

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

_____ Resolution or Ordinance (Blue) _____ *Waiver of First Requested*
_____ Recommendations of Boards, Commissions & Committees (Green)
 X _____ Other Business (Pink)

TO: PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott Niehaus, Village Manager

DATE: May 29, 2020 (COW)(B of T) June 18, 2020

TITLE: Motion to Waive Bids and Approve a Three (3) Year Contract Extension for School Crossing Guards Services Not to Exceed 5040 Hours per School Year or \$106,000 in 2020-2021, \$110,900 in 2021-2022, and \$116,200 in 2022-2023

SUBMITTED BY: Timothy Sexton, Director of Finance

BACKGROUND/POLICY IMPLICATIONS:

The Village of Lombard employed crossing guards until 2011 when Andy Frain Services was contracted to perform the work. Per the Downtown TIF Agreement, the Village shall provide at least six crossing guards for each school term (unless fewer than six (6) is agreed upon by the Village Manager and School District 44's Superintendent), until the TIF ends in 2024. Attached is a contract to extend their services for an additional three (3) years and the original contract listing the post locations. The hourly rate proposed is as follows:

School Year	Hourly Rate	Annual Increase
2020-2021 Proposed	\$ 20.98	3.50%
2021-2022 Proposed	\$ 21.99	4.81%
2022-2023 Proposed	\$ 23.04	4.77%

Staf recommends the Village Board approve a waiver of bids and authorize the Director of Finance to sign the attached service agreement for Crossing Guard Services for school years 2020-2023 not to exceed 5040 hours per school year or \$106,000 in 2020-2021, \$110,900 in 2021-2022, and \$116,200 in 2022-2023.

Review (as necessary):

Village Attorney X _____	Date _____
Finance Director X <u>Timothy Sexton</u>	Date <u>6/11/20</u>
Village Manager X <u>Scott Niehaus</u>	Date <u>6/2/20</u>

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Agenda Distribution.