

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda


 X Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
Recommendations of Boards, Commissions & Committees (Green)
Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: June 15, 2022 AGENDA DATE: July 21, 2022

TITLE: Change Order #2, Carriage House Addition PW21-10

SUBMITTED BY: Tom Ellis, Operations Superintendent 

BACKGROUND/POLICY IMPLICATIONS:

Please see attached memo

FISCAL IMPACT/FUNDING SOURCE

240.10640 \$11,684.52

Review (as necessary):

Village Attorney X _____ Date _____

Finance Director X _____ Date _____

Village Manager X _____ Date _____

NOTE: Materials must be submitted to / approved by the Village Manager's Office by 12:00 pm, Wednesday, prior to the Agenda Distribution.



To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works *CG*

From: Tom Ellis, Operation Superintendent *TE*

Date: June 15, 2022

Subject: Change Order #2, Carriage House Addition

The carriage house is a Village owned facility and is operated by the Lombard Historical Society (LHS) through a Use Agreement. LHS has secured grant funds from the State of Illinois for an addition to the carriage house. Construction on the addition began in December 2021.

The contractor has submitted a change order request for changes to the carriage house plans that were made by the building department to the plans after the project had been bid. These changes to the plans were made to meet current building codes that were not in effect at the time of bid submission.

Staff has met with LHS for concurrence with the change order request. The Village will be reimbursed for the cost of this change order from the Lombard Historical Society's contingency funds for this project.

Staff recommends approval of change order #2 for \$11,684.52.

Please place this item on the July 21, 2022 agenda for consideration by the Village Board. If you have any questions, feel free to contact me.

RESOLUTION

R_____

A RESOLUTION AUTHORIZING A CHANGE ORDER INVOLVING AN INCREASE / DECREASE IN THE DOLLAR AMOUNT OF THE CONTRACT OF \$10,000 OR MORE

WHEREAS, pursuant to Illinois Compiled Statutes, Chapter 720, Section 5/33E-9, units of local government are required to make specific findings prior to authorizing any change order relative to a contract which would increase or decrease the dollar amount of the contract by \$10,000 or more, or would extend or shorten the time in which the contract is to be completed by thirty days or more; and

WHEREAS, staff has presented and recommended the proposed Change Order No. 2 to the contract between the Village of Lombard and Action 1 Construction, Inc. regarding Carriage House Addition PW21-10 , as attached hereto as Exhibit "A" and made part hereof, to the Corporate Authorities of the Village of Lombard; and

WHEREAS, said change order attached hereto as Exhibit "A" would increase the dollar amount of the contract by \$11,684.52.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

SECTION 1: That after reviewing the explanation of staff as to the necessity of and reasons for the change order attached hereto as Exhibit "A", the President and Board of Trustees find as follows:

- A That the circumstances which necessitated said change order were not reasonably foreseeable at the time the contract was entered into.
- B. That the basis of the change order was not within the contemplation of the contract when the contract was signed.
- C. That it is in the best interests of the Village of Lombard to approve the change order in its proposed form.
- D. That to the extent that it may have been necessary to go to bid relative to the work contemplated by said change order, bidding is hereby specifically waived as to the change order work.

Resolution _____

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SECTION 2: That having made the findings set forth in Section 1 above, the President and Board of Trustees hereby approve the change order attached hereto as Exhibit "A", and direct and authorize the Village President and Village Clerk to execute said change order on behalf of the Village.

Adopted this _____ day of _____, 2022.

Ayes; _____

Nays: _____

Absent: _____

Approved this _____ day of _____, 2022.

Keith Giagnorio
Village President

ATTEST:

Elizabeth Brezinski
Village Clerk

APPROVAL AS TO FORM:

Jason Guisinger
Village Attorney

VILLAGE OF LOMBARD

CHANGE ORDER

PROJECT NAME: Carriage House Addition #2 Project PROJECT NO.: PW21-10
LOCATION: 23 W. Maple St. CHANGE ORDER: 2
CONTRACTOR: Action 1 Construction, Inc. DATE: 24-May-22

DESCRIPTION OF CHANGE ORDER: Changes made by building dept. to plans.

including; revised restroom, drinking fountain, revised kitchen, piers, sanitary and floor drain

ORIGINAL CONTRACT AMOUNT:	[1]	<u>\$772,000.00</u>
TOTAL OF PREVIOUS AUTHORIZED CHANGE ORDERS:	[2]	<u>\$2,490.00</u>
CURRENT CONTRACT AMOUNT: ([1]+[2])	[3]	<u>\$774,490.00</u>
PROPOSED CHANGE ORDER: (PENDING APPROVAL)	[4]	<u>\$11,684.52</u>
PROPOSED REVISED CONTRACT AMOUNT: (PENDING APPROVAL) ([3]-[4])	[5]	<u>\$786,174.52</u>

NET OF ALL CHANGE ORDERS: (PENDING APPROVAL) ([2]+) \$14,174.52

TIME EXTENSION OR REDUCTION: NONE

TOTAL CONTRACT TIME: (PENDING APPROVAL)

BUDGET ESTIMATE: \$0.00

ENGINEER'S ESTIMATE: \$0.00

RECOMMENDED FOR ACCEPTANCE:

[Signature] 5/24/22 Approved By:
Operation Superintendent Date Director of Finance Date

Approved By:
(->\$10K or 25%) Village Manager Date

Adem Kieta 6/2/22 Approved By:
Contractor Date (>\$10K or 25%) Village President Date

Attest:
Director of Public Works Date Village Clerk Date

Assistant Finance Director Date

It is understood that as part of this change order that the Contractor agrees that all bonds, permits, insurance and guarantees are hereby extended to incorporate this Change Order.

ESTIMATE SHEET

JOB NAME	Lombard Historical Society	CONTRACTOR	Action 1	NO.	
LOCATION	Permit Drawings Revisions	ESTIMATOR		DATE	11/27/21
ARCHITECT		CHECKED BY		REV 4	04/24/22

JOB DESCRIPTION

1. Revised Baths						
ITEM	DESCRIPTION	QUANTITY	MAT	LABOR	TOTAL	NOTES
1. 1	Remove existing door and frame	1 ea		100	100	For new door
1. 2	Revised wall opening	1 ea	50	150	200	For new lav location
1. 3	New door and frame	1 ea	350	300	650	Toilet Room E3
1. 4	New bath e3 lav location	1 ea	450	1050	1500	Revised plumbing piping
1. 5	Concrete sawcut				0	
1. 6	Concrete finish				0	
1. 7	New GFI	1 ea	50	150	200	At new lav location
1. 8	New baby changing stations (2)	2 ea	750	450	1200	
1. 9	Patch walls at revised piping locations	1 lot	50	450	500	credit \$1,200
1. 10					0	\$ 3,150

JOB DESCRIPTION

2. New Drinking Fountain						
ITEM	DESCRIPTION	QUANTITY	MAT	LABOR	TOTAL	NOTES
2. 1	New drinking fountain location plumber piping	1 ea	450	1050	1500	
2. 2	Concrete remove and replace				0	
2. 3	Drinking fountain	1 ea	800	300	1100	
2. 4	Electrical for fountain	1 ea	50	150	200	
2. 5	Wall patch	1 ea	50	100	150	
2. 6					0	\$ 2,950
2. 7					0	
2. 8					0	
2. 9					0	
2. 10					0	

JOB DESCRIPTION

3. Revised Kitchen						
ITEM	DESCRIPTION	QUANTITY	MAT	LABOR	TOTAL	NOTES
3. 1	New gypsum board soffit	16 lf	200	600	800	credit \$800.00
3. 2	Add base cabinets	1.5 lf	225		225	
3. 3	Add counter	3 sf	225		225	
3. 4	Add upper cabinets	4 lf	400		400	
3. 5	Add branch shutoffs	2 ea	50	150	200	\$ 1,650
3. 6	Add underground pipe	8 lf	150	450	600	
3. 7					0	
3. 8					0	
3. 9					0	
3. 10					0	

JOB DESCRIPTION

4. Add Fire Extinguishers						
ITEM	DESCRIPTION	QUANTITY	MAT	LABOR	TOTAL	NOTES
4. 1	Provide fire extinguishers	3 ea	600		600	Deleted
4. 2	Installation	3 ea		600	600	
4. 3					0	
4. 4					0	
4. 5					0	

JOB DESCRIPTION

5. 2 nd Floor Laundry						
ITEM	DESCRIPTION	QUANTITY	MAT	LABOR	TOTAL	NOTES
5. 1	Substitute 2 nd floor laundry in lieu of 1 st floor at kitchen	1 lot	100	150	250	Additional electrical pipe/ wire
5. 2	Substitute 2 nd floor laundry in lieu of 1 st floor at kitchen	1 lot	200	300	500	Additional plumbing piping
5. 3	Add 2 nd floor laundry floor drain	1 ea	450	1050	1500	
5. 4	Additional 1 st underground piping	10 lf	250	500	750	Deleted
5. 5					0	
5. 6					0	
5. 7					0	
5. 8					0	
5. 9					0	
5. 10					0	

A.K.

ESTIMATE SHEET

JOB NAME	Lombard Historical Society	CONTRACTOR	Action 1	NO.	
LOCATION	Permit Drawings Revisions	ESTIMATOR		DATE	11/27/21
ARCHITECT		CHECKED BY		REV 4	04/24/22

JOB DESCRIPTION

ITEM	DESCRIPTION	QUANTITY	TOTAL	NOTES
6.1			0	
6.2			0	
6.3			0	
6.4			0	
6.5			0	

JOB DESCRIPTION

		7. Stair Piers			
ITEM	DESCRIPTION	QUANTITY	MAT	LABOR	TOTAL
7.1	Add stair piers	2 ea	250	450	700
7.2					0
7.3					0
7.4					0
7.5					0

JOB DESCRIPTION

		8. Revised Sanitary Location			
ITEM	DESCRIPTION	QUANTITY	MAT	LABOR	TOTAL
8.1	Add cleanout to existing sanitary connection	1 ea	300	450	750
8.2					0
8.3					0
8.4					0
8.5					0

JOB DESCRIPTION

		9. HC Lift Floor Drain			
ITEM	DESCRIPTION	QUANTITY	MAT	LABOR	TOTAL
9.1	Add floor drain and vent	1 ea	450	1050	1500
9.2	Add underground piping	10 lf	250	500	750
9.3					0
9.4					0
9.5					0

JOB DESCRIPTION

DESCRIPTION		Building Totals		TOTAL	NOTES
1	Revised Baths			4,350	\$ 3,150
2	New Drinking Fountain			2,950	\$ 2,950
3	Revised Kitchen			2,450	\$ 1,650
4	Add Fire Extinguishers			1,200	
5	2 nd Floor Laundry			3,000	
6				0	
7	Stair Piers			700	\$ 700
8	Revised Sanitary Location			750	\$ 750
9	HC Lift Floor Drain			2,250	\$ 2,250
Sub-Total				17,650	\$11,450.00
Project Management		15.00%		2,648	\$ 1,717.65
Overhead and Profit		10.00%		1,765	\$ 1,316.87
Contingency		0.00%		0	
Bond Sub-Total				22,063	\$14,484.52
Bond		0.00%		0	
Permits Sub-total				22,063	Credit \$800.00*
Permits		0.00%		0	
Total				22,063	\$ 13,684.53

Credit for Fascia 14" to 6" add \$ 800.00*

Credit for Smaller LIFT CAR-\$2,000



O.K. Adam Kietz
6-2-22

total - \$11,684.52