

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda
Bids and Proposals

TO : President and Village Board of Trustees
FROM : Scott Niehaus, Village Manager
DATE : December 3, 2021 Agenda Date: December 16, 2021
TITLE : Bid Waiver for: Specialty Landscaping and Bed Maintenance
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor ^{EM}

RESULTS:

Date Bids Were Published N/A Bidding Closed N/A

Total Number of Bids Received N/A

Total Number of Bidders Meeting Specifications _____

Bid Security Required _____ Yes _____ No

Performance Bond Required _____ Yes _____ No

Were Any Bids Withdrawn _____ Yes _____ No

Explanation:

Waiver of Bids Requested? _____ X _____ Yes _____ No

If yes, explain:

See attached memo.

Award Recommended to Lowest _____ Yes _____ No

Responsible Bidder?

If no, explain: See attached memo.

FISCAL IMPACT:

Amount of Award	<u>\$14,080.00</u>	<u>101.120.113.75610</u>
	<u>\$40,490.00</u>	<u>420.730.730.75770 RM PROG 01</u>
	<u>\$12,360.00</u>	<u>440.740.740.75770 TIF DT</u>
	<u>\$1,150.00</u>	<u>530.810.110.75770</u>

BACKGROUND/RECOMMENDATION: See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes _____ No

If yes, was quality of work acceptable X Yes _____ No

Was item bid in accordance with Public Act 85-1295? _____ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

REVIEW (as needed):

Village Attorney XX _____ Date _____

Finance Director XX _____ Date _____

Village Manager XX _____ Date _____

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor ^{EH}

Through: Carl Goldsmith, Director of Public Works *CSG by DRH*

Date: December 3, 2021

RE: Specialty Landscaping and Annual Planting Bed Maintenance Contract Renewal

On October 8th, 2020, the Village of Lombard advertised for bids for the Village contract **PWO 21-17, Specialty Landscaping and Annual Planting Bed Maintenance**. The lowest responsible bid was received from *Beary Landscape Management*. The original contract was from January 1, 2021 through December 31, 2021 with two optional one-year extensions.

Staff has contacted *Beary Landscape Management* and they have agreed to accept the year two renewal option at the prices submitted as part of their bid on October 8th, 2020 for the 2022 calendar year. *Beary Landscape Management* provided good service to the Village over the past year and has been responsive and timely in their completion of work and invoicing.

Staff recommends renewing the specialty Landscaping and Planting Bed Maintenance contract with *Beary Landscape Management* for the amount of \$68,080.00. This is the first of two possible one-year extension of the contract and will expire December 31, 2022. Please present this item to the Board of Trustees at the December 16, 2021 meeting for their approval.

Att: Beary Landscape letter



Date: December 3, 2021

To: Eric Hendrickson
Village of Lombard
225 E. Wilson Ave
Lombard, IL 60148

Re: **Year 3 Option Contract Extension for “Grass Mowing and Weed Control”**
Year 2 Option Contract Extension for “Specialty Landscaping and Bed Maintenance”

Beary Landscape Management wishes to accept both the above mentioned Contract Extensions for the 2022 calendar year per your email 11-5-21.

For the **Mowing Contract**, the adjusted pricing comes to **\$62,800** with 8 payments of \$7,850. In addition, we will invoice 3 Fertilization Applications at the Village Hall at \$840 per treatment.

For the **Bed Maintenance Contract**, the two year option pricing is a total of **\$68,080**. Billing for Trash pickup total of \$12,360 is 12 payments of \$1,030. Billing for Specialty Landscaping total of \$55,720 is 9 payments of \$6191.11.

Thank you and we look forward to continuing our relationship next season.

Sincerely,

Sandra Koslowski
Landscape Account Manager, RLA, CLP
skoslowski@bearylandscaping.com
mobile (708) 932-0448