROPOSAL OUTLINE HERE)*

**Forest Printing**

Forest Printing Company  
7214 W. Madison  
Forest Park, IL 60130  
708-366-5100  
Fax 708-366-6400  
Email: print@forestprinting.net  
www.forestprinting.net

**Estimate**

**NE#14729**

3561

Village of Lombard  
255 E. Wilson Avenue  
Lombard IL 60148  
Rhonda Heabel  
Phone: 630-620-5914

Date 8/22/13

Customer P.O. No.

QUANTITY	DESCRIPTION	AMOUNT
21,000	Lombard Pride 12 Page Newsletter, 11 x 17 White 70# Gloss Text, folded to 8.5 x 11, 3 sheets, Offset 2 colors front in Black & PMS ink, 2 colors back in Black & PMS ink PDF Proof	3,272.47
21,000	21,000 Saddle Stitch 16 Page Booklet Lombard Pride 16 Page Newsletter, 11 x 17 White 70# Gloss Text, folded to 8.5 x 11, 4 sheets, Offset 2 colors front in Black & PMS ink, 2 colors back in Black & PMS ink PDF Proof	4,180.06
21,000	21,000 Saddle Stitch 16 Page Booklet Lombard Pride 12 Page Newsletter, 11 x 17 White 70# Gloss Text, folded to 8.5 x 11, 3 sheets, Offset 4 colors front in Process ink, 4 colors back in Process ink PDF Proof	4,051.65
21,000	21,000 Saddle Stitch 16 Page Booklet Lombard Pride 16 Page Newsletter, 11 x 17 White 70# Gloss Text, folded to 8.5 x 11, 4 sheets, Offset 4 colors front in Process ink, 4 colors back in Process ink PDF Proof	5,072.15
21,000	21,000 Saddle Stitch 16 Page Booklet Lombard Pride Insert, 8.5 x 11 White 70# Gloss Text, Offset 2 colors front in Black & PMS ink, 2 colors back in Black & PMS ink PDF Proof	705.40
<p>Sales Rep: House Account Taken by: William A. O'Connor We assume print ready files will be provided unless otherwise noted. Any work needed to alter your files to ready them for print will require additional charges. Please note that prices quoted are at today's costs, and are subject to change after 30 days. Quoted prices are subject to review at placement of order. Medium ink coverage is assumed. Please let me know if you need any other information regarding this quotation. Sincerely,</p> <p style="text-align: right;">Lombard Pride Newsletter 12 or 16 pg with and wit</p>		

**VILLAGE OF LOMBARD  
BID PROPOSAL (CONTINUED)**

Delivery of the item(s) will be within 5-7 day(s) following notification of bid award.  
from proof approval of artwork

State length and terms of warranty(s): \_\_\_\_\_  
no warranty offered

Is your bid in compliance with specifications? x Yes \_\_\_ No  
If answer is no, list deviations on the provided "Specification Deviation" Form.

Signed on this 23<sup>rd</sup> day of August, 2013.

If an individual or partnership, all individual names of each partner shall be signed:

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title.....: \_\_\_\_\_

By .....: \_\_\_\_\_

Print Name.....: \_\_\_\_\_

Position/Title.....: \_\_\_\_\_

Company Name.....: \_\_\_\_\_

Address line 1.....: \_\_\_\_\_

Address line 2.....: \_\_\_\_\_

Telephone.....: \_\_\_\_\_

**If a corporation, an officer duly authorized should sign and attach corporate seal**

*PLACE CORPORATE SEAL HERE*

By .....:  \_\_\_\_\_

Print Name.....: Randy Martini

Position/Title.....: President/Owner

Company Name.....: Forest Printing

Address line 1.....: 7214 W. Madison, Forest Park, IL 60130

Telephone.....: 708-366-5100

No additional charges over the total net bid price will be made during the specified Bid/Contract period.  
The Village of Lombard is exempt from sales or federal tax; therefore, do not include in bid price.