

VILLAGE OF LOMBARD  
REQUEST FOR BOARD OF TRUSTEES ACTION  
For Inclusion on Board Agenda

\_\_\_\_\_ Resolution or Ordinance (Blue) \_\_\_\_\_ *Waiver of First Requested*  
\_\_\_\_\_ Recommendations of Boards, Commissions & Committees (Green)  
 X  Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott R. Niehaus, Village Manager

DATE: January 26, 2016 (B of T) Date: February 4, 2016

TITLE: 411 E. North Ave. (Dunkin Donuts)

SUBMITTED BY: Department of Community Development *Wb*

BACKGROUND/POLICY IMPLICATIONS:

Please find attached staff's recommendation relative to approving a Plat of Easement providing Stormwater and BMP easement on the property located at 411 E. North Avenue and known as Dunkin Donuts.

Staff recommends approval of this request.

Please place this item on the February 4, 2016 Board of Trustees agenda.

Fiscal Impact/Funding Source:

Review (as necessary):

Village Attorney X \_\_\_\_\_ Date \_\_\_\_\_

Finance Director X \_\_\_\_\_ Date \_\_\_\_\_


Village Manager X \_\_\_\_\_ Date \_\_\_\_\_

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



## MEMORANDUM

**TO:** Scott R. Niehaus, Village Manager

**FROM:** William J. Heniff, AICP, Director of Community Development 

**DATE:** January 27, 2016

**SUBJECT:** Motion to Approve a Plat of Easement  
411 E. North Avenue (Dunkin Donuts)

The construction of the Dunkin Donuts project required that a BMP basin be constructed on private property. Said basin is required to be within an easement that provides the Village with access for inspections and the right, but not the responsibility, to maintain.

The attached Plat of Easement was prepared and signed by the property owner. Please request the Board of Trustees to approve the Plat of Easement by motion at their February 4, 2016 meeting. Please call either Jana Bryant or myself if you have any questions.

WJH/JB:jd

H:\CD\WORDUSER\PES\PROJECTS\PES Projects\Commercial-Multi Fam Devmt\PES 2013-08 (411 E. North Ave., Dunkin Donuts)\6 BOT\Easement Acceptance\Memo - PES to VM.doc

cc: William J. Heniff, AICP, Director of Community Development  
Carl Goldsmith, Director of Public Works

