

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees  
FROM : Scott Niehaus, Village Manager  
DATE : January 20, 2017 Agenda Date: February 2, 2017  
TITLE : Bid Waiver for: Tree Planting  
SUBMITTED BY: Eric Hendrickson, Forestry & Urban Landscape Supervisor

**RESULTS:**

Date Bids Were Published \_\_\_\_\_ Bidding Closed \_\_\_\_\_

Total Number of Bids Received \_\_\_\_\_

Total Number of Bidders Meeting Specifications \_\_\_\_\_

Bid Security Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Performance Bond Required \_\_\_\_\_ Yes \_\_\_\_\_ No

Were Any Bids Withdrawn \_\_\_\_\_ Yes \_\_\_\_\_ No

**Explanation:**

Waiver of Bids Requested? \_\_\_\_\_ X \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, explain:

Award Recommended to Lowest \_\_\_\_\_ Yes \_\_\_\_\_ No

Responsible Bidder?

If no, explain:

**FISCAL IMPACT:**

Engineer's estimate/budget estimate \$231,000.00

Amount of Award	<u>\$75,000.00</u>	<u>240.270.112.75350</u>	<u>STC TREE PLANT</u>
	<u>\$150,000.00</u>	<u>410.710.725.75770</u>	<u>RM PROG 04</u>
	<u>\$ 6,000.00</u>	<u>101. 270.325.75350</u>	

**BACKGROUND/RECOMMENDATION:**

See attached memo.

Has Recommended Bidder Worked for Village Previously X Yes \_\_\_\_\_ No

If yes, was quality of work acceptable X Yes \_\_\_\_\_ No

Was item bid in accordance with Public Act 85-1295? \_\_\_\_\_ Yes X No

Waiver of bids - Public Act 85-1295 does not apply X Yes

**REVIEW** (as needed):

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**



**To:** Scott Niehaus, Village Manager

**Through:** Carl Goldsmith, Director of Public Works *g*

**From:** Eric Hendrickson, Forestry & Urban Landscape Supervisor

**Date:** January 20, 2017

**Subject:** Tree Consortium Bid waiver

On August 4, 1988, the Village Board approved participation in the Suburban Tree Consortium. Representing 42 member communities, this organization handles the tree planting bid process in accordance with State of Illinois law. As a member, the Village must commit to a lead-time of five years for the purchase of trees grown based upon projected orders for trees.

\$81,000.00 is currently budgeted for parkway tree planting for FY17. This figure represents approximately 270 trees that will be planted in the Spring & Fall of 2017 planting seasons. As a formality, the Village Attorney has recommended waiving bids and approval of this payment.

On March 18, 1999, the Village Board approved the planting of parkway trees through the Consortium on *Capital Improvement Projects* as part of projects in the CIP budget. Beginning with FY12B, the CIP included funds for the removal and replacement of parkway trees lost to the emerald ash borer. \$150,000.00 is currently budgeted in the FY17 CIP RM Program 04 for tree planting in 2017 for approximately 500 additional trees.

The Suburban Tree Consortium provides top quality trees grown specifically for parkway conditions. We have received a superior product in the past and recommend waiver of bids in an amount not to exceed \$231,000.00 for trees from the Suburban Tree Consortium for FY17.

Please place this item on the Village Board agenda for February 2, 2017.