VILLAGE OF LOMBARD REQUEST FOR BOARD OF TRUSTEES ACTION

For Inclusion on Board Agenda

_X	Resolution or Ordinance (Blue) Waiver of First Recommendations of Boards, Commissions & Committees (Green) Other Business (Pink)
TO:	PRESIDENT AND BOARD OF TRUSTEES
FROM:	Timothy Sexton, Director of Finance
DATE:	October 26, 2021 (COW)(<u>B of T</u>) Date: November 4, 2021
TITLE:	Budget Ordinance For Fiscal Year 2022
BACKGROUND/PO	DLICY IMPLICATIONS:
Attached is an ordina budget is summarize	ance adopting the FY 2022 Annual Budget for the Village of Lombard. The proposed d as follows:
General Fund	\$50,697,697
Debt Service Fund	405,000
Capital Projects Fun	d 7,781,420
Enterprise Funds	25,775,155
Internal Service Fun	
Pension Trust Funds	11,764,000
Total	<u>\$98,384,642</u>
	ts have been met for passage of the attached ordinance. The budget was reviewed and nended for approval by the Finance and Administration Committee on October 25,
Fiscal Impact/Funding	ng Source:
FY 2022 Annual Bu	dget (January 1, 2022 through December 31, 2022): \$98,384,642
Review (as necessary	y):
Village Attorney X	Date
Finance Director X	
Village Manager X	Date
NOTE: All material	s must be submitted to and approved by the Village Manager's Office by 12:00 noon,

Wednesday, prior to the Agenda Distribution.

BUDGET ORDINANCE FOR FISCAL YEAR 2022

WHEREAS, the Corporate Authorities of the Village of Lombard have heretofore deemed it to be in the best interest of the Village of Lombard to require a budget ordinance rather than an appropriation ordinance be passed pursuant to State Statute, 65 ILCS 5/8-2-9.1 et seq.; and

WHEREAS, the Corporate Authorities of the Village of Lombard has made the proposed annual budget available for public inspection at the Village Hall and on the Village of Lombard's website for a period in excess of two weeks prior to final consideration of the proposed budget; and

WHEREAS, the Corporate Authorities of the Village of Lombard held a public hearing for the purpose of obtaining public comment on the proposed budget on November 4, 2021 and

WHEREAS, the Corporate Authorities have complied with all of the requirements of our local ordinances and State Statutes regarding compilation and contents of the budget.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS as follows:

Section 1: That the proposed budget for the Village of Lombard for the fiscal year 2022, a copy of which is on file with the Village Clerk, in the total amount of NINETY EIGHT MILLION THREE HUNDRED EIGHTY FOUR THOUSAND SIX HUNDRED FORTY TWO DOLLARS (\$98,384,642) of which FIFTY MILLION SIX HUNDRED NINETY SEVEN THOUSAND SIX HUNDRED NINETY SEVEN DOLLARS (\$50,697,697) is for the General Fund, FOUR HUNDRED FIVE THOUSAND DOLLARS (\$405,000) is for Debt Service Fund, SEVEN MILLION SEVEN HUNDRED EIGHTY ONE THOUSAND FOUR HUNDRED TWENTY DOLLARS (\$7,781,420) is for Capital Projects Funds; TWENTY FIVE MILLION SEVEN HUNDRED SEVENTY FIVE THOUSAND ONE HUNDRED FIFTY FIVE DOLLARS (\$25,775,155) is for Enterprise Funds, ONE MILLION NINE HUNDRED SIXTY ONE THOUSAND THREE HUNDRED SEVENTY DOLLARS (\$1,961,370) is for Internal Service Funds, and ELEVEN MILLION SEVEN HUNDRED SIXTY FOUR THOUSAND DOLLARS (\$11,764,000) is for Pension Trust Funds, a summary of which is attached hereto and marked as Exhibit "A", is hereby adopted and approved.

Section 2: That this ordinance shall be in full force and effect after the passage and publication pursuant to the laws of the State of Illinois and the Village of Lombard.

Ordinance No Budget Ordinance For Fiscal Year 2022 Page 2	
Passed on first reading this day of	, 2021.
First reading waived by action of the Board of Trustees this _	day of, 2021.
Passed on second reading this day of	, 2021.
Ayes:	
Nays:	
Absent:	
Approved this day of	, 2021.
Keith Giagnorio Village Presiden	
ATTEST:	
Elizabeth Brezinski Village Clerk	
APPROVED AS TO FORM:	
Thomas P. Bayer Village Attorney	

Attachment A

VILLAGE OF LOMBARD SUMMARY OF EXPENDITURES BY FUNCTION - ALL FUNDS FYE 2022

Description	Personal Services	Commodities	Contract Services	Other Expenses	Debt Service	Property	Other Financing Uses	FYE 2022 Proposed Total	FYE 2021 YE Estimate Total	FYE 2020 Actual Total
101 General Fund	25,995,965	7,890,557	16,808,175	3,000	-		-	50,697,697	47,495,388	40,253,770
310 Debt Service Fund	-			-	405,000	•		405,000	5,000	-
410 Construction Fund	_	_	1,712,600	_	-	-	-	1,712,600	1,821,306	3,077,106
415 Grant Fund - Rebuild IL Bonds	-	-	700,000	-	-	-	-	700,000	1,000,000	29,839
420 Motor Fuel Tax Fund	120,000	230,000	2,438,500	_	~	-	- 1	2,788,500	2,996,450	1,624,767
430 Facilities Fund	-	, -	275,000	-	-	-	- 1	275,000	153,000	47,487
432 Building Reserve Fund	_	_	135,260	_	-	-	-	135,260	35,420	26,505
440 TIF Downtown Fund	-	_	2,006,710	-	-		-	2,006,710	2,025,610	2,191,142
441 TIF 1 - West of Grace St	_	-	1,290	-	_	-	-	1,290	1,290	90,962
442 TIF2 - East of Grace St	_	=	870	-	_	-	-	870	870	943
443 TIF4 - Butterfield/Yorktown	-	-	161,190	-	-	-	-	161,190	163,190	2,744,692
Total Capital Projects Funds	120,000	230,000	7,431,420	-		-	-	7,781,420	8,197,136	9,833,443
510 W/S Operation and Maintenance	3,599,940	7,349,355	6,483,410	_	-	-	399,130	17,831,835	17,465,559	18,491,601
520 W/S Capital Reserve Fund	-	-	6,263,000	_	1,566,140	-	*	7,829,140	6,865,490	3,001,492
530 Parking System Fund	26,930	2,500	81,030	_	-	-	3,720	114,180	118,440	164,195
Total Enterprise Funds	3,626,870	7,351,855	12,827,440	-	1,566,140		402,850	25,775,155	24,449,489	21,657,288
										4 000 500
610 Fleet Services Fund	516,730	546,650	124,990	-	-	-	-	1,188,370	1,130,870	1,088,589
615 Fleet Services Reserve Fund	-	73,000	-	-	-	700,000	-	773,000	1,463,000	2,393,968
Total Internal Service Funds	516,730	619,650	124,990	-	-	700,000	-	1,961,370	2,593,870	3,482,557
			050.000					6 553 000	6 224 020	5,805,082
710 Police Pension Fund	6,300,000	-	252,000	-	-	-	- 1	6,552,000	6,324,030	
720 Firefighters' Pension Fund	5,005,500	-	206,500	-	-	-	-	5,212,000	5,066,500	4,231,878
Total Pension Trust Funds	11,305,500	-	458,500				-	11,764,000	11,390,530	10,036,960
All Funds	41,565,065	16,092,062	37,650,525	3,000	1,971,140	700,000	402,850	98,384,642	94,131,413	85,264,018

VILLAGE OF LOMBARD SUMMARY OF REVENUES BY SOURCE - ALL FUNDS FYE 2022

Description	Taxes	Licenses and Permits	Inter- Government Revenues	Charges for Services	Fines and Forfeits	Misc Revenues	FYE 2022 Proposed Total	FYE 2021 YE Estimate Total	FYE 2020 Actual Total
101 General Fund	37,738,870	1,136,450	3,206,410	5,078,900	978,480	841,790	48,980,900	49,696,410	46,121,409
310 Debt Service Fund	5,000			-		5,000	10,000	10,200	9,960
110 Occasion Fund	4 062 970		_	13,000	_	40,000	5,016,870	3,652,500	3,666,075
410 Construction Fund	4,963,870	-	953,310	13,000	_	70,000	953,310	953,310	953,300
415 Grant Fund - Rebuild IL Bonds	4 500 000	-	955,510	-	_	30,000	1,530,000	1,550,000	1,648,886
420 Motor Fuel Tax Fund	1,500,000	-	-	2,000	-	5,000	501,600	488,950	493,405
430 Facilities Fund	494,600	-	-	2,000	_	5,000	501,000	1,509,750	
432 Building Reserve Fund	0.040.400	-	-	-	_	10,000	2,659,120	2,613,610	2,427,107
440 TIF Downtown Fund	2,649,120	-	-	-	-	10,000	219,980	213,570	150,784
441 TIF 1 - West of Grace St	219,980	-	-	-	-	4,000	357,520	366,410	350,198
442 TIF2 - East of Grace St	353,520	-	-	-	-	4,000	383,810	384,410	373,203
443 TIF4 - Butterfield/Yorktown	383,810	-	-	45.000	-	90.000	11,622,210	11,732,510	10,062,960
Total Capital Projects Funds	10,564,900	-	953,310	15,000		89,000	11,022,210	11,132,510	10,002,900
				47.000.040		402.250	17,843,890	17,494,490	18,289,748
510 W/S Operation and Maintenance		-	-	17,660,640	-	183,250	, ,	6,588,120	6,371,036
520 W/S Capital Reserve Fund	3,300,000	-	-	2,743,000	-	251,000	6,294,000		90,018
530 Parking System Fund	· .	173,140	-	-	20,200	5,000	198,340	76,260	
Total Enterprise Funds	3,300,000	173,140		20,403,640	20,200	439,250	24,336,230	24,158,870	24,750,802
				4 4 4 0 0 0 0		54.040	4 404 000	4 470 570	4 046 072
610 Fleet Services Fund	-	-	-	1,140,920	-	54,010	1,194,930	1,172,570	1,046,972
615 Fleet Services Reserve Fund	-	-	-	1,212,900	5,000	231,180	1,449,080	1,481,150	2,084,386
Total Internal Service Funds	-		-	2,353,820	5,000	285,190	2,644,010	2,653,720	3,131,358
				0.000.000		E 77E E00	0.075.400	0.637.560	12 620 222
710 Police Pension Fund	-	-	-	3,299,960	-	5,775,500	9,075,460	9,637,560	13,628,332
720 Firefighter Pension Fund	-	-	-	2,462,380	-	5,432,060	7,894,440	8,556,670	11,530,797
Total Pension Trust Funds	-			5,762,340		11,207,560	16,969,900	18,194,230	25,159,129
All Funds	51,608,770	1,309,590	4,159,720	33,613,700	1,003,680	12,867,790	104,563,250	106,445,940	109,235,617



Village of Lombard Communications Plan FY 2022 Budget, Water & Sewer Rates, 2021 Tax Levy

Purpose

The Lombard Village Board recently approved the FY 2022 Budget and 2021 Tax Levy. In 2019, the Village Board approved a 5-Year (2020-2024) water & sewer rate increase based on results from the Water & Sewer Rate Study. While the COVID-19 pandemic has created many challenges, the Village continues to provide consistent and excellent core services.

Goal

The goals of this plan:

- 1. Educate the community and businesses to understand the Village's long-term budget challenges
- 2. Communicate the budget impacts caused by the COVID-19 pandemic
- 3. Provide residents with confidence in the Village's financial standing and commitment to fiscal responsibility
- 4. Support a transparent reputation to residents, business owners, and stake holders
- 5. Educate community on the responsibility of the Village to provide core services vs. enhanced services

The objectives of this plan:

- Communicate to the majority of residents and business owners about the factors that contribute to a long-term budget deficit and how COVID-19 has impacted the Village's budget.
- Prepare public adequately for potential impacts and challenges
 - o Village's past and ongoing expenditure reductions
 - o Impact of decreased sales tax base
 - Potential residential tax implications as detailed by Township and Assessor's Office
- Communicate the monthly and annual impact of the tax levy and water rate increase to the average homeowner.

Audiences

The audience this communications plan is directed toward includes:

- 1. All residents
- 2. All businesses
 - a. Restaurant owners and associations
 - i. Chamber of Commerce
 - ii. Lombard Town Centre
 - iii. Yorktown Shopping Center
- 3. Village employees

Media:

- 1. External Media: (Lombardian, Suburban Life, Daily Herald, Tribune, etc.)
- 2. Village Media: Facebook, Twitter, Website
 - a. Website: www.villageoflombard.org/budget
 - i. Include press releases and FAQ for easy reference point
- 3. Radio/TV
- 4. Internal
 - a. Memo to Departments
 - b. FAQ distributed to Village employees
 - c. Village Manager Coffee

Community Leaders:

- 1. Mayor/Board of Trustees/Village Board Committees
- 2. Chamber of Commerce
- 3. Community Service Groups (Rotary, Kiwanis, Lions, etc.)
- 4. Lombard Town Centre

Key Messages

2022 Budget and Beyond

- The Village remains focused on providing excellent core services including public safety provided by Police and Fire Departments; road, sewer, and water maintenance from Public Works; building and code enforcement from Community Development, and responsible long-term financial planning from the Finance Department.
- It is a common misconception that the majority of property taxes go to the Village. The Village of Lombard receives 7.50% percent of property tax dollars, or 7.50 cents of each property tax dollar paid.
- The Village is able to raise property taxes by up to 5% each year or Consumer Price Index plus new growth (whichever is lesser) without a referendum. The annual increase funds public services from police, fire, community development, public works, finance and governance. Despite facing serious financial challenges, the Village does not wish to cause undue burden on tax payers and will be opting for a 3.74% increase, which translates to an increase of approximately \$7.30 for the owner of a \$300,000 home.
- The Village receives 33% of its budget from food, beverage, and sales tax combined.
- Combined wages and benefits (pensions, health insurance, Social Security/Medicare and life insurance) make up 77% of all General Fund operating expenses.
- The Village has been taking significant steps to help close a long-term budget deficit for several years. This deficit is caused by increased costs related to unfunded State mandates, rising costs of pensions, worker's compensation costs, and general inflationary increases, all of which are beyond the Village's control.
- The projected General Fund revenues over expenses for 2022 is \$895,793. This is the first time since 2009 that the Village has a positive projection.
 - Investments for the pension funds have done well for the past few years.
 However, a decrease in investment earnings will cause a spike in the required

- funding for Pensions and/or Liabilities, which will reduce funding available for the Corporate property tax levy.
- The Village will save approximately \$455,213 in the General Fund in 2022 due to 3 full-time (2 police officers/1 firefighter) and 5 part-time vacated positions that have been frozen since the beginning of 2020 or earlier.

Village Action to Face COVID-19 Impacts:

The Lombard Village Board and staff remains committed to facing budget challenges head on. Some of the action taken to help offset Lombard's long-term budget deficit and additional deficits caused by COVID-19 include the following:

- The FY 2022 Hotel/Motel (H/M) Fund expenses total \$1,618,460 compared to the projected revenues of \$951,620. Due to the slow rebound of business and personal travel, the projected FY 2022 H/M Fund balance is -\$378K and falls to -\$1.1M in 2023.
- The Village received \$3,011,368.16 on 8/17/2021 in American Rescue Plan Act (ARPA) funding and is expected to receive an additional \$3,011,368.16 in 2022. The Board provided direction to staff to report the \$6,022,736.31 allocated to the Village of Lombard as lost revenue and to submit eligible expenses related to public safety salaries. This approach meets the U.S. Treasury Department reporting requirements.
- Staff presented various options to the Board for the allocation of a projected \$5,311,368 of funds available from the following:
 - Sale of 101 S Main \$1M
 - Savings from public safety salaries \$3,011,368.16
 - Anticipated YE 2021 Revenues over Expenses \$1.3M

The consensus of the Village Board is to allocate \$700,000 to both the Building Fund and Pension Stabilization Fund; \$1,000,000 to the Hotel/Motel Fund for reserve stabilization; \$300,000 for Hotel Tourism Grants/Support; and \$2,611,368 to the proposed Economic Development Reserve Fund.

Water Rate Increase for 2022:

Effective January 1, 2022, the Water and Sewer Rate will increase \$0.40 per 1,000 gallons of water used. At that time, the cost of 1,000 gallons of water used will be \$16.10. Overall, for the average residential customer that uses 5,000 gallons/month (73% of Lombard water customers), the increase will cost an extra \$2 per month. Staff will continue to review the Water & Sewer rate annually and recommend adjustments as needed.

Resident Property Tax Implications from York Township

The Village has been notified by York Township of potential residential property tax implications, resulting from a reduced commercial tax base due to COVID-19 impacts.

• As a result of COVID-19 and prolonged economic impacts, the overall commercial tax base has declined. The York Township Assessor has identified that this may result in

higher tax rates for individual homeowners and property owners.

- The York Township Assessor's Office determines the tax burden for most Lombard residential properties (not the Village of Lombard). In response to a negatively impacted tax base, the Assessor's Office has shared that they anticipate the potential of increased property tax impacts upon residential properties.
- Tax bills are based on two factors including:
 - 1. The equalized assessed value (EAV) of your property, and;
 - 2. The amount of money your local taxing districts require to operate during the coming year.
- This potential decline in the commercial tax base could mean higher tax amounts for residential property owners.



2022 Budget FAQ

How was the Village's 2022 Budget created?

The 2022 Budget planning process began in January 2021 and included extensive work by staff and committees before being considered by the Village Board. The process included a Public Works and Environmental Concerns Committee meeting to review the 2022-2031 Capital Improvement Program, five meetings with the Finance and Administration Committee to discuss the Fiscal Year 2022 budget and provide recommendation to the Board of Trustees, and a Village Board of Trustees budget workshop to review the 2022 proposed budget.

What is the Village's 2022 Budget?

The 2022 budget projects Village revenues in all funds to total \$104,563,250 with overall expenditures to total \$98,384,642. The overall proposed 2022 Budget provides funding for day-to-day operations and maintenance, grants, insurance, pensions, legal obligations, fleet, water and sewer operations, facilities and infrastructure (capital improvement program budget). The portion of the Village of Lombard's budget for day-to-day operating and maintenance costs is called the General Fund Budget.

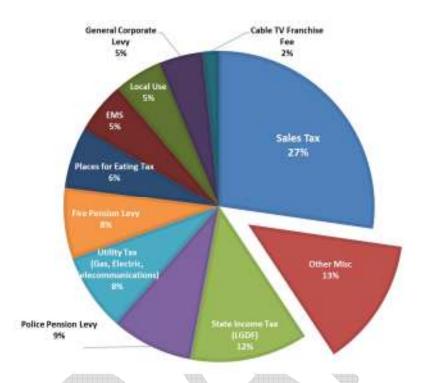
Both the Proposed 2022 Budget and 2022-2031 Capital Improvement Plan are available at www.villageoflombard.org/budget.

2022 General Fund Budget

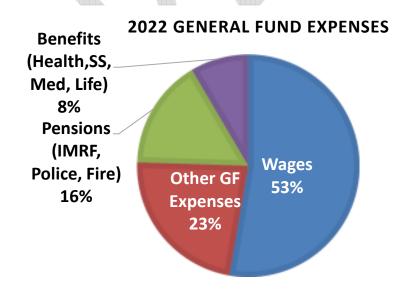
The General Fund dollars are used to support core services that include public safety provided by Police and Fire Departments; building and code enforcement from Community Development; responsible administrative oversight; and roads, forestry and infrastructure maintenance from Public Works.

- Revenues of \$38,928,410 are projected to increase \$2,592,680 (7.14%) compared to the 2021 approved budget of \$36,335,730. The 2022 revenue growth is skewed in comparison to the 2021 Amended Budget which was impacted by the pandemic.
- Expenses of \$38,032,617 are projected to increase \$1,158,080 (3.14%) compared to the 2021 approved budget of \$36,874,537.
- The projected revenues over expenses for 2022 is \$895,793. This is the first time since 2009 that the Village has a positive projection.
- The Village will save approximately \$455,213 in the General Fund in 2022 due to 3 full-time (2 police officers/1 firefighter) and 5 part-time vacated positions that have been frozen since the beginning of 2020 or earlier.
- The charts on the following page provide an overview of both the 2022 General Fund Expenses and Projected Revenues.

Top 10 General Fund 2022 Revenues & Expenses



The Top 10 General Fund revenues account for 86.61% of all General Fund revenue sources.



Combined wages and benefits (pensions, health insurance, Social Security/Medicare and life insurance) make up 77% of all General Fund operating expenses.

What are the major budget concerns for the future?

The Village remains cautiously pessimistic about the future due to retail trends, the potential exit of large sales tax producers, and large state mandated pension obligations.

- Sales Tax, which is 27% of the revenue for the General Fund, has not kept pace with inflation. The dollar had an average inflation rate of 2.28% per year between 1999 and today, producing a cumulative price increase of 64.21%.
- In 1999, Sales Tax revenue totaled \$10,904,272 which is equivalent in purchasing power to about \$17,905,456.05 today, an increase of \$7,001,184.05 over 22 years. The FY 2022 Sales Tax is projected to be \$10,955,840 an increase of \$51,568 or 0%.
- The Village was notified that three large sales tax producers are considering moving their business to other municipalities. Therefore, staff may project a negative Sales Tax revenue projection (compared to 0%) for future budgets.
- Finally, investments for the pension funds have done well for the past few years. However, a decrease in investment earnings will cause a spike in the actuarial required funding for Pensions and/or Liabilities, which will reduce funding available for the Corporate property tax levy.

What is the Village going to do with the \$6,022,736.31 of Federal Stimulus funds?

The Village received \$3,011,368.16 on 8/17/2021 in American Rescue Plan Act (ARPA) funding and is expected to receive an additional \$3,011,368.16 in 2022. The Village Board held a Budget Workshop on September 27, 2021 and discussed the need to allocate additional funds in order to stabilize the Hotel/ Motel Fund due to COVID which caused a reduction in travel and large events at hotel properties.

The Board provided direction to staff to report the \$6,022,736.31 allocated to the Village of Lombard as lost revenue and to submit eligible expenses related to public safety salaries. This approach meets the U.S. Treasury Department reporting requirements.

How doe the Village plan to allocated 2021 anticipated savings and the remaining funds from the sale of 101 S. Main?

Finally, staff presented various options to the Board for the allocation of a projected \$5,311,368 of funds available from the following:

- Sale of 101 S Main \$1M
- Savings from public safety salaries \$3,011,368.16
- Anticipated YE 2021 Revenues over Expenses \$1.3M

The consensus of the Village Board is to allocate \$700,000 to both the Building Fund and Pension Stabilization Fund; \$1,000,000 to the Hotel/Motel Fund for reserve stabilization; \$300,000 for Hotel Tourism Grants/Support; and \$2,611,368 to the proposed Economic Development Reserve Fund.

Are My Property Taxes Going to Increase?

The Village is able to raise property taxes by up to 5% each year or Consumer Price Index plus new growth (whichever is lesser) without a referendum. The annual increase funds public services from police, fire, community development, public works, finance and governance. Despite facing serious financial challenges, the Village does not wish to cause undue burden on tax payers and will be opting for a 3.74% increase, which translates to an increase of approximately \$7.30 for the owner of a \$300,000 home. It is a common misconception that the majority of property taxes go to the Village. The Village of Lombard receives 7.50% percent of property tax dollars, or 7.50 cents of each property tax dollar paid.

In addition, The Village has been notified by York Township of potential residential property tax implications, resulting from a reduced commercial tax base due to COVID-19 impacts.

Reduced Tax Base due to COVID-19 Impacts

- As a result of COVID-19 and prolonged economic impacts, the overall commercial tax base has declined. The York Township Assessor has identified that this may result in higher tax rates for individual homeowners and property owners.
- The York Township Assessor's Office determines the tax burden for most Lombard residential properties (not the Village of Lombard). In response to a negatively impacted tax base, the Assessor's Office has shared that they anticipate the potential of increased property tax impacts upon residential properties.
- Tax bills are based on two factors including:
 - 1. The equalized assessed value (EAV) of your property, and;
 - 2. The amount of money your local taxing districts require to operate during the coming year.
- This potential decline in the commercial tax base could mean higher tax amounts for residential property owners.

What is the Water Rate Increase for 2022?

Effective January 1, 2022, the Water and Sewer Rate will increase \$0.40 per 1,000 gallons of water used. At that time, the cost of 1,000 gallons of water used will be \$16.10. Overall, for the average residential customer that uses 5,000 gallons/month (73% of Lombard water customers), the increase will cost an extra \$2 per month.

You said that increases are required due to unfunded State mandates. What are those mandates?

According to the Illinois Municipal League (IML), "Members of the General Assembly consider dozens of proposals each year that would impose new unfunded state mandates on cities, villages and towns in Illinois. These mandates are passed and enacted as a matter of routine. This report compiles a list of mandates that affect municipal governments."

Please visit the village's website to view the report on unfunded state mandates that the Illinois Municipal League compiled, <u>2019 report of unfunded State mandates</u>.

Where can I find more information or provide my feedback?

If you would like more information, please contact <u>finance@villageoflombard.org</u> or call (630)620-5910.

