VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

TO :	President and Village Board of Trustees				
FROM :	Scott Niehaus, Vill	age Manag	er		
DATE :	November 16, 2020 Agenda Date: December 3, 2020				
TITLE :	Cleaning Services,	Public Wor	ks, Village H	Hall	
SUBMITTED BY:	Tom Ellis, Operati	ons Superin	ntendent, Pul	blic Works	第一
RESULTS:					
Date Bids Were Pu		Bidding C	Closed N/A		
Total Number of E					
Total Number of E	Bidders Meeting Spec	cifications _	1		
Bid Security Requi		-	Yes	X	No
Performance Bond	l Required		Yes	X	No
Were Any Bids Wi	ithdrawn		Yes _	X	_No
Explanation:					
Waiver of Bids Red	quested?	XYe	s	No	
If yes, explain:					
See attached mem	0.				
Award Recommer	nded to Lowest	XYe	s	No	
Responsible Bidde	er?				
If no, explain:					
See attached mem	0.				
FISCAL IMPACT	<u>:</u>				
Amount of Award	1, \$18,039.00- 101.120	.113.75610,	\$8,039.52- 10	1.270.113.	75610
	RECOMMENDATI	ON:			
See attached mem	0.				
Has Recommende	d Bidder Worked for	· Village Pre	eviously	X Yes	No
	of work acceptable	O	, –	X Yes	 No
	cordance with Public	c Act 85-129	_ 95?	Yes X	 No
Waiver of bids - P	ublic Act 85-1295 doe	es not apply	, <u> </u>	X Yes	
REVIEW (as neede	ed):				
Village Attorney X	•		Da	te	
	X		Da	te	
Village Manager X	X		Da	te	

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the Board Agenda distribution.



MEMORANDUM

To: Scott Niehaus, Village Manager

Through: Carl Goldsmith, Director of Public Works

From: Tom Ellis, Operations Superintendent, Public Works 77

Date: November 16, 2020

Subject: Contract Cleaning 2021; Village Hall and Public Works

The Village of Lombard requested proposals from three local contractors for contract cleaning services at the Village Hall and Public Works administration building. The lowest responsible proposal was received from Advanced Cleaning Systems, Inc. East Dundee, IL. This contractor is the current provider of cleaning services for the village.

If approved, the contract will be in effect from January 1, 2021 to December 31, 2021

The Village had three proposal packets picked up for this contract and received two back. The results are below;

Advanced Cleaning Systems, Inc, Village Hall Public Works Total 558 Plate Drive. \$18,039.00 \$8,039.52 \$26,078.52

East Dundee, IL 60118

Imperial Service Systems \$28,944.00 200 W. 22nd street

Lombard, IL 60148

The FY21 budget includes \$26,078.52/year for this service through accounts 101.270.113.75610(\$8,039.52), 101.120.113.75610 (\$18,039.00).

Staff recommends approving the Contract Cleaning Service Contract with Advanced Cleaning Systems, Inc. for an amount not to exceed \$26,078.52.