210103

DISTRICT - ALL

VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda Bids and Proposals

TO :	President and Village Board of Trustee	s
FROM :	Scott R. Niehaus, Village Manager	
DATE :	March 11, 2021 Agenda Date Apr	i <u>l 1, 2021</u>
TITLE :	Bid Opening For: Gasoline and Diese	l Fuel Purchase
SUBMITTED BY:	John L. Mannino, Fleet Supervisor	
RESULTS:	,	
Date Bids Were Pu	blished Publicly bid by DuPage County	February of 2019
Bidding Closed	February 22, 2019	
Total Number of B	ids Received <u>4</u>	
Total Number of B	idders Meeting Specifications4	_
Bid Security Requir	redYes	XNo
Performance Bond	RequiredYes	XNo
Were Any Bids Wi	thdrawn <u>Y</u> es	XNo
Explanation:		
Waiver of Bids Rec	quested?XYes	No
If yes, explain: Join	nt purchase through DuPage County bid	#19-011-DOT
Award Recommen	ded to LowestXYes	No
Responsible Bidder	r?	
If no, explain:		
FISCAL IMPACT:		
Engineer's estimate	e/budget estimate <u>\$ N/A</u>	
Amount of Award	<u>\$N/A</u>	
BACKGROUND/I	RECOMMENDATION:	
Staff seeks Board a	pproval to purchase fuel from Gas Depo	t of Morton Grove (IL) as specified
in the Dupage Cou	nty joint purchase bid #19-011-DOT.	
Has Recommended	d Bidder Worked for Village Previously	
If yes, was quality	of work acceptable	YesNo
REVIEW (as neede	d):	
Village Attorney X	X	Date
Finance Director X	X	Date
Village Manager X	X	Date

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 4:30 pm,

Wednesday, prior to the Board Agenda distribution.



To: Scott R. Niehaus, Village Manager

Through: Carl S. Goldsmith, Director of Public Works

From: John L. Mannino, Fleet Supervisor

Date: March 11, 2021

Subject: Joint Purchasing of Fuel

Staff is able to secure better fuel pricing by joint purchasing fuel through the DuPage County joint purchase fuel contract. Joint purchasing has proven to be a reliable way of supplying the Village with fuel at the lowest cost.

Since the cost of a load of fuel may exceed the Village's statutory purchase limit as specified in the purchasing manual (\$25,000) staff needs to establish approval from the board to continue to buy fuel using a joint purchase contract. These joint purchase contracts establish a fixed delivery fee and are renewed or re-bid annually. The specifications used in the preparation of the sealed bids are based on the OPIS (Oil Price Information Service) prices, which are the benchmark prices used by the world to buy and sell U.S. gasoline, diesel, ethanol, bio-diesel, LP-gas, jet fuel, crude, propane and kerosene.

The lowest bid price for joint fuel purchasing (DuPage County bid #19-011-DOT) was Gas Depot of Morton Grove, IL. The price for gasoline is the low rack average daily OPIS price plus (0.0090) per gallon for delivery. The price for diesel is the low rack average daily OPIS price plus (0.0145) per gallon for delivery. It is therefore the recommendation of staff that fuel be purchased from Gas Depot in accordance with the DuPage County joint purchase contract for the length of the contract starting April 1, 2021 and ending March 31, 2022.

I recommend the B.O.T. waive bid and award a contract to Gas Depot of Morton Grove, IL to supply gasoline and diesel fuel to the Village of Lombard as specified in the DuPage County joint purchase fuel contract. Please submit this item to the Village Board for their consideration at the April 1, 2021 meeting.



AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Gas Depot, Inc., 8930 N Waukegan Rd Suite-230 Morton Grove, IL 60053 hereinafter called the "CONTRACTOR", witnesseth;

The County and the Contractor have previously entered into a Contract, pursuant to Bid #19-011-DOT which became effective 04/01/2020 and which expires 03/31/2021. The contract is subject to an SECOND option to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature, and shall terminate on 04/01/2022.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

CONTRACTOR #	THE COUNTY OF DUPAGE
Signature on file	
SIGNATURE CO	SIGNATURE
NICK TANGLIS	Nickon Etminan
PRINTED NAME	PRINTED NAME
CFO	Buyer II
PRINTED TITLE	PRINTED TITLE
2/3/2021	and the state of t
DATE	DATE



DUPAGE COUNTY FINANCE - PROCUREMENT

BID # 19-011-DOT Gasoline and Fuel Purchase

GROUP ONE DOT and Public Works			Petroleun	Petroleum Traders	Gas	Gas Depot	Mansfie	Mansfield Oil Co.	Al Warre	Al Warren Oil Co.
Туре	MOM	αTV	Markup	Extended Markup	Markup	Extended	Markup	Extended	Markup	Extended
Gas Midgrade	gallons	440,000	-0.0158	-6952.00	0.0090	3960.00	0.0318	13992.00	0.04	17600.00
Diesel	gallons	_	0.0541	8764.20	0.0145	2349.00	0.0188	3045.60	0,04	6480,00
Grand Total				\$1,812.20		\$6,309.00		\$17,037.60		\$24,080,0

GROUP TWO ecilities Management			Petroleur	etroleum Traders	Gas	Gas Depot	Mansfie	Mansfield Oil Co.	Al Warre	Warren Oil Co.
Туре	NOM	QITY	Markup	Extended	Markup	Extended Markup	Markup	Extended	Markup	Extended Markup
Diesel	gallons	30,000	0,0636	1908.00	0.0145	435.00	0,0351	1053.00	0.05	1500.00
Siphon	each	4	\$900.00	\$3,600.00	\$550.00	\$2,200.00	\$560.00	\$2,240,00	\$800,00	\$3,200,00
Grand Total				\$5,508.00		\$2,635.00		\$3,293.00		\$4,700.00

					•					
GROUP THREE DuPage County Entities			Petroleur	Petroleum Traders	Gas	Gas Depot	Mansfiel	Mansfield Oil Co.	А Warre	J Warren Oil Co.
Туре	NON	QT.Y	Markup	Extended	Markup	Extended	Markup	Extended	Markup	Extended Markup
Gas Midgrade	galons	80.000	-0.01	-1056.00	0.0000	720.00	0.0374	2992.00	0.05	4000.00
Diesel	gallons	50,000	0.0579	2895.00	0.0145	725.00	0.0278	1390.00	0.05	2500.00
Grand Total				\$1,839.00		\$1,445.00		\$4,382.00		\$6,500.00

NOTES
Quantities are canvassing amounts only. On the day of fuel order, the County will pay the published OPIS price with the applied marken.

Invitations Sent	73
Fotal Bid Responses Received	4
Rid Opening Attended by	TO YAS