

DISTRICT 6

**VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue), Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: William T. Lichter, Village Manager

DATE: April 8, 2008 (COW) (B of T) **Date:** 04/17/2008

TITLE: Village Complex Paving
Design Engineering

SUBMITTED BY: David A. Dratnol, P.E., Village Engineer *ie ml*

BACKGROUND/POLICY IMPLICATIONS:

(See attached memorandum)

FISCAL IMPACT/FUNDING SOURCE:

\$67,849.00 / Cap Proj Fund
HTE Proj: 0904 ✓ PW Proj: M-08-12
HTE Acct: 7101.755660 ✓

Review (as necessary):

Village Attorney X	_____	Date _____
Finance Director X	<i>Timothy Sexton</i>	Date <i>4/10/08</i>
Village Manager X	<i>William T. Lichter</i>	Date <i>4/10/08</i>

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.



InterOffice Memo

To: William T. Lichter, Village Manager
From: David A. Dratnol, P.E., Village Engineer *DDL*
Through: David P. Gorman, P.E., Acting Director of Public Works *DPG*
Date: April 9, 2008
Subject: Village Complex Paving Design Engineering

Attached please find a contract for the design and preparation of construction documents for this project. V3 Companies of Illinois LTD (V3) is one of the firms on the PW Engineering Roadway Improvements Short List. Public Works Engineering requested and received proposals from all five firms on the short-list. V3 was determined to be the most qualified firm for this project. Staff has negotiated the scope and fee with V3.

Public Works Engineering is recommending that the engineering scope of services include the design and preparation of construction documents for the replacement of parking lots at the Police Station and parking areas on the north and east sides of the Village Hall; repaving of Holloman Drive from Hammerschmidt Avenue to Wilson Avenue; and curb and gutter repairs as needed. A sidewalk will be added along the west side of Holloman Drive from Wilson Avenue to the Village Hall, and along the east side of Holloman Drive from the Village Hall to the Public Works Building. The existing sidewalk along the east side of the Village Hall (along the parking lot) will be moved to the west (closer to the building) to better accommodate the handicap ramps. Sidewalk removal and replacement to repair damaged/settled sidewalk will be included along Holloman Drive from the Public Works Building to Hammerschmidt Avenue and between the Public Works Building and the Village Hall and any other areas needing repair. This agreement also includes work effort for a comprehensive review of the landscaping on the complex in and around the areas being worked on, including around the pond. The accompanying exhibit depicts the work.

The not-to-exceed fee for the proposed scope of services is \$67,849.00.

Please present this contract to the President and Board of Trustees for their review and approval at their regular meeting on April 17, 2008. If approved, please have two signed copies returned to Engineering for further processing.

cc: File: M-08-12

Note: At this time, the original contracts are being executed by the engineer. They will be forwarded to the Clerk upon their receipt.

RESOLUTION

R _____ 08

**A RESOLUTION AUTHORIZING SIGNATURE OF
PRESIDENT AND CLERK ON AN AGREEMENT**

WHEREAS, the Corporate Authorities of the Village of Lombard have received an Agreement between the Village of Lombard, and V3 Companies of Illinois LTD. regarding the Village Complex Paving project as attached hereto and marked Exhibit "A"; and

WHEREAS, the Corporate Authorities deem it to be in the best interest of the Village of Lombard to approve such agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

SECTION 1: That the Village President be and hereby is authorized to sign on behalf of the Village of Lombard said agreement as attached hereto.

SECTION 2: That the Village Clerk be and hereby is authorized to attest said agreement as attached hereto.

Adopted this 17th day of April, 2008.

Ayes; _____

Nays: _____

Absent: _____

Approved this 17th day of April, 2008.

William J. Mueller
Village President

ATTEST:

Bridgitte O'Brien
Village Clerk

APPROVAL AS TO FORM:

Thomas P. Bayer
Village Attorney

VILLAGE OF LOMBARD CONTRACT

CONTRACT DOCUMENT NUMBER M-08-12

This agreement is made this 17th day of April, 2008, between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as the "VILLAGE" and V3 Companies of Illinois LTD hereinafter referred to as the "ENGINEER" and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the ENGINEER agrees to perform the services and the VILLAGE agrees to pay for the following services as set forth in the contract documents:

VILLAGE COMPLEX PAVING DESIGN ENGINEERING

1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. VILLAGE COMPLEX PAVING Request for Proposal consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) General Provisions
 - iv) Special Provisions
 - b. VILLAGE'S Request for Qualifications for Short-List for Engineering Services Dated January 11, 2008
 - c. ENGINEER'S Statement of Qualifications Dated January 25, 2008
 - d. ENGINEER'S Proposal Dated April 3, 2008
 - e. ENGINEER'S Work Effort and Fee submittal Dated April 7, 2008
 - f. Minutes of Scope & Fee Negotiation Meeting and associated revised Scope of Work, Work Effort and Fee Dated April 8, 2008
 - g. Required Certificates and Signatures and Certificate of Insurance
2. The VILLAGE agrees to pay, and the ENGINEER agrees to accept as full payment for the services which are the subject matter of this contract in accordance with the General Provisions.

3. This Contract represents the entire agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by William J. Mueller, Village President, and the ENGINEER have hereunto set their hands this 17th day of April 2008.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Print Company Name

Accepted this _____ day of _____, 20__.

Individual or Partnership _____ Corporation _____

By

Position/Title

By

Position/Title

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this _____ day of _____, 20__.

William J. Mueller, Village President

Attest:

Brigitte O'Brien, Village Clerk

**VILLAGE OF LOMBARD
ENGINEER'S CERTIFICATION**

_____, having been first duly sworn depose and states as follows:
(Officer or Owner of Company)

_____, having submitted a proposal for:
(Name of Company)

VILLAGE COMPLEX PAVING to the Village of Lombard, hereby certifies that said ENGINEER:

1. has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A) (4).
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
 - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
 - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382 and that _____
(Name of employee/driver or "all employee drivers")
is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules.








By: _____
Officer or Owner of Company named above

Subscribed and sworn to
before me this _____
day of _____, 20____.

Notary Public

VILLAGE OF LOMBARD

PROPOSED VILLAGE COMPLEX PAVING

-  R&R SIDEWALK (AS NEEDED)
-  PROPOSED SIDEWALK
-  PROPOSED BRICK PAVERS
-  PROPOSED STORM
-  HOLLOWAN DRIVE
-  POLICE DEPT. PARKING LOT
-  VILLAGE HALL PARKING LOT

NOT TO
SCALE
APRIL 2008

