

**VILLAGE OF LOMBARD**  
**REQUEST FOR BOARD OF TRUSTEES ACTION**  
**For Inclusion on Board Agenda**  
**Bids and Proposals**

TO : President and Village Board of Trustees

FROM : Scott Niehaus, Village Manager

DATE : July 1, 2019 Agenda Date: July 18, 2019

TITLE : **Waiver of Bid**  
Lombard Surveillance and Access Control System for Central Water Station

SUBMITTED BY: Brian Jack, Utilities Superintendent, Public Works *Bj*

**RESULTS:**

Date Bids Were Published: N/A Bidding Closed N/A

Total Number of Bids Received: 1

Total Number of Bidders Meeting Specifications 1

Bid Security Required          Yes     X     No

Performance Bond Required          Yes     X     No

Were Any Bids Withdrawn          Yes     X     No

Explanation:

Waiver of Bids Requested?     X     Yes          No

If yes, explain:

See attached memo.

Award Recommended to Lowest     X     Yes          No

Responsible Bidder?

If no, explain:

See attached memo.

**FISCAL IMPACT:** \$27,918.00 Total

Project Funding: \$20,360.00 acct. 520.790.715.75420 PROG WA 17 02

\$7,558.00 acct. 520.790.715.75420 RM PROG 32 WATER

Budget: See Memo

**BACKGROUND/RECOMMENDATION:**

Surveillance and Access Control System installation at the new Central Water Station located at 20 East Saint Charles Road.

Has Recommended Bidder Worked for Village Previously     X     Yes      No

If yes, was quality of work acceptable     X     Yes      No

**REVIEW (as needed):**

Village Attorney XX \_\_\_\_\_ Date \_\_\_\_\_

Finance Director XX \_\_\_\_\_ Date \_\_\_\_\_

Village Manager XX \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.**

**MEMORANDUM**



**To:** Scott Niehaus, Village Manager  
**From:** Brian Jack, Utilities Superintendent  
**Through:** Carl Goldsmith, Director of Public Works  
**Date:** July 1, 2019  
**Subject:** **Waiver of Bids – Imperial Surveillance**  
Video Surveillance and Access Control System

**Background**

In 2018, The Village of Lombard bid the Video Surveillance and Access Control System Project which was ultimately awarded to Imperial Surveillance of Arlington Heights, Illinois. The project was successful and improved and integrated video surveillance and access control at the Village Hall, Public Works, Police Department, Fire Stations, and Water Facilities. The new system has been operating for almost one year and the cameras and card access control systems are working as expected. Video feeds and quality of the video are very clear, reliable, and are all linked together by one video management system (VMS). The VMS was integrated with new access control equipment to track access at all Village facilities listed above.

Each authorized user was issued an access card that allows system administrators to give or rescind access to village facilities from their desktop or mobile device. The access control system is a universal system and was installed at all village facilities under the 2018 contract. This project thus far has increased facility security and access uniformity for village owned buildings in various locations throughout the Village.

While the security project was underway, the existing Central Water Station located at 20 East Saint Charles Road was being demolished and Christopher Burke Engineering was in the process of designing the new water station. Staff had no way to budget for security improvements at the time the Video Surveillance and Access Control System Project was being developed and ultimately bid. Staff reached out to the existing vendor Imperial Surveillance in April of 2019 to begin gathering pricing for the security improvements at this water station. The proposal given in 2019 was to provide the same level of service that all other Village owned buildings received during the security upgrades in 2018.

Staff received a proposal from Imperial Surveillance on May 17, 2019 for the Central Water Station. The results of the proposal are below:

<b>VENDOR</b>	<b>CENTRAL WATER STATION UPGRADES</b>
Imperial Surveillance, Arlington Heights, IL	<b>\$27,918.00</b>

This project will improve and integrate video surveillance and access control at the Central Water Station with the installation of cameras and equipment identical to installations at other water facilities which will be installed and linked together by the video management system

(VMS). Water Treatment and Wastewater Pumping will be able to monitor both video and access to this critical water station from the Civic Center Reservoir Facility.

Each authorized user will continue to use their access card that will allow system administrators to give or rescind access to this facility from their desktop or mobile device. The Fire Department will also utilize a storage room in the new water station and be given access through the new control system.

As this project was not budgeted, funding will be realized from projects that were completed under budget in the Water/Sewer Capital Reserve Fund PROG WA 17 02 Pipe Gallery (\$20,360.00) and Concrete Rehabilitation with the remaining funding from RM PROG 32 Water Maintenance and Improvements (\$7,558.00). Reallocating these dollars will not adversely affect any outstanding projects slated to be funded under these accounts.

**Recommendation**

Staff recommends waiving the bidding process and approving a contract to Imperial Surveillance Inc., of Arlington Heights, IL in an amount not to exceed \$27,918.00.

Please place this item on the July 18, 2019 Board agenda for approval.

## VILLAGE OF LOMBARD

### Lombard Surveillance and Access Control System for Central Water Station

#### CONTRACT DOCUMENT

This agreement is made this 18<sup>th</sup> day of July, 2019, by and between, and shall be binding upon, the Village of Lombard, an Illinois municipal Corporation hereinafter referred to as (the "Village") and ( \_\_\_\_\_ ) hereinafter referred to as (the "Contractor").

Witnesseth That in consideration of the mutual promises of the parties delineated in the Contract Documents, the Contractor agrees to sell and provide installation services and the Village agrees to pay for the following described items as set forth in the Contract Documents:

Lombard Surveillance and Access Control System for Central Water Station  
in an amount not to exceed \$27,918.00

1. This Contract shall embrace and include all of the applicable Contract Documents listed below as if attached hereto or repeated herein:
  - a. The Contractor's Proposal dated May 17, 2019
  - b. Required Certificate of Insurance, Indemnification, Venue, Other Contractor Responsibilities
2. The Village agrees to pay, and the Contractor agrees to accept as full payment for the items which are the subject matter of this Contract the total sum of \$27,918.00 paid in accordance with the provisions of the Local Government Prompt Payment Act and the provisions of the Contract Documents.
3. Risk of loss, destruction or damage of or to goods under this Contract shall be on contractor until delivery of the goods to the Village and acceptance of the goods by the Village.
4. The Contractor agrees to perform the terms of this Contract according to the following schedule set forth in their proposal after the Notice to Proceed has been delivered. Time is of the essence of this Contract.

IN WITNESS WHEREOF, the Village of Lombard, Illinois by Village President, and the Contractor have hereunto set their hands this 18<sup>th</sup> day of July, 2019.

If an individual or partnership, all individual names of each partner shall be signed or if a corporation, an officer duly authorized shall sign here:

Accepted this \_\_\_ day of \_\_\_\_\_, 20\_\_.

Individual or Partnership \_\_\_\_\_ Corporation \_\_\_\_\_

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
By Position/Title

\_\_\_\_\_  
Print Company Name

THE VILLAGE OF LOMBARD, ILLINOIS

Accepted this 18<sup>th</sup> day of July, 2019.

\_\_\_\_\_  
Keith T. Giagnorio  
Village President

Attest:

\_\_\_\_\_  
Sharon Kuderna  
Village Clerk

**VILLAGE OF LOMBARD  
CONTRACTOR'S CERTIFICATION**

\_\_\_\_\_, having been first duly sworn, depose and states as  
(Officer or Owner of Company)  
follows:

I am the \_\_\_\_\_ for \_\_\_\_\_  
(Title) (Name of Company)

(the "Contractor"), which has submitted a proposal for Lombard Surveillance and Access Control System for Central Water Station to the Village of Lombard and, having personal knowledge of the matters certified to herein, and being authorized by the Contractor to make the certifications set forth herein, hereby certifies that said Contractor:

1. has a written sexual harassment policy in place, in full compliance with 775 ILCS 5/2-105(A) (4);
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:
  - a. it is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate revenue Act; or
  - b. it has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement;
3. is in full compliance with the Federal Highway Administration Rules on Controlled Substances and Alcohol Use and Testing, 49 CFR Parts 40 and 382, and that

\_\_\_\_\_  
(Name of employee/ driver or "all employee drivers")

is/are currently participating in a drug and alcohol testing program pursuant to the aforementioned rules; and

4. is not barred from contracting with any unit of state or local government as a result of a violation of either Section 33E-3 or 33E-4 of Article 33E of the Illinois Criminal Code of 1961.

By: \_\_\_\_\_  
Authorized Agent of Contractor

Subscribed and sworn to  
before me this \_\_\_\_\_  
day of \_\_\_\_\_, 2019.  
Notary Public



# Customer Support Driven

Prepared for:  
**Village of Lombard**

Prepared By: Kevin Ambron  
 Phone: 847.375.0300

**3 Years in a Row!**  
 2017, 2018 & 2019



*Ranked # 1 in the Midwest*



**IMPERIAL SURVEILLANCE**

**Imperial Recognized as One of America's Fastest Growing Security System Integrators**

## SERVICES OFFERED



### VIDEO SURVEILLANCE

CCTV or Closed-Circuit Television, is a system that allows the owner to both monitor as well as record activity on his or her property.



### DOOR ACCESS SYSTEMS

One of the best ways to maintain a level of control entry to your property whether it be your office or other building is an access control system.



### LOW VOLTAGE CABLING

A modern computer network begins by designing a wiring infrastructure that allows all subsystems to integrate fully and easily.



### BURGLAR ALARM SYSTEMS

Protecting your business, building and employees is your priority and our specialty. We only use the very best security alarm equipment.



### FIBER INSTALLATIONS

Stay connected with the most up to date and reliable cabling, fiber optic. Our team is highly qualified and educated to install for any project of any size.



### INTERCOM SYSTEMS

We offer a wide range of intercom packages designed to provide effortless communication. Communicate throughout the office like never before.

**"Excellent Job, well trained"**

John G. Legacy with G. Legacy Contractor Equipment



**"Rapid response times"**

Joe Lasurdo with Gold Max



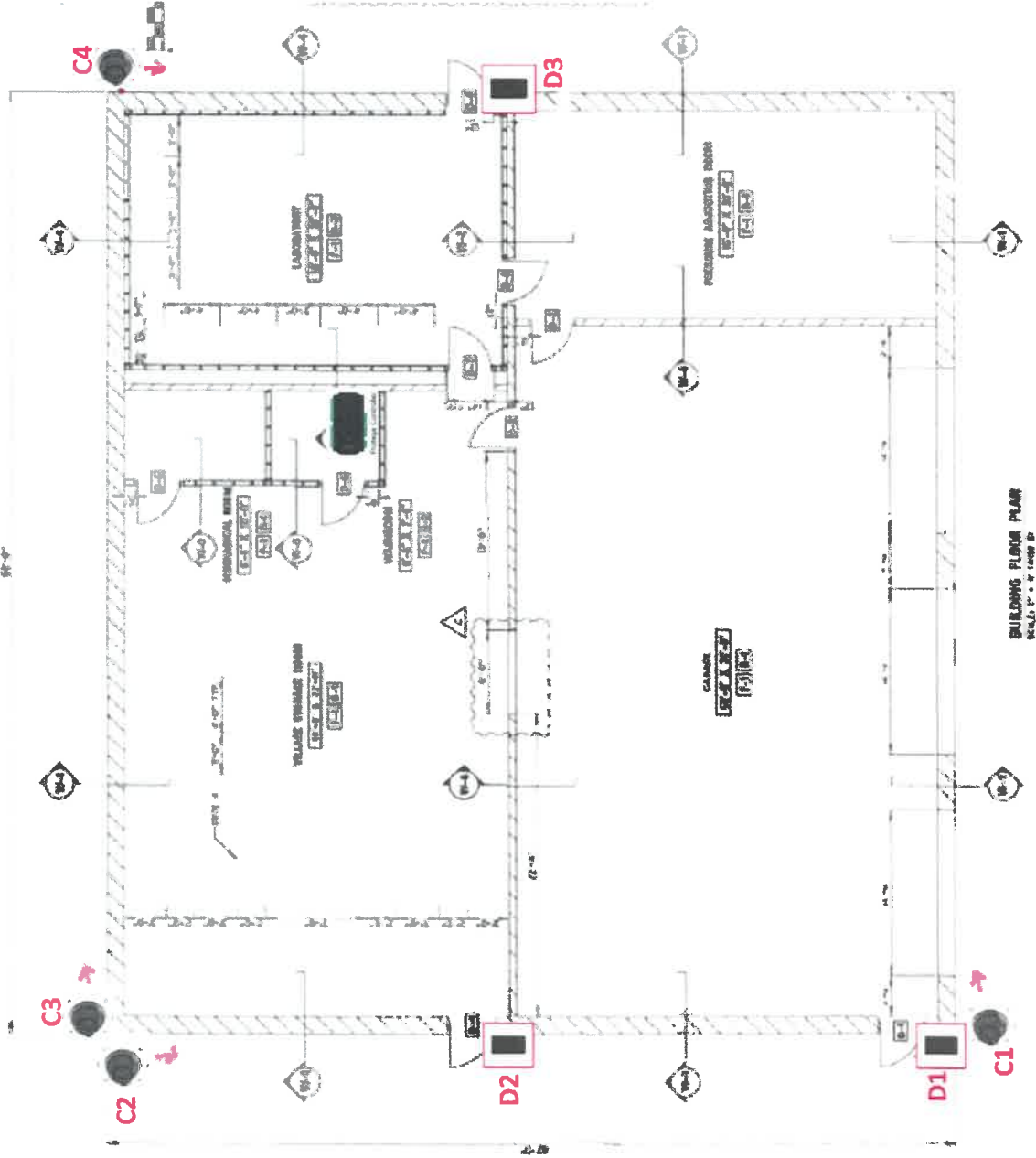
**DOOR ACCESS:**

- D1: SW Door --Install and mount (1) Reader, (1) 1006 Strike
- D2: West Door --Install and mount (1) Reader, (1) 1006 Strike
- D3: East Door --Install and mount (1) Reader, (1) 1006 Strike

**CAMERAS:**

- C1: Outdoor SW Corner --Install and mount (1) P3227-LVE Camera; Focusing eastbound
  - C2: Outdoor NW Corner --Install and mount (1) P3227-LVE Camera; Focusing southbound
  - C3: Outdoor NW Corner --Install and mount (1) P327-LVE Camera; Focusing eastbound
  - C4: Outdoor NE Corner --Install and mount (1) P3227-LVE Camera; Focusing southbound
- \*\*Use existing Axis Camera Station Server in Fire Station

Run fiber cable from Fire Station to Pump Station



**Legend**

**Imperial Surveillance**

Symbol	Count	Description
●	4	P3227
■	1	ICT Controller
▬	3	Reader

**Prepared for:** Lombard NEW Pump Station  
 Security Consultant  
 Kevin Ambron  
 847-754-0622  
 Kevin.ambron@imperialcctv.com

1601 E. Algonquin Rd.  
 Arlington Heights, IL 60005  
 (847) 375-0300  
 www.imperialcctv.com  
 IL License # 127.001463





Village of Lombard Subscriber ('Sub')
255 E Wilson Avenue
Lombard, IL 60148
Tom Ellis
(630) 620-5740

Quote # - 125143
Quote Date - 05/17/2019 02:40 PM
Consultant - Kevin Ambron
Project Name - Village of Lombard- New Pump Station
Camera & Fiber Run Proposal

(a) Schedule of Protection / Bill of Materials / Scope of Work

Schedule of Protection: IP Cameras

Bill of Materials:

Table with 3 columns: Qty, Imperial Item #, Description. Rows include HDD-8TB, IMPS0886-001, CBL 6000-B, misc (Fiber Cable, Fiber Couplers, Fiber Connectors, Fiber Panel), 5ft CAT6 patch cable, misc (8 Port POE Switch), IMPS0879-010, and Labor Prevailing Wage.

Scope of Work:

- 1. Run fiber cable from Fire Station 1 to Pump station
2. Install (1) 8TB HDD in existing Axis Camera Station server at Fire Station

- C1: Outdoor SW Corner --Install and mount (1) P3227-LVE Camera; Focusing eastbound
C2: Outdoor NW Corner --Install and mount (1) P3227-LVE Camera; Focusing southbound
C3: Outdoor NW Corner --Install and mount (1) P327-LVE Camera; Focusing eastbound
C4: Outdoor NE Corner --Install and mount (1) P3227-LVE Camera; Focusing southbound

- Run cable from POE switch to each camera location
--Program all cameras with the necessary information to communicate with the recording servers.
--Adjust all Cameras to provide the best possible picture & coverage of the desired areas.

Initial

- \*\*Village of Lombard will trench pipe to run fiber through
- \*\*Village of Lombard will provide pull string to run fiber through trenched pipe
- \*\*Village of Lombard will provide scissor lift, if needed
- \*\*Additional cost if any existing equipment needs to be replaced

**Outright Sale** (Initial) **\$16,013.00** **Discount Applied: \$3,202.60**

Service Plan Options On the Next Page

**Additional Payment Options**

**50% Down / 50% Monthly** (Initial)

Installation Investment: \$8,006.50

Monthly Payment: \$264.21

**GOLD Service Plan Included** Upgrade to Platinum on next page.

**Pay Monthly** (Initial)

Installation Investment: \$640.52

Monthly Payment: \$433.63

**GOLD Service Plan Included** Upgrade to Platinum on next page.

By \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date

**Terms and Conditions:**

- 50% Deposit is required prior to installation.
- The balance is due up on completion.
- Imperial Surveillance is sole owner of all materials until Invoice is paid in full.
- Lift is not included unless stated above.
- If ports are opened for networking, customer is responsible for firewall to protect against data breaches and holds Imperial harmless if data breach occurs.
- Imperial Surveillance is not liable or responsible in any event of abuse, misuse, and or illegal use of this equipment!

\_\_\_\_\_ Initial



Village of Lombard Subscriber ('Sub')
255 E Wilson Avenue
Lombard, IL 60148
Tom Ellis
(630) 620-5740

Quote # - 125211
Quote Date - 05/22/2019 12:18 PM
Consultant - Kevin Ambron
Project Name - Village of Lombard- New Pump Station Door
Access Proposal

(a) Schedule of Protection / Bill of Materials / Scope of Work

Schedule of Protection: Access Control; Electronic Strikes

Bill of Materials:

Table with 3 columns: Qty, Imperial Item #, Description. Rows include KITGX4D, TSECKITSDF, STRIKE-1006-HES, CBL 18 2, CBL 22-6, Altronix AL400UL, 5ft CAT6 patch cable, misc, PRTGXDOR1, and Labor Prevailing Wage.

Scope of Work:

1. Install and mount (1) GX Control Panel and (1) Altronix Power Supply

D1: SW Door --Install and mount (1) Reader, (1) 1006 Strike
D2: West Door --Install and mount (1) Reader, (1) 1006 Strike
D3: East Door --Install and mount (1) Reader, (1) 1006 Strike

2. Run cables from control panel and power supply to readers and strikes
3. Connect control panel to existing fiber run from Quote# 125143
4. Program control panel and readers to work with GX Server

\*\*Village of Lombard will provide scissor lift, if needed
\*\*Additional cost if any existing equipment needs to be replaced

Imperial Surveillance, Inc. 1601 E. Algonquin Rd., Arlington Heights, IL 60005
Phone 847-375-0300 Fax 847-375-6722 www.ImperialCCTV.com IL License # 127.001463

Initial

\*\*Additional costs if strikes need to be changed or if additional door hardware is needed

**Outright Sale** (Initial) **\$11,905.00** **Discount Applied:\$2,381.00**

Service Plan Options On the Last Page

**Additional Payment Options**

**50% Down / 50% Monthly** (Initial)

Installation Investment: \$5,952.50

Monthly Payment: \$196.43

**GOLD Service Plan Included** Upgrade to Platinum on next page.

**Pay Monthly** (Initial)

Installation Investment: \$476.20

Monthly Payment: \$322.39

**GOLD Service Plan Included** Upgrade to Platinum on next page.

By \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Date

**Terms and Conditions:**

- 50% Deposit is required prior to installation.
- The balance is due up on completion.
- Imperial Surveillance is sole owner of all materials until Invoice is paid in full.
- Lift is not included unless stated above.
- If ports are opened for networking, customer is responsible for firewall to protect against data breaches and holds Imperial harmless if data breach occurs.
- Imperial Surveillance is not liable or responsible in any event of abuse, misuse, and or illegal use of this equipment!

\_\_\_\_\_ Initial

# Powerful Additions

## Become a Service Plan Holder

Maintaining the peak performance around-the-clock

With our support program, Imperial can provide you with the support you need, when you need it

## Health Monitoring ONLY

\_\_\_\_\_ (Initial) \$5 per Camera

Yes, protect me with Proactive Status of Camera Alerts. Please list the Cameras to ADD: (Example Front Door, Back Door) or ALL \_\_\_\_\_

## Elite Protected Options

\_\_\_\_\_ (Initial) **GOLD** \$80.07/m

\_\_\_\_\_ (Initial) **PLATINUM** \$160.13/m

\_\_\_\_\_ (Initial) No Protection

SERVICE PLANS	<b>GOLD</b>	<b>PLATINUM</b>	VALUE OF SAVINGS
System Maintenance	✓	✓	\$90 Trip / \$90 Hr
On-site Technician Support	✓	✓	\$90 Trip / \$90 Hr
Phone Support	✓	✓	\$85 Per Call
Firmware Updates	✓	✓	\$85 Per Call
Limited Parts Coverage	✓	✓	Replacement Cost
Yearly Onsite Cleaning	✓	✓	\$90 Trip / \$90 Hr
User Management	✓	✓	\$90 Trip / \$90 Hr
Video Retrieval Support		✓	\$85 Per Call
Credential Distribution Support		✓	\$85 Per Call
Semi-Annual Onsite Cleaning		✓	\$90 Trip / \$90 Hr
VIP Scheduling (within 72 Hours)		✓	Schedule Dependant
Premium Parts Coverage		✓	Replacement Cost
Virtual Health Monitoring		✓	Not Available

## CLOUD BACKUP ON KEY CAMERAS

Many of our customers choose to backup a couple key cameras to the cloud. They choose a camera that is located at a choke point, and back it up on the cloud. This is an economic way to ensure the footage will always be there when needed.

\_\_\_\_\_ (Initial) **\$15 Each Camera**  
**Yes, protect me with Cloud Backup on my KEY Cameras: \*7 Days at 1080p with 40% Motion**

Please list the Cameras to ADD Cloud Backup: (Example Front Door, Back Door) \_\_\_\_\_

## MOTION SENSOR LIGHTING

In addition to Video Surveillance, many choose to add a LED Motion Sensor Light next to the camera. Adding a motion sensor light helps deter criminal activity.

\_\_\_\_\_ (Initial) **\$349 Installed**

Yes, add a motion Sensor Light(s) to : \*Price Based on installation with 10 Feet of Imperial Installed Camera

Please List Locations: (Example West Parking Lot, Employee Entrance) \_\_\_\_\_

Add an LED Motion to Any Camera

Imperial Surveillance, Inc. 1601 E. Algonquin Rd., Arlington Heights, IL 60005  
 Phone 847-375-0300 Fax 847-375-6722 www.ImperialCCTV.com IL License # 127.001463

\_\_\_\_\_ Initial