VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

TO :	President and Village Board of Trustees						
FROM :	David A. Hulseberg, Village Manager						
DATE :	November 6, 2012	Ager	nda Date:]	November 1	15, 2012		
TITLE :	Bid Opening for: HVAC Maintenance Contract PWO 1306						
SUBMITTED BY:	Tom Ellis, Operation	ns Superinte	ndent				
RESULTS:							
Date Bids Were Published 10/17/12 Bidding Closed 11/02/12							
Total Number of Bio	ds Received 6						
Total Number of Bio	dders Meeting Specif	ications	6				
Bid Security Require	ed	X	_Yes _		_No		
Performance Bond 1	Required		Yes	X	No		
Were Any Bids With	Marian - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -		Yes	X	No		
Explanation:							
Waiver of Bids Requ	uested?		Yes	X	No		
If yes, explain:							
See attached memo.							
Award Recommend	led to Lowest	X	Yes		No		
Responsible Bidder							
If no, explain: See a							
FISCAL IMPACT:							
Engineer's estimate,	/budget estimate \$5	4,300.00 FY 2	2013				
Amount of Award \$66,90 7 .00 FY 2013 cost is \$32,955.00 FY 2014 cost is \$33,952.00							
	ECOMMENDATIO	<u>N:</u>					
See attached memo.							
	Bidder Worked for V	Village Previ	ously _	_Yes <u>X</u>	_No		
If yes, was quality o	-		_	_Yes	_No		
Was item bid in accordance with Public Act 85-1295?				Yes	_No		
Waiver of bids - Pul	olic Act 85-1295 does	not apply	-	Yes			
<u>REVIEW</u> (as needed							
Village Attorney XX	(te			
Finance Director XX				te			
				te			

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: David A. Hulseberg, Village Manager

Through: Carl Goldsmith, Director of Public Works

From: Tom Ellis, Operation Superintendent 7/1/

Date: November 5, 2012

Subject: Results of the "HVAC Maintenance Contract PWO 1306"

On Wednesday November 2, 2012, bids were opened for the HVAC Maintenance Contract. Bid specifications were sent to eight (8) vendors, resulting in six (6) bidders responding who met Village specifications. The bid results are as follows:

<u>Supplier</u>	First year cost <u>11- months</u>	2 nd year cost 12- Months	Total 2 Year Contract Cost
DePue Mechanical 113 S Ridge Road Minooka, Illinois 60447	\$70,276	\$73,276.00	\$143,552.00
AMC Mechanical 11535 W. 183 rd Place Orland Park, Illinois 60467	\$44,320.00	\$46,370.00	\$90,690.00
Amber Mechanical 11950 S. Central Ave Alsip, Illinois 60803	\$74,053.00	\$76,284.00	\$150,337.00
Season's Comfort 107 W 61 st St Westmont, IL 60559	\$32,955.00	\$33,952.00	\$66,907.00
Monico Mechanical. 1971 University Lane Lisle, Illinois 60532	\$37,200.00	\$38,316.00	\$75,516.00
Oak Brook Mechanical, Inc. 961 S. Rt. 83 Elmhurst, Illinois 60126	\$39,540.00	\$40,860.00	\$80,400.00

The contract would be in effect for a two year period from January 1, 2013 to December 31, 2014 with a potential extension for one additional two year period. The scope of work includes all maintenance of the HVAC systems in the Public Works Buildings, Village Hall, Police Station, both Fire Stations and the Water Production Civic Center Reservoir and Central Station.

The Public Works Department has checked with the current customer list provided by Season's Comfort and have received excellent reviews on their workmanship. Therefore the Public Works Department is recommending that Season's Comfort be awarded a contract for HVAC Maintenance in an amount not to exceed \$66,907.00 for the period of January 1, 2013 through December 31, 2014. Although the contract reflects the total amount over a two year period, \$32,955.00 will be paid from fiscal year 2013 and \$33,952.00 will be paid from fiscal year 2014

Please place this item on the November 15, 2012 agenda for consideration by the Village Board. If you have any questions, feel free to contact me.