

MEMORANDUM

TO:

Trustee Anthony Puccio, Chairperson

Economic and Community Development Committee

FROM:

Jennifer Ganser, AICP, Assistant Director of Community Development

MEETING DATE: July 13, 2020

SUBJECT:

Downtown Retail Business Grant; 5 S. Park Avenue (Florence + Ice

Cream)

The Community Development Department has received an application for the Downtown Retail Business Grant for Florence + Ice Cream, proposed to be located at 5 S. Park Avenue. The ice cream shop will be run by the owners/operators of Babcock's Grove House located at 101 W. St. Charles Road. The applicant is seeking to install interior improvements consisting of plumbing, electric, and drywall.

In 2011, 5 S. Park Avenue received a Façade Grant of \$690 for a new awning for a previous business, Randall Bullen Photography. The space is currently vacant.

The applicant met with the College of DuPage Small Business Development Center, as required for a previous grant, in 2015. As this is another business operated by an established downtown business, staff does not request another meeting with COD.

The property is located in the Downtown TIF. The lowest contractor's bid is \$15,432 and is grant eligible up to \$7,716. The Downtown Retail Business Grant allows for the Village to grant the petitioner back up to ½ of the total project cost, not to exceed \$20,000. Retail businesses who receive the Retail Business Grant dollars shall be subject to a lien on the property in an amount equal to their proportionate share of capital costs paid upfront by the Village for the following five (5) years. One-fifth (1/5) of the lien shall be forgiven for each full year that the business operates at the project location If the space is legally occupied with a new tenant (retail or service), each remaining year(s) left on the lien shall be forgiven for each full year that the new business(es) remain open.

The Building Division also reviewed the quotes and states that the lowest bid is reasonable in cost for the project. A building permit for the tenant build-out was submitted in February 2020 and is under review awaiting fees. If a grant is sought for a project, work cannot begin until the ECDC considers the request and makes the final vote.

GRANT REQUEST ELEMENTS

The applicant has submitted three quotes for the interior remodel. One quote is for the entire project (CT Builders); other parts of the projects are from individual contractors. The bids do differ slightly, however, all bids were from the same set of architectural plans for consistency.

Quotes comparison	
Keeley's Plumbing	\$ 15,250
All Plumbing	\$ 6,800
CT Builders	\$ 20,000
Nu Phase Electric	\$ 6,750
Les Electric	\$ 16,100
CT Builders	\$ 21,000
Jofe Construction	\$ 1,882
Ridgeland	\$ 3,390
CT Builders	\$ 3,248

Based on the lowest bids, the applicant is eligible to receive up to \$7,716.

Staff is supportive of the request for the following reasons:

- 1. Consistent with the recommendations of the Lombard Downtown Revitalization Project Guidebook.
- 2. Consistent with past approval for other retail grant requests.
- 3. The new interior build-out would create a wanted business for the downtown and improve the building's interior.

Conditions of Approval

Staff proposes the following conditions be placed on the grant, if approved by the ECDC. As the grant request is under \$10,000, it does not need to go before the Village Board.

- 1. Permits must be applied for and received for all of the work. Permits should be applied for with the Building Division and will be ready after the appropriate departments/divisions are able to sign off stating that the project meets code.
- 2. Work must be complete one year from the date of approval by the Village Board of Trustees.
- 3. Before the grant can be paid out, the petitioner will submit a final receipt (showing it is paid in full) and waivers of lien from the contractors. This ensures that the project is paid in full before the Village remits the grant funds.

July 13, 2020 5 S. Park Avenue – Downtown Retail Business Grant Page 3

COMMITTEE ACTION REQUESTED

This item is being placed on the July 13, 2020 ECDC agenda for consideration. Staff recommends that the ECDC approve the requested Downtown Retail Business Grant of \$7,716 being sought for the property at 5 S. Park Avenue. Said recommendation is subject to the following conditions, by the ECDC:

- 1. Permits must be applied for and received for all of the work.
- 2. Work must be complete one year from the date of approval by the ECDC.
- 3. Before the grant can be paid out, the petitioner will submit a final receipt (showing the project is paid in full) and waivers of lien from the contractors.

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DOWNTOWN RETAIL BUSINESS GRANT PROGRAM APPLICATION

- 4 w w 4	A. Building Address: 55. PARK AVE B. Property Identification Number: A. Business Owners Name: DAM STEVE HOREAU B. Business Owners Address: 116 N. Ohu left St.	C. Business Owners Phone (daytime): (49) PPG-7900 D. Business Owners Email: Annamoleou Ome. Com	A. Property Owners Name: Reservery Pajels. B. Property Owners Address: 43 L. Pafemee , Combard	C. Property Owners Phone (daytime): () Lease Terms: 5 years of 2 year oph	Description of Business (use additional paper if necessary): The Gran Mop.	
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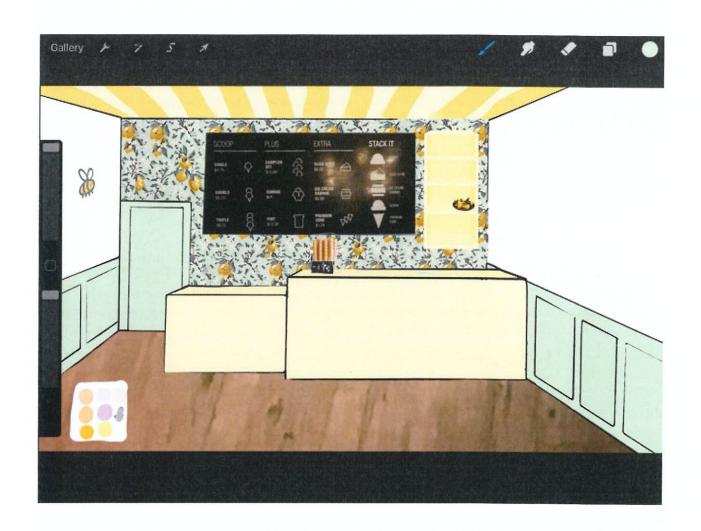
Upgraded electric, upgraded plumbing, Ontranced facade Interior de con at so some vations

Proposed Improvements associated with the project (use additional paper if necessary):

			nes and procedures ific design t.	s of building if work.	all federal and local	(Date) 6/1/26	(Date) 42/20
undy Proton Aug Com boul	C. Phone (day time): C30-212-4408 D. Estimated Cost of the project: S. 347000x \$1,000	- M	The applicant (undersigned) agrees to comply with the guidelines and procedures of the Downtown Retail Business Grant Program and the specific design recommendations of the Director of Community Development.	The applicant must submit detailed cost documentation, copies of building permits, and all contractors waivers of lien upon completion of work.	The applicant, owners, and all contractors must comply with all federal and local regulations (see the attached list).		if
Plans Drawings prepared by: A. Name: Fands, Pholins B. Address: 457 Edson 1	C. Phone (day time): C30 - 212 - 1408. D. Estimated Cost of the project S. 35/1000.	derstanding	cant (undersigned) agrees watown Retail Business of Indutions of the Director of	cant must submit detailed	The applicant, owners, and all corregulations (see the attached list).	In The	" hounsy B
6. Plans/Drawings prepared by: A. Name: Fondy B. B. Address: 467	C. Phone (day tirt D. Estimated Cos	7. Statement of Understanding	A. The applia of the Dov recommer	B. The applic	C. The appli	Business Owner Signature	Property Owner Signature

Return application to:

Village of Lombard Community Development Department 255 E. Wilson Ave., Lombard, IL. 60148 630-620-5746



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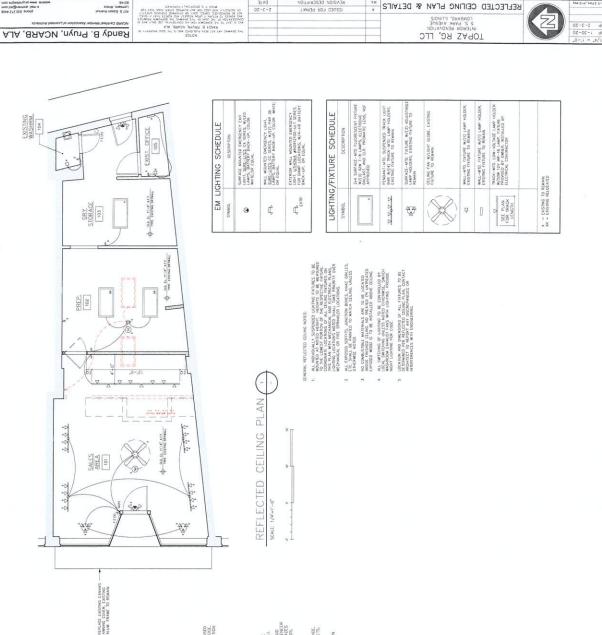
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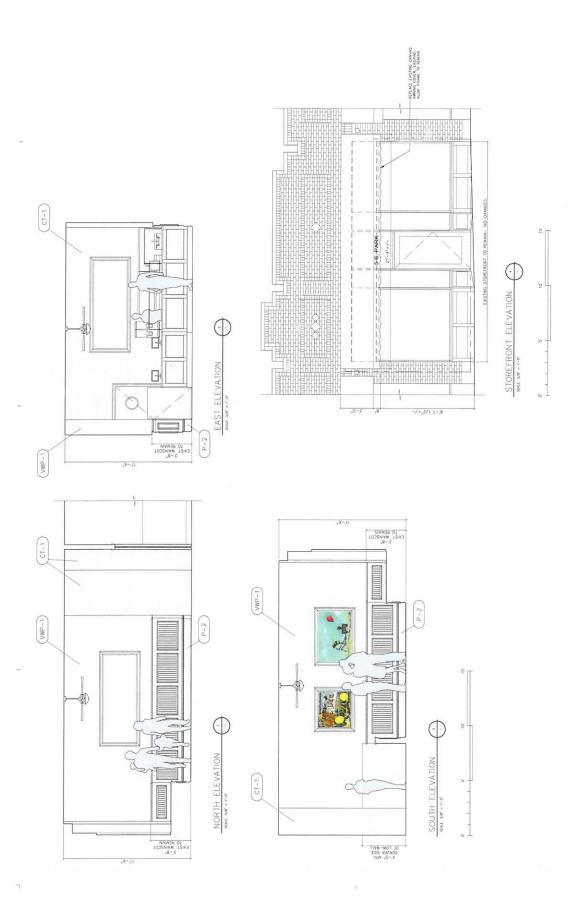
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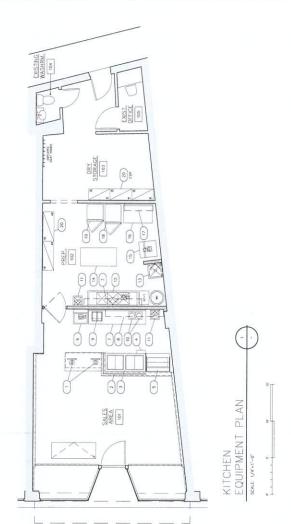


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Ď.	SMEEZE GUARD	CUSTOM, SEE DTL #2/A-2														
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121	REFR. DRINK DISPENSER	CHATHCO CLASSIC BUBBLER #025-4	120	т.	99	6.0	99	Š	CORD							
5	TOPPING DISPENSERS	COLD WEDAL \$2200; OR EQUAL	120		09		34		CORD							
on.	ST. STL. HANDSHIK	ADVANCE - TABCO #7-P5-60 W/SPLASH ON LEFT SIDE, OR EQUAL								1/2	1/2	1-1/2				W/ PERM HAND SOAP & PAPER TONES DEPT. BLADS HANDLED FAUET, WH. B" SPLASH GUARDS CACH SER
E &	ST STL 3-COMP. SINK W/(2)SDEBOARDS	25"x84"W/(3)18"x20" BDMLS, OR SIM.								.2/1	1/2		(3)			
S	ST. STL. MOP SNK	REGENCY 600sm								1/2	1/2	N				WITH HEAVY-DUTY MOP RACK DVER
に田	ST. STL. ISLAND WORK TBL. W/STSTL. U/SHEUF	30"x60", ADVANCE-TABCO # -306.						П								
D.	ICE MACHINE	MANUTOWAC #F-0304A INDIGO 30" AR-CDOLED HALF DICE	208	- 17	09	25	N	2 1/4	ф	1/2			3/4			
58	ST. STL. WORK TABLE W/ST.STL. UNDERSHELF	30"+46", ADVANCE-TABCO #KMS-304, OR EQUAL														
5	ST. STL. OVERSHELF	12"+48", ADVANCE-TABCO #NS-1248-16; OR EQUAL														
18	1-DR REACH-IN DEEP FREEZER	TRUE #T-23F-HC_UH	115	-	60	3.7		1/2	0,000							NEMA 5-15P PLUG, CN CASTERS
TE	FREEZER (FUTURE)	TRUE #7-19F-HC_1.1H	115	-	09	3.7		5	CORD	L						NEWA 5-15P PLUG, ON CASTERS
S S	WARE SHELVING, 5 SHLVS H	METRO-SUPERERETA WARTROSEAL 3 ANTWERORAL SEALANT OR FOLK														SEE PLAN FOR SZE, NSF APPROVED

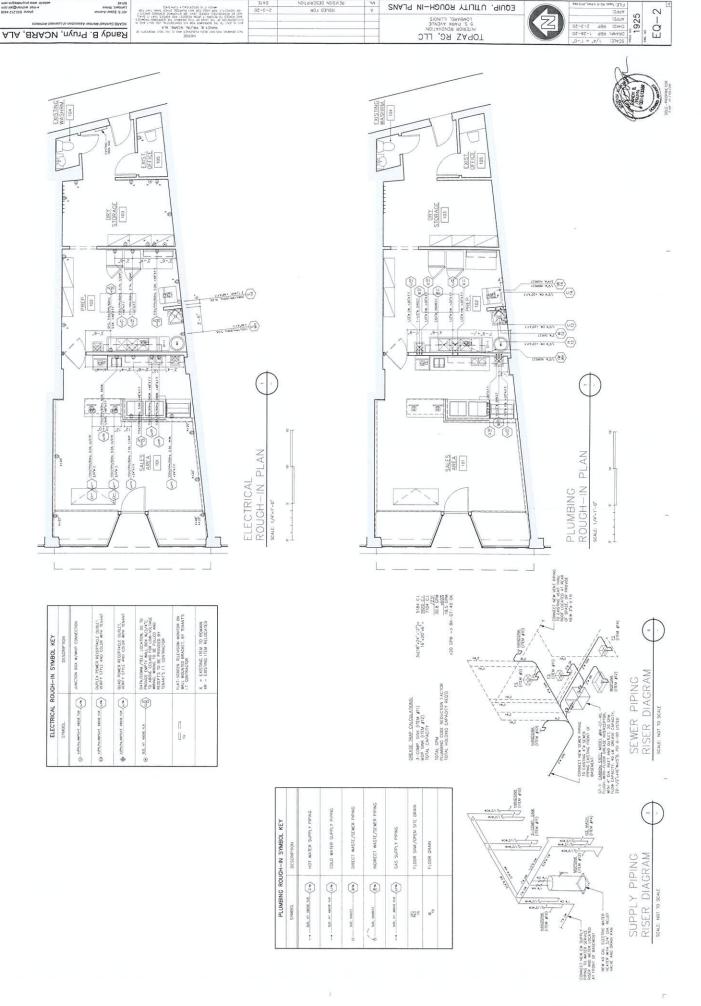
GENGBAL FOURWARD NOTES.

1 ALL NEW AND USED EQUIPMENT WILL BE NS APPROVED, CLEAN, OFFICIABLE, AND SUBJECT OF THE DUFACE, COUNTY.

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CT Builders and Services

13047 Skyline Dr Plainfield, IL 60585 630-514-6244 service@myctbuilder.com www.MyCTBuilder.com

Estimate

ADDRESS

Dana Moreau

5 S. Park Ave Lombard, IL 60148

ACTIVITY

THANK YOU

ESTIMATE # 1033 DATE 02/26/2020

Thank you for allowing CT Builders and Services to provide an estimate for your project located at 5 S. Park Ave. in Lombard

*All permits and fees to be provided by owners. Estimate based on print dated: 2/3/20[sep].

AMOUNT

50,498.00

Specialty

FRAMING: Demo of existing will be done by others Frame in new walls using 3 5/8 steel studs, 16 oc -Supply and install 5/8 drywall both sides. Frame in new wall at dipping cabinets \$3000

PLUMBING: —Cut into neighbor foundation to tie into sewer *** PLEASE NOTE: GREASE TRAP WAS SUBSTITUTED FROM PLANS KITCHEN 3-Floor Sinks 1-Mop Slnk M63MX & Faucet PF119 1-Grease Trap GB50 1-40gal Electric Water Heater BLE240S33NCWW 2-Hand Sinks - Supplied BY OTHERS ** ALTERNATES ** ALTERNATES ** Please note all plumbing fixtures to be provided by owner unless listed \$20,000

FLOORING: No flooring included, price can be provided on site if needed.

ELECTRIC: Per Print Feed dedicated circuits to new appliances Re work existing lighting Demo any existing electrical as needed Upgrade existing breaker panel to 30 circuit 100 amp panel \$21,000

DRYWALL/PAINT: New Wall \$3,248

A 5% charge will be added to any past due amounts per month

ACTIVITY

- -Prime new drywall -Paint wood 1/2 wall -Paint prep room, 1 coat -Paint sales area
- -2 coats on chair rail squares No work to existing trim and moulding No paint on ceiling FRP: Sp-Supply and install standard white FRP 4' high on sink and mop wall -Supply and install dura rock on server side with standard white FRP
- -Apply poplar moulding per print to face of sales counter and dipping cabinet

DOOR: SEP-Supply and install 3-0 7-0 swing door with 9"x14" window

TOPS: Supply and install level 1 granite with eased edge to sales counter and dipping counter

CABINETS: Supply and install 2 30" Plastic Laminate cabinets \$3250

We purpose hereby to furnish materials and labor in accordance with the above specifications for the total specified above. Payment to be made as follows. 50% down upon beginning with the remainder upon completion of job. Any alteration or deviation from the above specifications involving extra cost, will be excepted only upon written or verbal orders, and will become an extra charge over and above the estimate. A 5% charge will be added to any past due amounts per month.

Accepted By

TOTAL

\$50,498.00

Proposal

ALL PLUMBING & SEWER SERVICES, INC.

P.O.BOX 1286 LOMBARD, ILLINOIS 60148 PHONE: 630-629-0151 FAX: 630-629-2930

MARCH 2, 2020

FLORENCE+THE ICE CREAM DANA MOREAU 5 S PARK AVE LOMBARD, IL 60148 630-880-7900 DANAMOREAU@ME.COM

RE: NEW PLUMBING

- BREAK CEMENT FLOOR
- INSTALL 4" COMBO IN FLOOR FOR ALL DRAIN CONNECTIONS
- INSTALL NEW GREASE TRAP ABOVE GROUND IN BASEMENT
- INSTALL ALL WASTE AND VENTING PER APPROVED PLANS AND PLUMBING CODE
- INSTALL WATER SUPPLY LINES PER APPROVED PLANS AND PLUMBING
- INSTALL 40 GALLON ELECTRIC HOT WATER HEATER IN BASEMENT
- TEMPER ALL HAND SINKS
- FIXTURES BY OWNER
- PLUMBING PERMITS BY ALL PLUMBING

\$6800.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. We will not be held responsible for underground utilities when say cutting or digging is part of the proposal; saw cutting to be no more than 6" thick. Our workers are fully covered by Workman's Compensation Insurance. We may withdraw this proposal if not accepted within 30 days. Payment to be made upon completion of work. ALL Plumbing does not warranty against storm water seepage or sanitary sewer surcharges through cracks, concrete patch, or seams in floor or walls. Storm water needs to be addressed through sump pump and drain tile.

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance:	
Signature:	

Keeley's Plumbing Company

606 Emerson Ave. Glen Ellyn, IL 60137 US keeleysplumbing@gmail.com www.keeleysplumbing.com



Estimate

ADDRESS

Dana Moreau 5 S Park Ave. Lombard, IL ESTIMATE # 1544 DATE 02/13/2020

ACTIVITY	QTY	RATE	AMOUNT
Services Underground Plumbing:	1	2,560.00	2,560.00
Break and remove concrete to expose 4" clay floor drain piping. Televise sewer to verify good working condition. Cut out and remove floor drain and install new wye for new vertical waste stack. Install new PVC piping to re-build floor drain. Patch concrete. Haul away spoil.			
Services Rough Plumbing:	1	7,590.00	7,590.00
Install all new PVC drain, waste, and vent piping to include 2 hand sinks, 3 floor sinks, 1 mop sink, new vent for basement floor drain, and grease interceptor. Install all new 3/4" and 1/2" copper supply piping to include 2 hand sinks, 1 mop sink, 1 ice-maker, 1 triple compartment sink, and water heater. Supply and install 3 ProFlo plastic floor sinks. Supply and install Mustee 24" mop sink.			
Services Finish Plumbing:	1	3,950.00	3,950.00
Install angle stops, escucheons, and supply lines for 2 hand sinks. Install customer supplied hand sinks, faucets, and drainage. (2) Install customer supplied triple compartment sink			
faucet. Install customer supplied drain assemblies for triple compartment sink and pie in solid PVC to floor sink location.			

	TOTAL	\$	15,250.00
Services Supply and install Bradford White 40 gallon electric water heater	1	1,150.00	1,150.00
Install customer supplied mop sink faucet. Install all tubular drainage from ice chest to sinks.	floor		
ACTIVITY	QTY	RATE	AMOUNT

Accepted By

Accepted Date

Nu Phase Electric

Licensed-Bonded-Insured 310 w St Charles rd Lombard IL 60148 (708) 426 9228

Name / Address	
Dana Moreau 5 S Park ave	
Lombard IL 60148	

Estimate

Date	Estimate #
2/17/2020	4152

			Project
Description	Qty	Rate	Total
Nu Phase Electric proposes to supply all material and labor to complete the project described below. All work will be completed in a professional, and timely manner abiding by all local and national electrical codes. Nu Phase will be available for all necessary electrical inspections however Nu Phase is NOT responsible for any permit fees, inspection fees, or Com Ed fees associated with the project. Property address: 5 S Park ave -Remove existing 100 amp electrical service -Install new 200-amp single phase Electrical service including minimum 40 circuit load center -Provide any disconnection needed for wall removal -Install 5 new receptacles in prep area -Install new circuit for Ice Machine in prep area -Install 8 new receptacles in sales area -Add new track light in sales area -Add new track light in washroom -Supply 220-volt circuit for gelate machine -Inspect all existing wiring, raceways, and devices and replace where necessary		6,750.00	6,750.00
Total cost of project = \$ 6750.00 Payment Schedule: Deposit (due prior to start of project) = \$ 2750.00 Payment (upon approval of rough electrical) = \$ 2000.00 Final Payment (upon completion = \$2000.00 All work and material is guaranteed for 1-year after final invoice. Additional work not specified may be subject to additional charges and MUST be approved by the owner prior to beginning the change.			
		Total	

Nu Phase Electric

Licensed-Bonded-Insured 310 w St Charles rd Lombard IL 60148 (708) 426 9228

Estimate

Date	Estimate #
2/17/2020	4152

			Project
Description	Qty	Rate	Total
If you have any questions about this estimate or to schedule the project please contact Jason Brewer @ (708) 426 9228. We look forward to working with you and appreciate the opportunity to submit our estimate.			
*******NOTE 3 phase 208 volt option ****** If the need, or choice arises the 200-amp single phase service can be deleted from this quote and replaced with a 3 phase 208 volt service for an additional cost of \$980.00. This does not include any additional costs that will be from Com Ed			
		Total	

Nu Phase Electric

Licensed-Bonded-Insured 310 w St Charles rd Lombard IL 60148 (708) 426 9228

Name / Address	
Dana Moreau 5 S Park ave Lombard IL 60148	

Estimate

Date	Estimate #	
2/17/2020	4152	

			Project
Description	Qty	Rate	Total
	(a)		
		Total	072000
			\$6,750.00

Les Electric, Inc

June 30, 2020

Dana Moreau 5 S. Park Ave Lombard, Il 60148

Phone:630-880-7900

Email: danamoreau@me.com

Les Electric proposes to do the following:

-Upgrade Electrical Distribution Panel and Service to meet the load requirement per plan and accordance with Village of Lombard codes.

(Location to be verified with the owner)

- -Install all wiring 120/208v according to plan drawings plus village requirements.
- -Prepare conduit inside for low voltage utilities (phones, data)
- -Separate and Label circuits within panel (lights from outlets)
- -Provide wiring to outside/inside signage (if required)
- -Install dedicated smoke detector circuit with installation of smoke detectors as necessary per code
- -Install Exit signs as necessary per code

All work will be done National Electrical Codes and Village of Lombard electric codes including amendments.

The price of the work listed above will be: \$16,100.

This price includes labor and standard material. Half of total is required prior to the start of work.



ESTIMATE

Jeff Ofenloch

Wheeling, Illinois

(847) 338.0648

Jofe.construction@gmail.com

Invoice Number	Date
2130	2/20/2020
Customer ID	Project Title
Referral	Ice Cream Shop

Bill To: Notes:

Attention:	DANA MOREAU	*Please Note Supplied By Section
Address:	5 S Park Ave	
City, State, Zip Code:	Lombard, IL 60148	
Phone:	630-880-7900	
Email:	danamoreau@me.com	

Location	Item	Per Sqft	Supplied By	Cost
Interior	Framing Metal Studs 3-% 25g (250sqft)	\$2.25	Contractor	\$562.50
	Drywall 4x8x5/8 Sheets (250sqft)	\$1.75	Contractor	\$437.50
Taping/Finishing Drywall (250sqft) FRP Install 4' Height (84sqft)	\$1.50	Contractor	\$375.00	
	FRP Install 4' Height (84sqft)	\$4.00	Owner	\$336.00
			Total	\$1711.00
			Tax (10%)	\$171.10
			Grand Total	\$1882.10

Additional Notes:

*All Jobs Require Half The Total Amount Upfront Before Work Will Begin

We are able to accept cash, credit card and check payments made out to OFE Construction

Date	Work Start	½ Down Payment	
Contractor		Client	

Ridgeland Home Improvements Inc.

2 South Park Ave. 2b Lombard, IL 60148 US (630)303-3151 tkdridge@live.com

Estimate

ADDRESS

Steve Lombard

ESTIMATE # 1486 **DATE** 02/25/2020

ACTIVITY	QTY	RATE	AMOUNT
Demolition Demo and disposal of wall in room. Salvage of trim as needed. (Flooring options is TBD).			540.00
Labor Rebuild of wall - 3-5/8 galvanized studs with 5/8 sheet rock. Tape and mud and bring to prime. (includes materials) Building of 2nd wall 2' 6"			1,930.00
Labor Trim walls and installation of paneling. Materials are to be reused or onsite. If need to be purchased by contractor additional line item will be added to final bill. Caulking and putty holes.			920.00
Cabinets Building of cabinet service station 9'-8.5" x 22.5" x 2'-8.5" Price is TBD	1	0.00	0.00
Cabinets check out counter 2 5/8 metal stud build Price is TBD	1	0.00	0.00
Painting Painting TBD - Low pressure spraying on cabinets with fine finish Price is TBD	1	0.00	0.00
Payment 50% of payment due upon arrival. Remaining draws may be requested, and / or final payment due upon completion.			

TOTAL

\$3,390.00

Accepted By

Accepted Date