VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda

<u></u>	Resolution or Ordinance (Blue) Waiver of First Requested Recommendations of Boards, Commissions & Committees (Green) Other Business (Pink)
TO:	PRESIDENT AND BOARD OF TRUSTEES
FROM:	Scott Niehaus, Village Manager
DATE:	August 14, 2018 (B of T) Date: August 16, 2018
TITLE:	DuPage Mayors and Managers Conference Membership
Attached please find i DuPage Mayors and M	ICY IMPLICATIONS: Information pertaining to a municipal membership of the Village of Lombard to the Managers Conference. Information is provided about the value and benefits of annual Page Mayors and Managers Conference and approval for membership at a rate of
Review (as necessary) Village Attorney X Finance Director X Village Manager X NOTE: All materials	Date Date Date Date Date Date Date Date

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon.

Wednesday, prior to the Agenda Distribution.



MEMORANDUM

TO:

Scott Niehaus, Village Manager

FROM:

Nicole Aranas, Assistant Village Manager

DATE:

August 14, 2018

SUBJECT:

DUPAGE MAYORS AND MANAGERS CONFERENCE MEMBERSHIP

Attached please find relevant information regarding Village membership to the DuPage Mayors and Managers Conference (DMMC). The DMMC is the local council of governments for DuPage County. As a coalition of 33 local cities and villages in DuPage County, the conference promotes excellence in municipal government, evaluates the impact of pending state and federal legislation, provides research, technical assistance and training to members, and fosters intergovernmental cooperation. The Village of Lombard has maintained membership to DMMC for a number of years and staffs several of the conference subcommittees.

The DMMC is a not-for-profit organization supported by membership dues and grants. Membership dues to DMMC are calculated at \$0.888 per capita per year with a maximum cap of \$36,776.40. The annual membership rate for the Village of Lombard is the capped rate of \$36,776.40. The rate for DMMC dues have not been raised for 11 consecutive years.

Attached please find a document that attempts to quantify the estimated value of DMMC membership and highlights a number of conference accomplishments and municipal benefits. Benefits highlighted include lobbyist to advocate for local municipal interests, public communications on issues regarding Local Government Distributive Fund (LGDF), development of Legislative Action Program, oversight of local Surface Transportation Program, development of ad hoc Public Works and Human Resources working group, coordination with the Suburban Purchasing Cooperative, and development and sharing of municipal survey data.

Please review the attached materials and consider approving membership for the Village of Lombard to the DuPage Mayors and Managers Conference in the amount \$36,776.40. Please let me know if you have any questions or concerns.

A QUANTIFICATION OF THE ESTIMATED VALUE OF DUPAGE MAYORS AND MANAGERS CONFERENCE MEMBERSHIP 2018

Exhibit 1 - Quantifiable Annual Fiscal Benefits

	Activity / Service Provided		Annual Fiscal Benefit
•	Professional lobbyist representation to advocate for malegislative interests.	embers'	\$60,000
ú	Legislative tracking, research, and analysis to monitor concerns, increase awareness, and provide assistant members (3/4 FTE)	e to	\$ 56,000
•	Coalition participation to represent members' interests identify opportunities for regional collaboration [Pensis for Illinois Communities Coalition, Local Council of Go (COG) Working Group, Metropolitan Mayors Caucus (Illinois Municipal League (IML) Local Government CoaFTE)	on Fairness vernments [MMC), alition] (1/6	\$10,000
•	Attendance, monitoring, and reporting on County activincrease member awareness and identify opportunitie collaboration (1/5 FTE)	rities to s for	\$12,000
•	Attendance, monitoring, and reporting on Chicago Me Agency for Planning (CMAP) Board, Metropolitan Plan Organization (MPO) Policy Committee, and Transport Committee meetings to increase member awareness transportation issues (1/5 FTE)	nning ation	\$12,00 0
•	Planning Liaison scope of services to represent municipaterests on regional transportation planning efforts (1.	ip ai /3 FTE)	\$20,000
•	Public Relations representation to raise public awaren DMMC concerns	ess of	\$20,000
•	Educational videos		\$3,000
0	Consulting engineer services for development and implementation of STP methodologies	TOTAL:	\$ 2,000 *\$195,000

Exhibit 2 - Additional Annual Benefits

Activity / Service Provided

Legislative

Continued to lead a coalition of municipal groups by coordinating efforts to educate the
public on issues regarding property tax, Local Government Distributive Fund (LGDF), and
the fast action website www.ProtectMyTown.us.

^{*} See Exhibit 4 for additional fiscal benefits by municipality.

- Generated talking points, briefing papers, fact sheets, position statements, and action alerts
 to assist members and enhance outreach to legislators on topics including protecting local
 regulation of wireless facilities deployment, the impact of property tax freeze legislation,
 municipal public safety pension reform, protecting public rights-of-way, the recently imposed
 2% administrative fee on sales tax, continuing appropriations for state-collected local
 revenues, and protecting local revenues.
- Provided municipal leaders with opportunities to connect with legislators and members of fellow Councils of Governments (COGs) and also to participate in the legislative process through the Springfield Drive Down.
- Successfully coordinated Welcome Lunch legislative presentations featuring guest speakers Senators Cullerton and Connolly, as well as educational meetings with key Commission on Government Forecasting and Accountability (COGFA) staff and State Treasurer Frerichs during the 2018 Springfield Drive Down.
- Developed the 2018 Legislative Action Program (LAP) to guide legislative efforts and reflect members' priorities.
- Provided municipal leaders with the opportunity to network and share DMMC's legislative priorities with legislators through a successful 2018 Legislative Reception and Dinner and presentation of the LAP. The event was attended by 10 legislators.
- Maintained a tracking report to share progress on implementation of Legislative Priorities and DMMC-initiated legislation. This report was regularly shared with the Legislative Committee and Board of Directors.
- Worked with Conference lobbyists to draft two bills to support the 2018 Legislative Priorities and identify bill sponsors.
- Provided municipal leaders with opportunities to network and build relationships through the annual Coffee Break with Legislators which was attended by House Republican Leader Durkin; Representatives Bellock, Kifowit, Mussman, Olsen, and Winger; and Senators Castro, Connelly, T. Cullerton, Curran, Harmon, Holmes, and Murphy.
- Maintained a leadership role in the Pension Fairness for Illinois Communities Coalition (PFICC) to advance the platform for public safety pension reform and collaborated with the PFICC Working Group to develop a strategy and bill language for pension consolidation.
- Led a continuing effort to oppose SB 1451 resulting in a joint letter to the Governor, signed by 5 COGS representing 182 municipalities.
- Participated in a collaboration of COGS and allied stakeholders to negotiate provisions in SB 1451 resulting in an amendment providing some relief.
- Participated in numerous meetings with attorneys, Northwest Municipal Conference,
 Anderson Consulting, regional counties, Illinois Police Chiefs Association, and other COGs to continue negotiations on SB 1451 with the telecommunications industry.
- Led DuPage County, Metro West Council of Government, Will County Governmental League, Lake County Municipal League, West Central Municipal Conference, and other organizations to maintain opposition to SB 1451.
- Pushed numerous detailed action alerts requesting member outreach to legislators on SB 1451.
- Collaborated with the Metropolitan Mayors Caucus and regional COGs to issue a letter to legislators requesting they protect LGDF and reject unfunded mandates.
- Spearheaded an outreach campaign to four key legislators as well as developed and issued
 a letter to legislators regarding the potential impacts of a property tax freeze proposal. The
 letter was shared with regional COGs to assist with outreach to their legislators.
- Worked with the Northwest Municipal Conference to provide member feedback on draft language for SB 1735 (AirBnB-type short-term rentals) to Senate sponsors.
- Coordinated with regional COGs to contact legislative leadership about the importance of protecting LGDF and other local revenues.

- Engaged extensively with regional COGs to develop and issue a letter to the Governor and General Assembly encouraging the protection of LGDF and requesting appropriations for other state-collected local revenues. Ultimately, a budget was passed that included appropriations for state-collected local revenues.
- Prepared a bylaws amendment that was approved by the full Conference to allow the Board
 of Directors to take final action on legislative positions with an alternate means of full
 member input to allow more timely response to fast paced legislation.
- Positioned members to maintain open lines of communication with the Governor's office and telecommunications industry, enlisting mayors to represent municipal interests.

Regulatory

- Collaborated with the IML Home Rule Attorneys working group to develop a model ordinance for administrative adjudication of Public Safety Employee Benefits Act (PSEBA) cases.
- Continued to initiate regular DuPage County staff involvement in the DMMC Regulatory Issues Committee.
- Attended the Illinois Commerce Commission (ICC) NextGrid study launch event and alerted the Regulatory Issues Committee to relevant developments.

Transportation/Planning

- Let 15 Surface Transportation Program (STP) projects totaling \$10 million in federal funds,
 while maintaining a model STP recognized for innovative practices.
- Coordinated an annual STP workshop and call for projects where members were trained, informed, and assisted in maximizing federal STP funds. Continued to provide project assistance for all STP projects from kick-off to letting.
- Distributed Transit Oriented Development Workshop Summary White Paper to members and Chicago-area COGs and counties.
- Advocated to the Council of Mayors Executive Committee to protect member interests during STP reform discussions.
- Represented members at meetings with the Illinois Department of Transportation (IDOT)
 and CMAP to review on-going STP projects to promote timely completion of the projects and
 support ongoing efforts to prevent rescission of funds.
- Provided important updates to members regarding CMAP's proposed changes to the STP.
- Coordinated the facilitation of best practices and innovations sharing at the Transportation Technical Committee meetings.
- Maintained regular coordination with CMAP staff to insure engagement of and feedback from DMMC members during the STP amendatory process.
- Shared information from the Transportation Policy Committee meeting regarding the City of Aurora's shared bike program and program best practices.

Information/Publications

- Published two op-eds on small cell legislation that appeared in the Chicago Tribune, Daily Herald and several other publications.
- Authored informative In Depth article entitled "Curbside Recycling: Global Changes Local Impact".
- Provided members with information on timely and relevant budgetary trends, data, and analysis through the annual Revenue Survey report. Utilized Finance Director Working Group and member feedback to enhance survey data.
- Served as a clearinghouse by compiling and sharing model ordinances, documents on local regulation of wireless facilities, Intergovernmental Agreements, and Memorandum of Understanding (MOU) templates.
- Produced and distributed an updated *Member Handbook* to members which includes extensive information on legislative issues and legislative contacts.
- Provided November Conference Business Meeting attendees with a legislative update by Conference lobbylst Matt O'Shea.
- Worked with the Conference public relations consultant to develop and issue a press release on the winner of the Municipal Innovation award.
- Created the Issues at Hand video series and ProtectMyTown.us website providing information municipal leaders can share with residents to present a unified voice when addressing these issues with legislators.

Membership/Cost Savings

- Developed an operating budget resulting in the 11th consecutive year with no increase in our membership dues rate.
- Continued to coordinate with the Suburban Purchasing Cooperative, allowing members to reduce costs on vehicles and equipment as well as save staff time.
- Provided members the opportunity to participate in the Surplus Vehicle and Equipment Auction as a potential source of additional revenue.
- Successfully recruited several additional firms to increase participation in the Corporate Partner Program and continued to strengthen relationships with Corporate Partners, resulting in increased revenue to offset member dues.
- Led by Managers Committee working group, collaborated with DuPage County to develop the DuPage Justice Information System (DuJIS) Intergovernmental Agreement saving individual municipalities attorney costs.

Grant Assistance

Identified and communicated to members at least eight grant and funding opportunities.
 (See Exhibit 4 for a list of grants received by each municipality during the past fiscal year.)

Training/Networking

- Coordinated successful workshop with the Emergency Telephone System Board (ETSB) on the DuJIS system, timeline, and financials.
- Maintained a consistent line of communication with DuPage County officials by facilitating meetings between mayors and County Board Chairman Cronin, convening multiple and productive meetings of the Joint County-Conference Intergovernmental Committee, and holding regular meetings between senior DuPage County and DMMC staff.
- Coordinated a successful Municipal Innovation Celebration highlighting seven innovative and creative ways members are improving their municipalities, solving problems, and bringing value to their residents.

- Facilitated peer-to-peer networking and educational sessions by initiating two very successful and well-attended *Mayors Only Coffees* including one coordinated the Metro West Council of Government, resulting in opportunities for mayors to share strategies for legislative Issues.
- Actively participated in several District meetings, providing important updates on DMMC matters.
- Facilitated meetings with representatives from DMMC, Metro West Council of Government, Northwest Municipal Conference, and Lake County Municipal League to discuss potential strategies for sharing resources for mutual benefit.
- Organized sharing of public works innovations and best practices via the Ad Hoc Public Works Directors Working Group.
- Coordinated successful workshop on the DuJIS Intergovernmental Agreement. The workshop was well attended by managers, police chiefs, and village attorneys.
- Worked with the DuPage Veterans Assistance Commission to provide pertinent information for municipalities to assist veterans in need.
- Planned and executed successful workshop with the illinois Department of Revenue on declining income tax revenues. The workshop was well attended by managers and finance directors, as well as staff and members of the Northwest Municipal Conference.
- Collaborated with DuPage County staff and Alta Planning to present information on the bike/pedestrian trail along the Eigin O'Hare Expressway at a Transportation Policy Committee meeting.
- Coordinated a successful Newly Elected Officials Workshop and provided extensive information.
- Contacted and met with John Carpenter, President and CEO, and Lisa Miceli, Economic Development Director, of Choose DuPage to discuss opportunities for collaboration and potentially co-hosting a workshop or seminar. Choose DuPage expressed interest in partnering with the Conference.
- Held a successful Corporate Partners Appreciation Coffee with corporate partners and municipal leadership.
- Worked with Managers Committee to develop Ad hoc Human Resources working group to facilitate collaboration and sharing of best practices amongst membership.

Exhibit 3 - Areas Where DMMC has Shown Fiscal Responsibility

- Leased available office space to IPBC for \$4,000 per year and IMET for \$6,000 per year.
- Continued in-house printing of the LAP and implemented a streamlined design, saving DMMC approximately 80%.
- Continued to share attorney's costs for the Northern Illinois Municipal Natural Gas Franchise Consortium with 38 participating municipalities.
- Utilized cost cutting measures as well as frugal supply management to significantly decrease supply expenses.

Exhibit 4 - Fiscal Benefits and Grant Benefits by Municipality

Municipality and Source	Fiscal Benefit			
Addison Quantifiable Annual Fiscal Benefits (Exhibit 1) Surface Transportation Program	\$195,000.00 \$1,160,199.00			
Aurora	otal: \$1,355,199.00			
Quantifiable Annual Fiscal Benefits (Exhibit 1) To	\$195,000.00 otal: \$195,000.00			
Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$195,000.00			
Bensenville	otal: \$195,000.00			
Quantifiable Annual Fiscal Benefits (Exhibit 1) 7	\$195,000.00 Fotal \$195,000.00			
Bloomingdale Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$195,000.00			
Bolingbrook	Total \$195,000.00			
Quantifiable Annual Fiscal Benefits (Exhibit 1)	\$195,000.00 Fotal \$195,000.00			
Burr Ridge	8405.000.00			
Quantifiable Annual Fiscal Benefits (Exhibit 1) 1	\$195,000.00 Fotal \$195,000.00			
Carol Stream	\$40E 000 00			
Quantifiable Annual Fiscal Benefits (Exhibit 1) 1	\$195,000.00 Fotal \$195,000.00			
Clarendon Hills	#405 000 00			
Quantifiable Annual Fiscal Benefits (Exhibit 1) 7	\$195,000.00 Fotal \$1 95,000.00			
Downers Grove	\$40E 000 00			
 Quantifiable Annual Fiscal Benefits (Exhibit 1) Surface Transportation Program 	\$195,000.00 \$821,175.00			
Surface Transportation Program 1	Total \$1,016,175.00			
Elmhurst	# 405.000.00			
 Quantifiable Annual Fiscal Benefits (Exhibit 1) Surface Transportation Program 	\$195,000.00 \$904,983.00			
1	Total \$1,099,983 00			
Glendale Heights				
 Quantifiable Annual Fiscal Benefits (Exhibit 1) Surface Transportation Program 	\$195,000.00 \$735,011.00			
	Total \$930,011.00			

Gien Ellyn Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00 \$3,399,000.00
Surface Transportation Program	Total	\$3,594,000.00
Hanover Park		\$195,000.00
 Quantifiable Annual Fiscal Benefits (Exhibit 1) 	Total	\$195,000.00
Hinsdale		\$195,000.00
 Quantifiable Annual Fiscal Benefits (Exhibit 1) 	Total	\$195,000.00
Itasca		\$195,000.00
 Quantifiable Annual Fiscal Benefits (Exhibit 1) 	Total	\$195,000.00
Lemont		\$195,000.00
 Quantifiable Annual Fiscal Benefits (Exhibit 1) 	Total	\$195,000.00
 Quantifiable Annual Fiscal Benefits (Exhibit 1) 		\$195,000.00
Surface Transportation Program	- .4-1	\$423,217.00
	Total	\$618,217.00
Lombard Ouantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00
	Total	\$195,000.00
Naperville Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00
	Total	\$195,000.00
Oak Brook Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00
Qualitinable / unide. issue seriente (,	Total	\$195,000.00
Roselle • Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00
Quantifiable Annual Fiscal Bertellis (Exhibit 1) Surface Transportation Program	_	\$783,750.00
	Total	\$978,750.00
Schaumburg Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00
	Total	\$195,000.00
Villa Park Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00
a deciral control of the control of	Total	\$195,000.00
Warrenville • Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00
Quantiliable Annual Fiscal Deficits (Exhibit 1)	Total	\$195,000.00
Wayne ■ Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00
Chaumanie Wuman Liega Deneure / Fyring 1)	Total	\$195,000.00

West Chicago				
Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00		
Surface Transportation Program		\$298,603.00		
	Total	\$493,603.00		
Wheaton				
 Quantifiable Annual Fiscal Benefits (Exhibit 1) 		\$195,000.00		
Surface Transportation Program		\$801,848.00		
·	Total	\$996,848.00		
Willowbrook				
Quantifiable Annual Fiscal Benefits (Exhibit 1)		\$195,000.00		
(2000)	Total	\$195,000.00		
Winfield				
		\$195,000.00		
 Quantifiable Annual Fiscal Benefits (Exhibit 1) 	Total	\$195,000.00 \$195,000.00		
	IOlai	\$199,000 <u>,</u> 00		
Wood Dale				
 Quantifiable Annual Fiscal Benefits (Exhibit 1) 		\$195,000.00		
	Total	\$195,000.00		
Woodridge				
 Quantifiable Annual Fiscal Benefits (Exhibit 1) 		\$195,000.00		
Surface Transportation Program		\$655,010.00		
· · · · · · · · · · · · · · · · · · ·	Total	\$850,010.00		

Exhibit 5 – Leveraging the Collective Knowledge of Members and Staff

DMMC staff and individual members attend meetings or undertake projects that benefit all members. This helps our membership save valuable time and resources. Below is a list of projects and meetings that DMMC staff and individual members have undertaken for the benefit of members.

<u>Projects</u>	Person(s) Undertaking
Participated In the federal rulemaking process by developing and filing comments and reply comments with the Federal Communications Commission on regulation of wireless facilities deployment.	DMMC Staff
Coordinated successful workshops covering local regulation of wireless facilities; the Illinois Department of Revenue declining income tax revenues, and legislative updates and media strategies for mayors and elected officials.	DMMC Staff
Authored <i>In Depth</i> on "Curbside Recycling: Global Changes - Local Impact".	DMMC Staff
Developed an op-ed on small cell legislation that was published in the Dally Herald as well as several other publications.	DMMC Members and Staff
Provided members with information on timely and relevant budgetary trends, data, and analysis through the annual Revenue Survey report. Utilized member feedback to enhance survey data.	DMMC Staff
Generated talking points, briefing papers, fact sheets, position sheets, and action alerts to assist members and enhance outreach to legislators on topics including protecting local regulation of wireless facilities deployment, the impact of potential property tax freeze legislation, municipal public safety pension reform, protecting public rights-of-way, 2% administrative fee on sales tax, continuing appropriations for state-collected local revenues, and protecting local revenues.	DMMC Staff
Maintained active program management of DuPage Transportation Improvement Plan including Surface Transportation Program (STP) management.	DMMC Staff
Led a collaboration utilizing the Conference PR consultant and municipal leadership to produce the <i>Issues at Hand</i> video series and maintain the Protect My Town website.	DMMC Members and Staff
Led by Managers Committee working group, collaborated with DuPage County to develop the DuPage Justice Information System (DuJIS) Intergovernmental Agreement saving Individual municipalities attorney costs.	DMMC Members and Staff

Participated in the development of the DuPage County Office of Emergency Management (OEM) Memorandum of Understanding (MOU)

DMMC Members

Created comparable municipal non-union salary and benefits survey and provided members with information on relevant salary trends.

DMMC Members

Meetings

Metropolitan Mayors Caucus Executive Board Meetings

Metropolitan Mayors Caucus Steering Committee

Metropolitan Mayors Caucus Regional Economic Development

Committee

Metropolitan Mayors Caucus Environment Committee

Metropolitan Mayors Caucus Diversity Task Force

Metropolitan Mayors Caucus Truck Permitting Task Force

CMAP Board Meetings

CMAP MPO Policy Committee Meetings

CMAP Transportation Committee Meetings

CMAP Council of Mayors Executive Committee Meetings

DuPage County Board and Committee Meetings

U.S. Conference of Mayors Conference

Annual Budget Hearings for DuPage County, Metra, and Pace

Elgin-O'Hare Western Access Local Advisory Committee

DuPage Convention and Visitors Bureau Strategic Plan Group

Central Tri-State Tollway (I-294) Corridor Planning Council

I-55 Managed Lane Meetings

Choose DuPage

Pension Fairness for Illinois Communities Coalition

Local COG Working Group

IML Board of Directors

IML Home Rule Attorneys Committee

IML Local Government Coalition

Illinois Commerce Commission NextGrid

DuJIS System Oversight Committee

Joint County Conference Intergovernmental Committee

DuPage County Emergency Telephone System Board (ETSB)

DuPage County OEM - MOU Working Group

Person(s) Attending

DMMC Members and Staff

DMMC Staff

DMMC Members and Staff

DMMC Staff

DMMC Members

DMMC Members and Staff

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