DISTRICT ALL

VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

TO :	President and Villag	ge Board of Truste	es	
FROM :	Scott Niehaus, Villa	ge Manager		
DATE :	<u>February 5, 2018</u>	Agenda Date: Feb	oruary 15, 2018	
TITLE :	Bid Opening for: Sp	ecialty Landscapin	ng and Annual	Planting Bed [€] \
Maintenance PWO	18-17		1 200 0 200	D TAT aules
SUBMITTED BY:	Eric Hendrickson, F	orestry & Urban L	andscape Supe	rvisor, Public vvorks
RESULTS:				
	olished1/18/18	Bidding Cl	losed2/2/	18
Total Number of Bi				
	dders Meeting Speci	fications 3		
Bid Security Requir		X Yes		No
Performance Bond		Yes		No
Were Any Bids Wit	_	Yes	X	No
Explanation:				
Waiver of Bids Req	uested?	Yes	XNo	
If yes, explain:	-			
•				
Award Recommend	ded to Lowest	Yes	No	
Responsible Bidder	?			
If no, explain:				
FISCAL IMPACT:				
Amount of Award		240.270.112.75770		
	\$15,500.00	440.740.740.75770	RM.PROG 01	
	RECOMMENDATION	<u>DN:</u>		
See attached memo),			
Has Recommended	l Bidder Worked for	Village Previously	X Yes _	_No
If yes, was quality			X_Yes _	_No
Was item bid in acc	cordance with Public	Act 85-1295?	X_Yes _	_No
	ıblic Act 85-1295 doe		Yes	
REVIEW (as neede	d):			
	x		Date	
Finance Director X	X			
Village Manager X	X		_ Date	_

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



To: Scott Niehaus, Village Manager

From: Eric Hendrickson, Forestry & Urban Landscape Supervisor

Through: Carl Goldsmith, Director of Public Works

Date: February 5, 2018

RE: Awarding Specialty Landscaping and Annual Planting Bed Maintenance Contract

On January 18th, 2018, the Village of Lombard advertised for bids for the Village contract **PWO 18-17**, *Specialty Landscaping and Annual Planting Bed Maintenance*. Bid packets were sent to 25 landscape maintenance companies. The bid opening was held on February 2nd, 2018 with four (4) bids being received. I have attached the Bid Tabulation sheet.

Beary Landscape Management had the lowest bid of \$70,000.00 which is \$3,000.00 over what has been budgeted for fiscal year 2018 for specialty landscaping and planting bed maintenance. Part of this service is budgeted out of the same account as the grass and weed mowing contract, which came in \$8,840.00 under the budgeted amount. We are proposing to utilize some of the funds which will not be needed for the grass mowing portion of the line item to cover the extra funds needed for this contract. This is a 12-month contract. Beary Landscape Management received favorable reviews when I contacted their references.

I recommend awarding the contract to *Beary Landscape Management* for the amount of \$70,000.00 for specialty landscaping and annual planting bed maintenance. Please present this item to the Board of Trustees at the February 15th, 2018 meeting for their approval.

Att: Bid Tabulation Sheet Contracts (2)

Bid Opening Tabulation Form 2018 Specialty Landscape and Annual Planting Bed Maintenance

otion		II SE TOTAL						\$58,000.00	\$12,000.00	\$70,000.00			ption				IIT SE TOTAL							#66 603 00	\$10 400 00	0.001		\$77,003,00	
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5		TOTAL			#58 000 00	\$12,000.00				\$70,000.00			ç				TOTAL				©EA 575 00	904 373 00	\$10,200.00					\$74 77E 00	e, 1, 1, 0, 00
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e Je J513		TOTAL	\$58,000.00	\$12,000.00						\$70,000.00	Daigocopia	Green Horizon Landscaping	Averine	5			- V + C +	TO LAIL	\$64,575.00	\$10,200.00								A74 77F 00	\$74,775.00
Beary Landscape Management 4627 Elm Avenue Brookfield, IL 60513		UNIT									Ling	יייסלויסא ר	960 N Lorinbard Average	alu, IL oo			$\overline{}$	TAICE FINE											
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NAME & ADDRESS OF BIDDER		1	Specialty Landscape Maint Year 1	Annual Trash Pickup Year 1		Specialty Landscape Maint Year 2 option Annual Trash Pickup Year 2 option		Specialty Landscape Maint Year 3 option	Annual Trash Pickup Year 3 option		1.78			BIDDEK		el EXCEPTIONS	7	ITEM	Specialty Landscape Maint Year 1	Annual Trash Pickup Year 1		Specialty Landscape Maint Year 2 option	Annual Trash Pickup Year 2 option	0.00	Specialty Landscape Maint Year 3 option	Annual Trash Pickup Year 3 option			
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DATE: 2-Feb-18 TIME: 9:30AM DOCUMENT # PWO 18-17 DOCUMENT # PWO 18-17 DOCUMENT PWO 18-17 DOCUMENT	NAME:Specialty Landscape and Annual		-	2		- 0	1	<u> </u>	2	GRANDITOTAL	DATE:	TIME:	DOCUMENT # PWO 18-17	DOCUMENT	NAME:Specialty	Landscape and Annual	Planting Seo Maintenance	9	-	2		-	2		<u></u>	2		_	GRAND TOTAL

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Year Three Option		QTY PRICE TOTAL					\$108,837.00	\$6,000.00	\$114,837.00			;	Year Three Option			UNIT	QTY PRICE TOTAL						\$78,934.57	\$12 484 RD	00.1	\$91,419.37	
& ADDRESS OF Lombard, IL 60148 Year Two Option Year T		QTY PRICE TOTAL C			\$108 837 00	\$6,000.00			 				Year Two Option			LINO	QTY PRICE TOTAL C			27 386 72	9 000	\$12,240.00				\$89,626.78	
Eternally Green Lawn Care 749 Springer Dr Lombard, IL 60148	No Addendum #2 acknowledgement	QTY PRICE TOTAL	\$1	\$6,000.00					\$114,837.00	CityScape Garden &	Design, LLC	3022 W Lake St Chicago, IL	60612			LIND	QTY PRICE TOTAL	\$75,869.39	\$12,000.00							\$87,869.39	
DATE: 2-Feb-18 TIME: 9:30AM DOCUMENT # PWO 18-17 NAME & ADDRESS OF BIDDER	and Annual EXCEPTIONS	NO	Specialty Landscap	2 Annual Trash Pickup Year 1		2 Annual Trash Pickup Year 2 option	1 Specialty Landscape Maint Year 3 option	2 Annual Trash Pickup Year 3 option	GEANDE COTATE COTATE CONTRACTOR C	DATE: 2-Feb-18		MENT # PWO 18-17 NAME & ADDRESS OF	BIDDER	NAME:Specialty	Landscape and Annual EXCEPTIONS	Planting Bed Maintenance Lyce House	NO	1 Specialty Landscape Maint Year 1	2 Annual Trash Pickup Year 1			2 Annual Trash Pickup Year 2 option	1 Specialty Landscape Maint Year 3 option		Annual Trash Pickup Year 3 option	GBAND TOTAL	

H:\PW\Forestry & Urban Landscape\Bid Documents\Specialty Landscaping\2018 Final Bid Tab Specialty Landscaping and Planting Bed Maint.xlsx

VILLAGE OF LOMBARD BID PROPOSAL

VILLAGE OF LOMBARD

Contract for

CONTRACT DOCUMENT NUMBER PWO-18-17

This agreement is made this 15th _day of February, 20<u>18</u> between and shall be binding upon the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and (<u>Beary Landscape Management</u>) hereinafter to as (the "Contractor") and its successors.

Witnessed, that in consideration of the mutual promises of the parties delineated in the contract documents, the Contractor agrees to perform the services and the Village agrees to pay for the following services as set forth in the contract documents:

Specialty Landscape and Planting Bed Maintenance Annual Lump Sum	\$_58,000.00
Annual Trash and Debris Pickup Only Lump Sum	\$_12,000.00

- 1. This contract shall embrace and include all of the applicable contract documents listed below as if attached hereto or repeated herein:
 - a. Specification and contract document no. <u>PWO-18-17</u> for <u>Specialty Landscaping and Annual Planting Bed Maintenance</u>, consisting of the following:
 - i) Cover Sheet
 - ii) Table of Contents
 - iii) Invitation to Bid on Contract Document No. <u>PWO-18-17</u> Legal Notice
 - iv) General Terms, Conditions and Instructions
 - v) Specific Terms, Conditions and Instructions and Blue Prints
 - vi) Bid Proposal Form
 - vii) Plans and Specifications and Specification Deviation Form

- b. The Contractor's Bid Proposal Dated February 2, 2018
- c. Required Performance and Payment Bonds and Certificate of Insurance
- 2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items, and installation of the same, which are the subject matter of this contract the total sum of \$70,000.00 paid in accordance with the provisions of the Local Government Prompt Payment Act.
- 3. The Contractor represents and warrants that it will comply will all applicable Federal, State and local laws concerning prevailing wage rates and all Federal, State and local laws concerning equal employment opportunities.
- 4. The Contractor shall commence work under this Contract upon written Notice to Proceed from the Village and shall complete work on this project within ____ calendar days from the date of the Notice to Proceed. Time is of the essence of this Contract and Contractor agrees to achieve completion within the contract time by all proper and appropriate means including working overtime without additional compensation.
- 5. Bonds required to guarantee performance and payment for labor and material for this work shall be in a form acceptable to the Village and shall provide that they shall not terminate on completion of the work, but shall be reduced to ten percent (10%) of the contract sum upon the date of final payment by the Village for a period of one (1) year to cover a warranty and maintenance period which Contractor agrees shall apply to all material and workmanship for one (1) year from the date of issuance of the final payment by the Village.
- 6. Pursuant to the provisions of Section 5 of the Mechanics' Lien Act of Illinois, prior to making any payment on this contract the Village demands that the Contractor furnish a written statement of the names of all parties furnishing labor and/or materials under this Contract and the amounts due or to become due on each. This statement must be made under oath or be verified by affidavit. Final payment shall not be issued by the Village nor shall any retained percentage become due until releases and waivers of lien have been supplied as the Village designates.
- 7. In executing this Contract, Contractor agrees that it has examined the site of the work and the conditions existing therein, has examined the Contract Documents and taken and compared field measurements and conditions with those Documents.
- 8. This Contract represents the entire Agreement between the parties and may not be modified without the written approval of both parties.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Keith Giagnorio, Village President, and the Contractor have hereunto set their hands this <u>15th</u> day of <u>February</u>, 20<u>18</u>.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted thisday of	<u>February</u> , 20 <u>18</u> .
Individual or Partnership	Corporation

Ву	n/Title	
Ву	Positio	n/Title
Print Company Name		-
THE VILLAGE OF LOM	BARD, ILLINOIS	
Accepted thisday of	2 <u>0</u>	
		Keith Giagnorio Village President
	Attest:	Sharon Kuderna Village Clerk
Approved contents of con	tractual documents:	
Thomas P. Bayer Village Attorney	Date	