

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**

For Inclusion on Board Agenda

      X       Resolution or Ordinance (Blue)            Waiver of First Requested  
           Recommendations of Boards, Commissions & Committees (Green)  
           Other Business (Pink)

**TO:** PRESIDENT AND BOARD OF TRUSTEES

**FROM:** Scott Niehaus, Village Manager

**DATE:** September 5, 2018 (COW) (B of T) **Date:** September 20, 2018

**TITLE:** Change Order No. 1 to Tree Trimming PO 2018-00000025

**SUBMITTED BY:** Eric Hendrickson, Forestry and Urban Landscaping Supervisor <sup>EH</sup>

**BACKGROUND/POLICY IMPLICATIONS:**

Change Order No. 1 reflects a reduction of funds encumbered to Purchase order 2018-00000025 by \$10,000. Funds will not be needed for tree trimming and additional funds will be needed for tree removals.

**FISCAL IMPACT/FUNDING SOURCE:**

\$(10,000.00) / 240.270.112.75350

Review (as necessary):

Village Attorney X	_____	Date	_____
Finance Director X	<u>  JC  </u>	Date	_____
Village Manager X	<u>  SRN  </u>	Date	<u>  9/10/18  </u>

**NOTE:** All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.