

VILLAGE OF LOMBARD
LOCAL TOURISM GRANT PROGRAM APPLICATION FORM

GENERAL INFORMATION

Organization:	Lombard Area Chamber of Commerce and Industry		
Name of event:	Lilac Time Art and Craft Fair		
Date of event:	5/7/2017	Event location:	Downtown Lombard
Contact person:	Yvonne Invergo	Title:	Executive Director
Business address:	10 Lilac Lane	City & Zip	Lombard 60148
Telephone:	630-627-5040	Email:	yvonne@lombardchamber.com

PROJECT OVERVIEW

Total cost of the project:	\$4700
Cost of city services requested in this application (if any):	\$3600
Total funding requested in this application:	\$3600
Percent of total project cost being requested:	%
Anticipated attendance:	2000
Anticipated number of overnight hotel stays:	unknown

Briefly describe the project for which funds are being requested:

100+ artisans and crafters set up along St. Charles Rd. between Main St. and Elizabeth Rd. Additionally there are food vendors, sponsors, a free Kid Zone and entertainment. Barricades, Electric hook-ups from Public Works, Police presence during the event and Fire Dept. to inspect weighted tents is needed for this event.

ORGANIZATION

Number of years that the organization has been in existence:	64 Years
Number of years that the project or event has been in existence:	21 Years
Number of years the project has been supported by Village of Lombard funds:	21 Years
How many years does the organization anticipate it will request grant funding?	10

1) Describe the organization (include brief history, mission, and ability to carry out this project):

The Lombard Area Chamber of Commerce and Industry is committed to promote positive development of our community and industries and to enhance the business climate for its members and to stimulate economic growth; to encourage retail, professional service, industrial, cultural and civic growth within the Lombard area. Over the past 21 years, this event has grown in both popularity and size. The process is tweaked each year as needed, and is smooth running and organized. Crafters say that it is the best run show that they are involved with. Each year it brings thousands into our downtown area and Lilacia Park. An excellent committee of dedicated volunteers is credited with helping this event to run smoothly each year.

- 2) Please describe how the program and any proceeds from the event support the goals and objectives of the organization, other local groups or initiatives, and the community at large:

This is one of the Chamber's main fund raisers. Proceeds benefit several area non-profit organizations, as well as give us the ability to offer more programs for the Lombard Area Chamber of Commerce members. The community at large benefits from having a number of crafters and vendors come into the downtown area, as well as an outdoor event to enjoy. The downtown area businesses have an opportunity to draw customers from the event.

- 3) What is the organization's plan to make the project self-sustaining?

This event will always need the cooperation and services of the Village of Lombard. We don't believe that this event could be self-sustaining – the Lombard Chamber cannot afford to put in the extensive time and effort of staff, without grant assistance from the Village. Planning for this event begins in December, and many staff and volunteer hours are put in from December thru the day of the event

PROJECT DESCRIPTION

Have you requested grant funding in the past?

☒ Yes ☐ No

Is the event open to the general public?

☒ Yes ☐ No

Do you intend to apply for a liquor license for this project?

☐ Yes ☒ No

Will any revenues from this event be returned to the community?

☒ Yes ☐ No

- 1) Provide a full detailed description of the proposed project or event.

Street to be barricaded by 5:00 AM with chalking of the street to begin at that time. 100+ crafters, 5+ food vendors, 5+ independent home party sales and 10+ Kid Zone sponsors, each with their own weighted tents, tables, chairs are set up in the chalked in spaces on St. Charles and Park. Ave. Vendor cars line up on N. Park from Grove to Orchard Terrace. Staggered set up times begin at 6:30 AM. LCPAAA assist with arrival & tear down traffic control. Event opens at 10 AM and ends at 4 PM. The Fun Ones are contracted for arcade games and climbing wall for Kid Zone. Food vendors are located at intersection of Park & St Charles Rd. with spider electric access boxes provided by Public Works. Requests for electric from crafters – provided within the tree vaults with access provided by Public Works. Police personnel on hand for during the day patrol of the event, and Fire Dept. on call for any emergencies that may arise.

2) If your application is accepted, how will the tourism grant funds be used?

To pay for the costs of Public Works, Fire Dept. and Police Dept.

3) What modifications to the event or other steps will be taken to increase event attendance over previous years (not applicable to first time events)?

Additional social media advertising Twitter and Facebook– boosted posts (\$\$) on Facebook. Postings in major craft publications and online sources (Midwest Art Fairs and FestivalNet.com) Full page ad in the Lombardian Newspaper – Press releases in Lombardian, Daily Herald and Suburban Life. Calendar posting on Chicago Tribune, and listing in the Lombard Park District Lilac Time brochure. This event increases each year based on word-of-mouth advertising. With the addition of the pedestrian underpass, we believe that there will be more foot traffic between Lilacia Park and the craft fair this year. Website information will be available on all of the Lilac Time activities in Lombard.

LOCATION

Provide the location of the event or project. If a location has not been secured, list the venue(s) being proposed or considered.

St. Charles Rd. and Park Ave. between Main and Elizabeth, Grove and Michael McGuire Dr.

MILESTONES AND TIMETABLES

Describe the milestones that will mark the progress towards implementing the project and provide a timetable for the completion of each milestone.

Crafter, food and Vendor applications available on our website beginning in Dec. 2015 – mass mailing in January 2016. Applications accepted thru the end of April. Mapping and assignment of booths is done mid-April with final mailing of instructions to crafters, food and vendors at that time.

IMPACT

1) Please describe how the event or program will promote overnight stays and/or tourism within the Village of Lombard.

We plan to cross promote both the craft fair and visiting Lilacia Park for visitors. This will be on our website and in all Social Media postings, as a part of the 2 weeks of Lilac Time events.

2) Please describe the economic benefit to local businesses and the Lombard community. How will your event draw more people from outside the local market (50 miles or more) or attract a new visitor audience?

Local businesses that plan to be open that day will have an opportunity to attract attendees into their stores and restaurants. We plan to share the event information by email to other chambers of commerce in Illinois, and on a professional chamber of commerce Facebook page, as well as the Lilac Time Craft Fair FB page.

3) Who is the target audience for your event or project? What is your anticipated attendance?

Males and Females ages 0 – 100+. There is something for everyone at this event. Entertainment & music, Kid Zone, crafts, food and downtown businesses.

4) Please identify and detail the cost of any Village of Lombard services anticipated as part of the event (e.g., Police, Public Works, etc.) and whether such costs will be reimbursed or funded under this grant. Please describe any collaborative arrangements developed or anticipated with other organizations to fund or otherwise implement the project (including in-kind donations).

Requesting \$3600 in grant funds to cover the costs of Public Works, Police and Fire. These costs are based on prior years Village costs and yearly increases for this event. LCPAAA will assist with traffic control, Tri-Town YMCA will assist with Kid Zone and another organization (TBD) with garbage control. All will be receiving funds in exchange for their volunteerism

5) Please describe your marketing plan. Detail the strategies your organization will use to promote the event or project (e.g., advertising, public relations, marketing, print materials, promotional pieces).

Social media advertising Twitter and Facebook– boosted posts (\$\$) on Facebook. You tube video from previous years. Advertising in the Lombardian Newspaper – Press releases in Lombardian, Daily Herald and Suburban Life. Chamber website information will be available on all of the Lilac Time activities in Lombard. We believe that “boosting” posts on Facebook will reach a greater audience for both adding crafters and enticing attendees.

FINANCES

- ☒ Please include a detailed itemized budget for your entire event on the attached budget form (2 years of past actuals and estimates for upcoming event).
- ☒ **SEE BELOW** Attach a copy of the most recently completed agency audit and Federal Form 990. If these documents are not available, please explain why they are not available.

CHECKLIST

- ☒ Completed Local Tourism Grant Program Application Form.
- ☒ Completed detailed budget form.
- ☒ Promotional materials from past events (not applicable to first time events).
- ☒ Post event summary from past event (not applicable to first time events).
- ☐ Copy of the most recently completed agency audit or explanation of why it is not available.
- ☒ Copy of the most recent Federal Form 990 for the agency or explanation of why it is not available.

Additional Notes, Comments or Explanations:

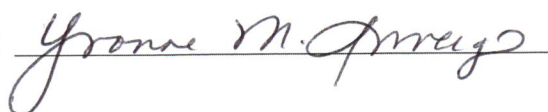
AUDIT: The Lombard Chamber of Commerce does not do a formal yearly audit. Our yearly taxes are done by an outside agency, and our in-house financials are overseen by the board Treasurer. All of our checks require 2 signatures.

CERTIFICATION

The undersigned certifies that to the best of his or her knowledge and belief that data in this application are true and correct, the application has been duly authorized by the organization and any funds received under this grant will be used for the purposes described in this application.

Name:	Yvonne M. Invergo		
Title or office held:	Executive Director	Date:	11-18-16

Signature:



LOCAL TOURISM GRANT PROGRAM **DETAILED BUDGET**

Event: Lilac Time Art and Craft Fair

Date: May 7, 2017

Organization: Lombard Chamber of Commerce

INCOME: Include an itemized list of all actual (past 2 years) and estimated project revenues (entry fees, gate receipts, food/beverage sales, donations, sponsorships, booth rentals, souvenir sales, other revenues)

ITEMIZED REVENUES	ACTUAL 2015	ACTUAL 2016	ANTICIPATED
Lombard Tourism Grant	\$ 2795.33	\$ 3,452.76	\$ 3600.00
Kid Zone Sponsors	\$ 2,500.00	\$ 2,500.00	\$ 2500.00
Entertainment Sponsor	\$ 300.00	\$ 600.00	\$ 600.00
Crafters Booth Sales	\$ 10,700.00	\$ 11,800.00	\$ 12,000.00
Vendor Booths	\$ 1,100.00	\$ 1,200.00	\$ 1,200.00
Food Vendors	\$ 1,000.00	\$ 1,425.00	\$ 1,200.00
Late Fees	\$ 615.00	\$ 275.00	\$ 250.00
Electric	\$ 70.00	\$ 175.00	\$ 200.00
Total Income	\$19,080.33	\$21,427.76	\$21,550.00

EXPENSES: Include an itemized list of all actual and estimated project expenses (advertising, supplies, labor, rentals, insurance, materials, entertainment, other expenses)

ITEMIZED EXPENSES	ACTUAL 2015	ACTUAL 2016	ANTICIPATED
Postage	\$ 196.20	\$ 186.00	\$ 200.00
The Fun Ones	1,425.00	\$ 1665.00	1700.00
Music/ Entertainment	250.00	\$ 600.00	600.00
Tri Town YMCA – donation	500.00	\$ 500.00	500.00
Community Group - donation	500.00	\$ 750.00	750.00
LCPAAA - donation	750.00	\$ 750.00	750.00
Printing	50.00	\$ 50.00	50.00
Advertising	35.00	\$ 160.00	200.00
Total Expenses	\$3706.20	\$4661.00	\$4750.00

IN-KIND CONTRIBUTIONS: Include an itemized list of all actual and estimated in-kind contributions. In-kind contributions are non-cash donations, contributions or gifts which can be given a cash value (include Village of Lombard in-kind services, where applicable)

Estimated value of in-kind contributions (explain)

ACTUAL 2015	ACTUAL 2016	ANTICIPATED
Village of Lombard	Village of Lombard	Village of Lombard
2759.33	3452.776	3600.00

LOCAL TOURISM GRANT – POST EVENT SUMMARY

This post event summary must be completed within 90 days of the event completion. Failure to submit a post-event summary may affect the applicant's ability to receive future grant funds.

GENERAL INFORMATION

Organization:	Lombard Chamber	Name of event:	Lilac Time Craft Fair
Date of event:	5/1/2016	Event location:	Downtown Lombard
Contact person:	Yvonne Invergo	Title:	Executive Director
Business address:	10 Lilac Lane	City & Zip:	Lombard, IL 60148
Telephone:	630-627-5040	E-mail address:	yvonne@lombardchamber.com
Estimated attendance:	2000	Estimated hotel stays:	Unknown, however, based on the assumption that Lilac Time events always bring overnight visitors to Lombard, we believe this popular event contributes as well.
Method for estimating attendance:		Based on past year attendance and unscientific counts (clicker)	

- 1) Please summarize the advertising and marketing placed to promote the event. Please attach examples of event marketing pieces and advertisements.

Lombardian full page ad. Midwest Art Fairs – paid listing of event, FestivalNet.com, paid listing, Facebook, Twitter, Chamber website, Chicago Tribune Calendar and Daily Herald calendar submissions

- 2) Provide a general assessment of the event. What were the successes of the event? Are there any concerns or recommendations of changes for future events?
- 3) How did the actual outcomes of the program or event compare to your original expectations?

Event went very well in spite of weather (cold and misty) – record number of crafters and sponsors. Many new crafters this year, as well as crafters that return on a yearly basis. Load-in and load-out becomes more streamlined each year. Paid Lombard Town Centre to take care of set-up and tear-down of tables and chairs as well as trash abatement during and after the event.

- 4) Summarize how the program performed from a budgetary standpoint and describe how the program and any proceeds from the event were supportive of the organization, other local groups, initiatives or the community at large.

Event stayed on budget as far as postage costs and staff time. Record number of sponsors allowed us to fully fund the Kid Zone.

\$1750 of the proceeds benefited several Lombard Organizations: Tri-Town YMCA, LCPA and Lombard Town Centre.

SUBMISSION INSTRUCTIONS

First-time applicants - Please submit completed form and associated application documents on or before **December 17, 2016** to Nicole Aranas, Assistant Village Manager, by e-mailing aranasn@villageoflombard.org or by using the submit button below.

Form 990-EZ

Short Form Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except private foundations)

OMB No. 1545-1150

2015

Open to Public
InspectionDepartment of the Treasury
Internal Revenue Service

Do not enter social security numbers on this form as it may be made public.

Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

A For the 2015 calendar year, or tax year beginning , 2015, and ending

B Check if applicable:
☐ Address change
☐ Name change
☐ Initial return
☐ Final return/terminated
☐ Amended return
☐ Application pending

C Name of organization
LOMBARD AREA CHAMBER OF COMMERCE
Number and street (or P.O. box, if mail is not delivered to street address) Room/suite
10 LILAC LANE
City or town, state or province, country, and ZIP or foreign postal code
LOMBARD IL 60148

D Employer identification number
23-7192831

E Telephone number
(630) 627-5040

F Group Exemption Number

G Accounting Method: ☒ Cash ☐ Accrual Other (specify) ▶

H Check ☒ if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).

I Website: ▶ www.lombardchamber.com

J Tax-exempt status (check only one) — ☐ 501(c)(3) ☒ 501(c) (6) (insert no.) ☐ 4947(a)(1) or ☐ 527

K Form of organization: ☐ Corporation ☒ Trust ☐ Association ☐ Other

L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ \$ 182,338.

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)

Check if the organization used Schedule O to respond to any question in this Part I ☒

	1	2	3	4	5a	5b	5c	6a	6b	6c	6d	7a	7b	7c	8	9	10	11	12	13	14	15	16	17	18	19	20	21
REVENUE	1	Contributions, gifts, grants, and similar amounts received																										
	2	Program service revenue including government fees and contracts																										
	3	Membership dues and assessments																										
	4	Investment income																										
	5a	Gross amount from sale of assets other than inventory																										
	5b	Less: cost or other basis and sales expenses																										
	5c	Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)																										
	6	Gaming and fundraising events																										
	6a	Gross income from gaming (attach Schedule G if greater than \$15,000)																										
	6b	Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)																										
EXPENSES	6c	Less: direct expenses from gaming and fundraising events																										
	6d	Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)																										
	7a	Gross sales of inventory, less returns and allowances																										
	7b	Less: cost of goods sold																										
	7c	Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)																										
	8	Other revenue (describe in Schedule O)																										
	9	Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8																										
	10	Grants and similar amounts paid (list in Schedule O)																										
	11	Benefits paid to or for members																										
	12	Salaries, other compensation, and employee benefits																										
ASSETS	13	Professional fees and other payments to independent contractors																										
	14	Occupancy, rent, utilities, and maintenance																										
	15	Printing, publications, postage, and shipping																										
	16	Other expenses (describe in Schedule O)																										
	17	Total expenses. Add lines 10 through 16																										
	18	Excess or (deficit) for the year (Subtract line 17 from line 9)																										
	19	Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)																										
	20	Other changes in net assets or fund balances (explain in Schedule O)																										
	21	Net assets or fund balances at end of year. Combine lines 18 through 20																										

BAA For Paperwork Reduction Act Notice, see the separate instructions.

Form 990-EZ (2015)

Part II Balance Sheets (see the instructions for Part II)☒

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	40,351.	59,581.
23 Land and buildings	43,202.	15,546.
24 Other assets (describe in Schedule O) See L-24 Stmt	1,592.	0.
25 Total assets	85,145.	75,127.
26 Total liabilities (describe in Schedule O) See L-26 Stmt	2,286.	2,054.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	82,859.	73,073.

Part III Statement of Program Service Accomplishments (see the instructions for Part III)**Expenses**

Check if the organization used Schedule O to respond to any question in this Part III

(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

What is the organization's primary exempt purpose? See Organization's Primary Exempt Purpose

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

28		
(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	28 a
29		
(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	29 a
30		
(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	30 a
31 Other program services (describe in Schedule O)		
(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	31 a
32 Total program service expenses (add lines 28a through 31a)		32

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated — see the instructions for Part IV)☐

Check if the organization used Schedule O to respond to any question in this Part IV

(a) Name and title	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC) (if not paid, enter -0-)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
DAN WHITTINGTON PRESIDENT	5.00	0.	0.	0.
PAUL CORD VICE PRESIDENT	5.00	0.	0.	0.
JAMES HOGAN TREASURER	5.00	0.	0.	0.
WHITNEY CIMAGLIA PAST PRESIDENT	5.00	0.	0.	0.
BARB KRUSER VICE PRESIDENT	5.00	0.	0.	0.
VIC DUNBAR DIRECTOR	0.00	0.	0.	0.
JULIE GLAZIER DIRECTOR	0.00	0.	0.	0.
SEAN QUIRK DIRECTOR	0.00	0.	0.	0.
JOANNE MUELLER DIRECTOR	0.00	0.	0.	0.
PAM LOHMAN DIRECTOR	0.00	0.	0.	0.
GREG LUDWIG DIRECTOR	0.00	0.	0.	0.
KATHY VOLPE DIRECTOR	0.00	0.	0.	0.
MARK BENNECKE DIRECTOR	0.00	0.	0.	0.
YVONNE INVERGO EXECUTIVE DIRECTOR	40.00	45,300.	0.	0.

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V ☐

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If 'Yes,' provide a detailed description of each activity in Schedule O	<input type="checkbox"/>	<input checked="" type="checkbox"/>
34 Were any significant changes made to the organizing or governing documents? If 'Yes,' attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
35a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b If 'Yes,' to line 35a, has the organization filed a Form 990-T for the year? If 'No,' provide an explanation in Schedule O	<input type="checkbox"/>	<input type="checkbox"/>
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If 'Yes,' complete Schedule C, Part III	<input type="checkbox"/>	<input checked="" type="checkbox"/>
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If 'Yes,' complete applicable parts of Schedule N	<input type="checkbox"/>	<input checked="" type="checkbox"/>
37a Enter amount of political expenditures, direct or indirect, as described in the instructions	37 a	0.
b Did the organization file Form 1120-POL for this year?	37 b	<input checked="" type="checkbox"/>
38a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?	38 a	<input checked="" type="checkbox"/>
b If 'Yes,' complete Schedule L, Part II and enter the total amount involved	38 b	
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39 a	
b Gross receipts, included on line 9, for public use of club facilities	39 b	
40a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911; section 4912; section 4955		
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I	40 b	
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958		
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization		
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If 'Yes,' complete Form 8886-T	40 e	<input checked="" type="checkbox"/>
41 List the states with which a copy of this return is filed		

42a The organization's books are in care of JAMES HOGAN Telephone no. (630) 627-5040
Located at 10 LILAC LANE LOMBARD IL ZIP + 4 60148

b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?
If 'Yes,' enter the name of the foreign country: _____

	Yes	No
42 b	<input type="checkbox"/>	<input checked="" type="checkbox"/>
42 c	<input type="checkbox"/>	<input checked="" type="checkbox"/>

See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).

c At any time during the calendar year, did the organization maintain an office outside the U.S.?
If 'Yes,' enter the name of the foreign country: _____

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of Form 1041 — Check here ☐
and enter the amount of tax-exempt interest received or accrued during the tax year 43

	Yes	No
44a Did the organization maintain any donor advised funds during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b Did the organization operate one or more hospital facilities during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c Did the organization receive any payments for indoor tanning services during the year?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d If 'Yes' to line 44c, has the organization filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O	44 d	
45a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45 a	<input checked="" type="checkbox"/>
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45 b	<input checked="" type="checkbox"/>

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I

	Yes	No
46		X

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI ☐

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II

	Yes	No
47		

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E

48		
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49 a Did the organization make any transfers to an exempt non-charitable related organization?

49 a		
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b If 'Yes,' was the related organization a section 527 organization?

49 b		
------	--	--

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation

f Total number of other employees paid over \$100,000

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation

d Total number of other independent contractors each receiving over \$100,000

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer		Date		
	Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input checked="" type="checkbox"/> if self-employed	PTIN
	WAYNE E. PARSONS	WAYNE E. PARSONS	11/10/16		P01445634
	Firm's name	Firm's EIN			
	Firm's address	Phone no.			
	VILLA PARK		IL 60181-3330	(630) 782-5902	

May the IRS discuss this return with the preparer shown above? See instructions

<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
---	-----------------------------

Lombard Chamber Info

From: WhoFish Weekly Events <editors@whofish.org>
Sent: Friday, April 29, 2016 9:00 AM
To: info@lombardchamber.com
Subject: WhoFish Upcoming Events

If you are unable to read this email, you can see it [here](#).

WhoFish®

Events, Coupons and Classifieds

Illinois

Highlights for this weekend include:

- [Quincy, Dogwood Festival](#)
- [Moline, Monster Jam](#)
- [Rolling Meadows, Dog Dayz](#)
- [Saint Charles, Kane County Flea Market](#)
- [Rockford, Walk MS Illinois](#)
- [Lombard, Lilac Time Art and Craft Fair](#)
- [Peoria, Maifest at the Lindenhof](#)
- [Lombard, Village of Lombard - Equipment, Vehicles](#)
- [Bensenville, Mothers Day Champagne Brunch at White Pines](#)



[View Entire List](#)

[More ...](#)

[View Events](#)

[Daily Catch](#)

[Add Your Event!](#)

[Click here to add your event to our weekly mailing](#)

Today's Catch: \$15 for Movie and a Treat Cat Lovers Package - Including Shipping! (\$31 Value)

National

Midwest Art Fairs

2016 Art & Craft Fair Guide



ELK RIVER, MN

April 30 – May 1

Elk River Arena's 26th Annual Spring Arts & Craft Show
Elk River Arena

HOURS: Sat. 9 - 4 pm, Sun. 10 - 2 pm
ADMISSION: Free

DEADLINE: Until full

CONDITIONS: Juried

MEDIA: Limit to categories such as jewelry, kitchen crafts, crochet/knit.

ENTRY FEE: \$53-\$78. Tables, chairs, elec. extra.

EXHIBITORS: 80+

ATTENDANCE: 1,200-1,500. Many repeat vendors! Original handcrafted vendors always welcome. Well advertised show.

Laura Estby, Elk River Arena

1000 School Street, Elk River, MN, 55330

763-635-1145

lestby@elkrivernm.gov

www.ElkRiverArena.com

LOMBARD, IL

May 1

Lilac Time Art and Craft Fair
Downtown Lombard

HOURS: 10 am - 4 pm

ADMISSION: Free

DEADLINE: Early Bird by 3/31/16 after no later than 4/15/16

CONDITIONS: Juried hand-made items - no buy/sell items allowed

MEDIA: Open

ENTRY FEE: None

EXHIBITORS: 100

ATTENDANCE: 4000. Well-established street fair in downtown Lombard.

FREE Kid Zone, entertainment, food and local downtown shops. Short walk away from beautiful

Lilacia Park.

Yvonne Invergo,

Lombard Chamber of Commerce

10 Lilac Lane, Lombard, IL, 60148

630-627-5040

info@lombardchamber.com

www.lombardchamber.com

WEST SALEM, WI

May 1

Mayfair

West Salem High School

HOURS: 10 am - 3 pm

ADMISSION: Free

DEADLINE: February 26, 2016

CONDITIONS: Juried

MEDIA: No kits, patterns, resale items or imports.

ENTRY FEE: \$35

EXHIBITORS: 25

ATTENDANCE: 500+

Great family fun! uth annual silent auction, entertainment, children's art activities, BBQ and FFA plant sale. All proceeds support the Marie

Heider Center for the Arts.

Jane Bangsberg, Heider Center Arts Board

405 Hamlin St., West Salem, WI, 54569

608-786-2388

mayfairart@hotmail.com

www.heidercenter.org

BLAINE, MN

May 6 – 8

Gingerbread Shows Presents:
Mother's Day Show & Sale
Northtown Mall

HOURS: Mall Hours

ADMISSION: Free

DEADLINE: Until full

CONDITIONS: Open

MEDIA: Open

ENTRY FEE: TBA

EXHIBITORS: 40

ATTENDANCE: Excellent

Linda Hunter, Gingerbread Shows

www.gingerbreadshows.com

FULTON, IL

May 6 – 7

Fulton Dutch Days Festival
Downtown Fulton

HOURS: Fri. 10 - 6 pm, Sat. 9 - 6 pm

ADMISSION: Free

DEADLINE: 4/1/2016 (prices increase \$30 depending on availability)

CONDITIONS: Open

MEDIA: No flea market.

ENTRY FEE: \$65 outdoors, \$95 indoors, \$110 commercial 10x13 spaces

EXHIBITORS: 95

ATTENDANCE: 10,000-15,000

42nd annual Dutch festival on the banks of the Mississippi River.

Fulton Dutch Days Festival

Attn: Arts & Crafts Coordinator

PO Box 14, Fulton, IL, 61252

815-589-3925

fultondutchdays@gmail.com

www.cityoffulton.us

MINNEAPOLIS, MN

May 7 – 31

Minneapolis Farmers
Market Annex

Farmers Market Annex

HOURS: Sat. & Sun. 6:30 am - 1:30 pm

ADMISSION: Free

DEADLINE: Until full

CONDITIONS: Open

MEDIA: Open - no concessions.

ENTRY FEE: Varies, see website.

EXHIBITORS: 120 on average

ATTENDANCE: Thousands

Audrey Lord, Farmers Market Annex

200 E. Lyndale Ave. N., Minneapolis, MN,

55405 - 612-965-7008

audrey@farmersmarketannex.com

www.farmersmarketannex.com

ALEXANDRIA, MN

May 7

28th Annual Alexandria
Spring Show

DEADLINE: Until full

CONDITIONS: Open

MEDIA: Open

ENTRY FEE: \$85

EXHIBITORS: 60-100

ATTENDANCE: Great Spring Show.

Heavily advertised - radio, newspaper, social media.

Janine Hubbard & Sherron LLC

Briggs Motley & Associates LLC

janine@briggsmotley.com

www.briggsmotley.com

EAGAN, MN

May 7

Carousel Craft Shows Presents:
Spring Craft & Gift Show
Eagan Community Center

HOURS: Sat. 9:30 am - 4 pm

ADMISSION: Free

DEADLINE: Until full

CONDITIONS: Open

MEDIA: Open

ENTRY FEE: \$69 + \$15 electricity

EXHIBITORS: 60

ATTENDANCE: 500-1,500

Ron Guarnieri, Carousel Craft Shows

www.ccshows.com

CRIVITZ, WI

May 7

Crivitz Spring Craft Show
Crivitz High School

HOURS: 8:00 am - 2 pm

ADMISSION: Free/Food Pantry item

CONDITIONS: Open

MEDIA: Open/Crafters and vendors

ENTRY FEE: \$30 Gym area (7 Main Hall spaces) all other areas \$25

EXHIBITORS: 60 +

ATTENDANCE: 1,500. Well attended craft show. Refreshments sold. Bake sale and rummage sale.

Community Ed

400 South Ave, Crivitz, WI, 54114

715-854-2721 ext 442

RACINE, WI

May 7

Lakefront Artist Fair
Festival Park

HOURS: 9 am - 4 pm

ADMISSION: Free

DEADLINE: March 15, 2016

CONDITIONS: Juried

MEDIA: Handcrafted

ENTRY FEE: \$75

EXHIBITORS: 100+

ATTENDANCE: 7,000. 35th annual. Held on the shores of beautiful

Lake Michigan.

Rita C. Lewis, Racine Montessori School

2317 Howe St, Racine, WI, 53403

262-637-7892

rlewisrsm@tds.net

www.racinemontessori.com

HOLLAND, MI

May 7 – 8

Tulip Time Art & Craft Fair
Centennial Park

HOURS: Sat. 10 - 6 pm, Sun. 10 - 4 pm

ADMISSION: Free

DEADLINE: February 12, 2016

CONDITIONS: Juried

MEDIA: Fine Art & Handcrafted

Original Crafts

ENTRY FEE: \$150

EXHIBITORS: 230

ATTENDANCE: 30,000

Located in Holland's downtown Centennial Park.

Kara Rooks, Tulip Time Festival

74 W 8th Street, Holland, MI, 49423

616-396-4221

kara@tuliptime.com

www.tuliptime.com

MARSHFIELD, WI

May 8

53rd Marshfield Art Fair
Marshfield High School
Fieldhouse

HOURS: 10 am - 4 pm

ADMISSION: Free

DEADLINE: March 4, 2016

CONDITIONS: Juried

MEDIA: Original handmade items.

ENTRY FEE: \$100

EXHIBITORS: 113 indoors

ATTENDANCE: 5,000. Marshfield's

only juried fine art fair. Cash

awards, gift certificates, free enter-

tainment and children's activities.

Betsy Tanenbaum, New Vision's Gallery,

Inc. 1000 N. Oak Ave., Marshfield, WI,

54449, 715-387-5562

newvisions.gallery@frontier.com

www.newvisionsgallery.org

DULUTH, MN

May 13 – 15

Gingerbread Shows Presents:
Spring Craft Show & Sale
Miller Hill Mall

HOURS: Mall Hours

DEADLINE: Until full

CONDITIONS: Open

EXHIBITORS: 40

ATTENDANCE: Excellent

Linda Hunter, Gingerbread Shows

www.gingerbreadshows.com

BRainerd, MN

May 14

Spring Arts & Craft Festival
Brainerd High School

HOURS: 9:30 am - 4 pm

ADMISSION: Free

DEADLINE: 4/27/2016 or until full

CONDITIONS: Open

MEDIA: Handmade by exhibitor or family member. No imports, kits or food. This show is not juried.

ENTRY FEE: \$75-\$155

EXHIBITORS: 150

ATTENDANCE: 4,000-6,000

Mary T. Miller, ISD #181 Com. Education

12149 Knollwood Drive, Baxter, MN, 56425

218-454-6926

mary.miller@isd181.org

www.isd181.org

MUSCODA, WI

May 14 – 15

34th Muscoda Moral
Mushroom Festival

Village Wide

HOURS: 10 am - 4 pm

ADMISSION: Free

DEADLINE: May 1, 2016

CONDITIONS: Open

ENTRY FEE: \$30

EXHIBITORS: 75+

ATTENDANCE: 2,000+ Arts, crafts,

flea market, buying and selling mor-

els, car show, ball games, fireworks,

inflatables, steak feed, parade and

much more. A family event.

Cinda Johnson, Muscoda Tourism Commit-

tee, PO Box 206, Muscoda, WI, 53573

608-739-3182

cljohnson@wppienergy.org

www.muscoda.com



Oaklee's FAMILY GUIDE

Go Make Memories

AD INSERTION ORDER

Please print, sign and fax this form back to 888-847-7307

Company

Yvonne Invergo
Lombard Area Chamber of Commerce and Industry
10 Lilac Lane
Lombard, IL 60148
info@lombardchamber.com

Ad Agency

Sales Representative

Mary Salm
Oaklee's Family Guide
847-612-6095-cell
mary@oakleesguide.com

Bi-Monthly Edition	Ad Size	Duration	Material Deadline	Ad Section	Listing Section	Ad Notes	Amount
July/August 2016		2 months	June 1 2016				
Sept/Oct 2016		2 months	Aug 1 2016				
Nov/Dec 2016		2 months	Oct 1 2016				
Jan/Feb 2017		2 months	Dec 1 2016				
March/April 2017		2 months	Feb 1 2017				
Total Bi-Monthly Edition							\$0.00

Website/E-blast/Social	Position	Duration	Material Deadline	Start Date	Ad Notes	Amount
Friday Fun Five event e-blast listnig	email	1x	Apr 18 2016	Apr 29 2016	Lilac Time Art & Craft Fair	\$100.00
Total Website/E-blast/Social						\$100.00
Gross Amount Due						\$100.00

Advertising Terms and Conditions

Your signature on this Ad Insertion Order indicates that (1) the information set forth in this Ad Insertion Order is accurate; and (2) you agree to pay all of the charges set forth above. Cancellation Policy: Contract cancellations will result in a fee amounting to 25% of the remaining contract amount.

PLEASE NOTE OUR NEW NAME and ADDRESS!

Make checks payable to: Paddock Publications, Inc. 155 E. Algonquin Rd., Arlington Heights, IL 60005.

X Yvonne M. Invergo Digitally signed by Yvonne M. Invergo
DN: cn=Yvonne M. Invergo, o=Lombard Area Chamber of Commerce and Industry, email=ymv@lombardchamber.com, c=US
Date: 2016.04.18 13:40:23 -0400 4/18/2016

Advertiser Signature _____ Date _____

Yvonne Invergo _____ Executive Director

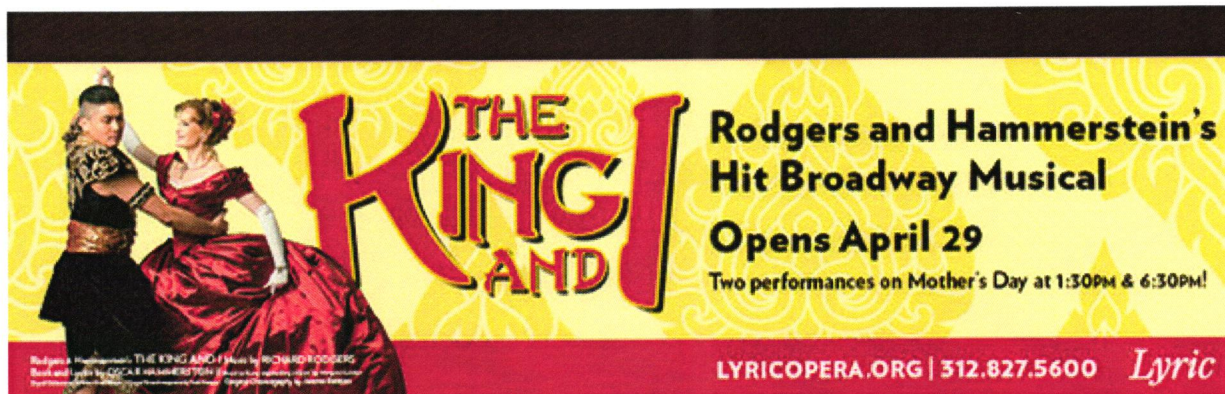
Name (please print) _____ Title _____

X _____



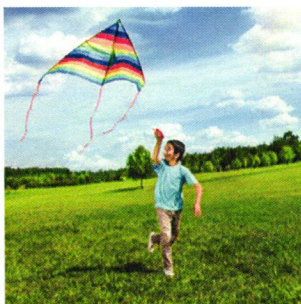
Lombard Chamber Info

From: Oaklee's Family Guide <editor@oakleesguide.com>
Sent: Friday, April 29, 2016 6:04 AM
To: info@lombardchamber.com
Subject: This weekend's Friday Fun Five



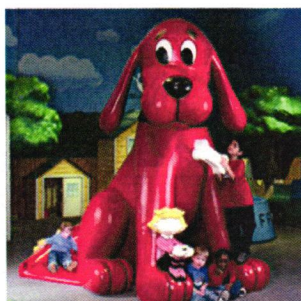
FRIDAY FUN FIVE FOR APRIL 29

Sponsored by: [Lyric Opera "The King and I"](#)
See the Tony-Award Winning Broadway Hit!



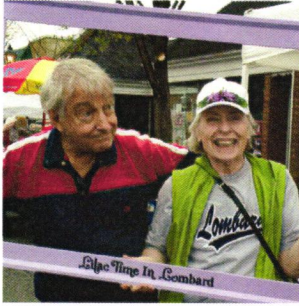
Kite Fly Fun with the Glen Ellyn Park District May 1 in Glen Ellyn

Let's have some old fashioned, non-electrical family fun with build-your-own kites, professional kite flyers, and even a candy drop.



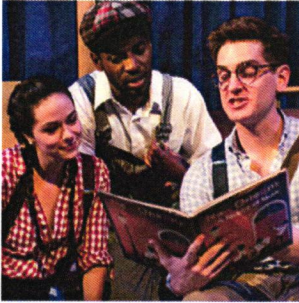
Clifford The Big Red Dog at Discovery Center Museum Through May 15 in Rockford

It's your last chance to see Adventures with Clifford The Big Red Dog traveling exhibition.



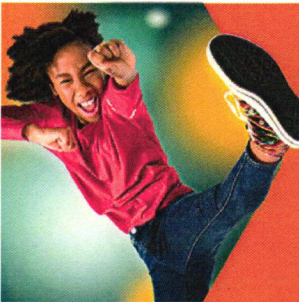
Lilac Time Art & Craft Fair
May 1 in Lombard

It's lilac time in Lombard and the Fair features crafters and artisans with hand-made items as well as entertainment, food and a FREE Kid Zone.



Amita Health & Emerald City Theatre's Magic Tree House
April 30 in Schaumburg

A free event featuring excerpts from the play, children's games, a meet & greet with the actors, and more!



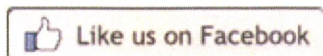
Healthy Kids Day at the YMCA
April 29 & 30 at multiple locations

Show kids how to stay active and healthy this summer at a free community fun day at your local YMCA.



[Click here for all the events on our searchable calendar](#)

[Submit your events here!](#) **[OakleesGuide.com](#)**



Oaklee's Family Guide - a product of Daily Herald Media Group,
115 E. Algonquin Rd., Arlington Heights, IL 60005

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Sent by editor@oakleesguide.com in collaboration with

LILAC TIME ART + CRAFT FAIR



LOMBARD



MAY 1
2016

10:00 AM
4:00 PM

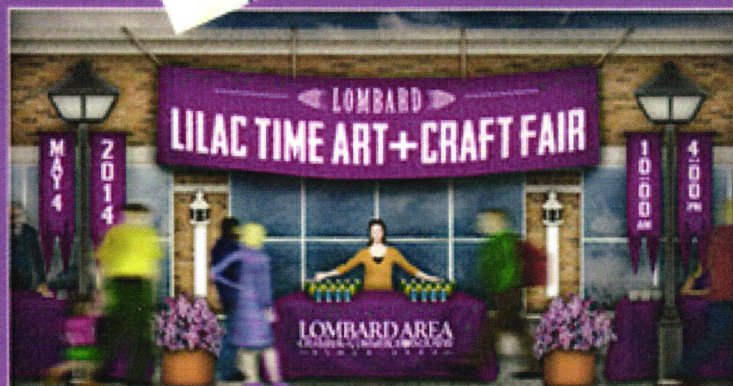
LOMBARD AREA
CHAMBER of COMMERCE & INDUSTRY
— S I N C E 1 9 5 3 —

Located on:
St. Charles Rd. between Main St. and Elizabeth St.

Lombard Chamber of Commerce
lombardchamber.com
630.40

Poster by: A
allenmm@ya
630.6

Lilac Time Art & Craft Fair



Consult our website
in January for
vendor information!

www.lombardchamber.com