

# Village of Lombard

*Village Hall  
255 East Wilson Ave.  
Lombard, IL 60148  
villageoflombard.org*



## Minutes

**Thursday, November 3, 2022**

**6:00 PM**

**Village Hall Board Room**

## **Village Board of Trustees**

*Village President Keith Giagnorio*

*Village Clerk Liz Brezinski*

*Trustees: Brian LaVaque, District One; Anthony Puccio, District Two;  
Bernie Dudek, District Three; Andrew Honig, District Four;  
Dan Militello, District Five; and Bob Bachner, District Six*

## I. Call to Order and Pledge of Allegiance

The regular meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, November 3, 2022 in the Board Room of the Lombard Village Hall was called to order at 6:00 p.m. by Village President Keith Giagnorio. Director of Public Works Carl Goldsmith led the Pledge of Allegiance.

## II. Roll Call

8 - Keith Giagnorio, Elizabeth Brezinski, Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner

Staff Present:  
Village Manager Scott Niehaus  
Director of Finance Tim Sexton  
Director of Community Development Bill Heniff  
Director of Public Works Carl Goldsmith  
Chief of Police Roy Newton  
Fire Chief Rick Sander  
Deputy Fire Chief Ray Kickert  
HR Director Kathy Dunne  
Village Attorney Jason Guisinger  
Assistant Village Attorney Jonathan Priest  
Assistant Village Manager Nicole Aranas  
Executive Coordinator Carol Bauer

## III. Public Hearings

[220345](#)

### **Public Hearing - Proposed FY 2023 Budget**

A Public Hearing for the purpose of hearing written and oral comments from the public concerning the proposed Village of Lombard Annual Budget for the Fiscal Year beginning January 1, 2023 and ending December 31, 2023.

The Public Hearing relative to the Proposed FY 2023 Village of Lombard budget for January 1, 2023 through December 31, 2023 was called to order by Village Attorney Jason Guisinger at 6:03 p.m. Mr. Guisinger noted as follows:

The Public Hearing is in regard to the Village's proposed January 1, 2023 to December 31, 2023 Budget.

The proposed Budget document has been available for inspection at Village Hall, and posted on the Village's website, since October 20, 2022.

Notice of the Budget Hearing was published in the Lombardian newspaper on October 21, 2022.

The process for the Budget Hearing will be as follows:

- a. Village Manager, Scott Niehaus, and Village Finance Director, Tim Sexton, will make a presentation relative to the proposed Budget.
- b. After the presentation is complete, the public will be allowed to make any comments, or ask any questions, related to the proposed budget.
- c. After the members of the public have made their comments and asked their questions, the members of the Village Board will be allowed to make any comments or ask any questions, relative to the proposed Budget.

Village Manager Scott Niehaus stated the proposed budget has been available for inspection and review at various locations including at the Village Hall and on the Village website, and information was contained in the Village E-news. Since October 1st, the Budget webpage had 138 views; since October 27th, the Budget News Item on home page had 77 page-views; since October 27th E-News including budget public hearing notice were opened by 1,628 subscribers;

Scott Niehaus reviewed the budget objectives that included financial stability, economic development, communication and community image, operational excellence and well-maintained infrastructure. The Village continued to allocate any revenues over expenditures to the two main priorities established by the Village Board with the Long-Range Financial Plan that was adopted in 2016 that includes funding for future building needs and paying down state-mandated pension liabilities.

Village Manager Scott Niehaus noted that the Village adopts a budget each year for the period of January 1st through December 31st of that particular calendar year. This proposed budget is for FY 2023. As proposed, the FY 2023 budget projects Village revenues in all funds totaling \$105,998,069, with overall expenditures totaling \$105,858,523. He further explained the budget process that includes a review of the proposed ten-year Capital Improvement Plan for 2023-2032 by the Public Works & Environmental Concerns Committee; the Finance & Administration Committee reviews the proposed budget; the Village Board holds a special workshop to review the proposed budget (September 26, 2022); and the proposed budget was published October 19, 2022. Tonight is the first reading of an ordinance that would adopt the proposed FY 2023 budget with the second reading of the ordinance scheduled for November 17, 2022.

Director of Finance Tim Sexton noted the General Fund dollars are used to support core services that include public safety provided by Police and Fire Departments; building and code enforcement by Community Development; responsible administrative oversight; and roads, forestry

and infrastructure by Public Works.

Revenues are projected to increase by 8.42% compared to 2022; and expenses are proposed to increase by 4.98% compared to 2022. An unstable economy creates concern over rising expenditures, falling revenues and overall uncertainty. The top ten General Fund revenues and top five General Fund expenses were reviewed. The Hotel/Motel Tax Fund was reviewed and it was noted that through June 2022, revenue is approximately \$1 million, 15.5% under budget and 50% less than the same period in 2019. The Water & Sewer Fund operating budget was also reviewed noting that revenues are projected to decrease \$888,441 (-4.93%) compared to 2022 and expenses are projected to increase \$348,220 (1.95%) compared to 2022.

Village Manager Scott Niehaus noted that the Village will need to remain watchful and flexible to respond to circumstances beyond the Village's control, such as the downturn in the general economy and impacts from the State of Illinois, as it works to address its financial issues. The Village will continue to work in identifying potential revenue enhancements; economic development; technology options; necessary building improvements and enhancements for public safety operations and communications. The Finance & Administration Committee did meet on October 24th and unanimously approved the proposed FY 2023 budget.

Trustee Andrew Honig, Chairperson of the Finance & Administration Committee, thanked the committees, the Board and the staff for their work in preparing the CIP and the budget.

**It was moved by Trustee Anthony Puccio, seconded by Trustee Andrew Honig, that the Public Hearing held on November 3, 2022 in the Board Room of the Lombard Village Hall relative to the proposed FY 2023 Village of Lombard budget be closed at 6:16 p.m.**

**Ayes: Trustees LaVaque, Puccio, Dudek, Honig, Militello and Bachner**

**Nays: None**

[220346](#)

**Public Hearing - Proposed Property Tax Increase for the Village of Lombard - This Public Hearing continued from November 3, 2022**

A Public Hearing for the purpose of hearing written or oral comments from the public concerning the proposed property tax levy increase of 7.26% for the Village of Lombard.

**A motion was made by Trustee Brian LaVaque, seconded by Trustee Bernie Dudek, that the Public Hearing relative to the proposed Property Tax Increase for the Village of Lombard be continued to November 17, 2022. The motion carried by the following vote:**

**Aye:** 6 - Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner

## IV. Public Participation

Peter Friedrich spoke about a group he referred to as "HSS".

## V. Approval of Minutes

**A motion was made by Trustee Dan Militello, seconded by Trustee Brian LaVaque, that the minutes of the regular meeting of October 20, 2022 be approved. The motion carried by the following vote:**

**Aye:** 6 - Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner

## VI. Committee Reports

### **Community Promotion & Tourism - Trustee Bernie Dudek, Chairperson**

Trustee Bernie Dudek, Chairperson of the Community Promotion & Tourism Committee, gave the following report:

The Community Promotions and Tourism Committee met last night. The committee reviewed and approved the 2023 Local Tourism Grant application documents, program guidelines, and call for projects. This grant program funds local events that support tourism and promote the Village as an overnight destination to no-resident visitors. The application forms will be available on the Village website and applications for new and returning grant programs will be accepted through January 6, 2023.

The Committee also recommended approval of our first two grant applications under the Local Hotel Relief Grant Program. The recommendations for supportive funding to the SureStay Plus by Best Western and Fairfield Inn & Suites through the grant program will come before the Board at an upcoming meeting.

Beth Marchetti of the DuPage Convention and Visitors Bureau provided a presentation and tourism update for the Committee. Director of Public Works Carl Goldsmith provided an overview of the Village's new SeeClickFix program.

The Community Promotions and Tourism Committee is actively looking for a Lombard resident to join our committee. Anyone interested in volunteering should visit the Village's website for more information.

### **Community Relations Committee - Trustee Dan Militello, Chairperson**

No report

**Economic/Community Development Committee - Trustee Anthony Puccio, Chairperson**

No report

**Finance & Administration Committee, Trustee Andrew Honig, Chairperson**

No report

**Public Safety & Transportation Committee - Trustee Brian LaVaque Chairperson**

Trustee Brian LaVaque, Chairperson of the Public Safety & Transportation Committee, reported the following:  
The committee met and reviewed Phase One of the feasibility study analysis and space needs assessment for the joint public safety facility expansion project. The committee also reviewed the traffic study for Westmore and Washington.

**Public Works & Environmental Concerns Committee - Trustee Bob Bachner, Chairperson**

No report

**Board of Local Improvements - Trustee Bob Bachner, President**

No report

**Lombard Historic Preservation Commission - Village Clerk Liz Brezinski**

No report

**VII. Village Manager/Village Board/Village Clerk Comments**

Village President Keith Giagnorio asked residents to help the Village by removing any leaves and twigs from the sewer drains in streets to help prevent flooding in the event of rain. He noted the changing temperatures causing leaves to be slippery and asked motorists to be cautious. He also reminded residents to vote on Tuesday.

Village Clerk Liz Brezinski read the following announcements:  
The Lombard Fire Department 21st annual toy drive kicked off on November 1st. Help families in need by donating new, unwrapped toys and baby supplies at the Fire Stations, Village Hall and community locations participating in the toy drive. The Toy Drive culminates on Saturday, December 10th with the Toy Parade beginning at 10:30 am

from Fire Station 45 down Main Street to Glenbard East High School. Donations will also be accepted along the parade route.

Get a head start on holiday shopping at the Christmas Mart Saturday, November 5th from 9:00 am until 2:00 pm. Shop for unique gifts from over 100 artists, crafters and vendors at the Historical Society Emporium, as well as the churches on Maple between Main and Elizabeth.

Compost your pumpkins at the Pumpkin Smash event Saturday, November 5th from 9:00 am until noon at the Lombard Common Park next to Paradise Bay.

Daylight savings time ends this weekend. Don't forget to turn your clocks back one hour. And it is a good time to also change batteries in your smoke and fire detectors.

The Village's free leaf collection program begins November 7th and runs through December 16th. Residents may place an unlimited amount of paper bags containing only leaves at the curb on the regular trash pick-up day. Yard waste stickers are required for any bundled brush or for trash cans filled with yard waste and/or twigs.

With trees shedding their leaves, residents are asked to help clear the leaves and debris from storm drain inlets in front of their houses which can help prevent street flooding. As a reminder, raking or blowing leaves or grass into the street is a violation of Village Code.

The Veterans Day ceremony will be held at 11:00 am on November 11th at Lombard Common Park's Sunken Garden. Please join us to honor our Veterans who have selflessly placed their lives on the line to protect our freedom. Thank a Veteran for his or her service.

The Fall Blood Drive which recognizes and honors our Veterans and remembers Village President Bill Mueller will be held on Tuesday, November 15 at Yorktown from 8:00 am until 1:00 pm and at the First Church, Main and Maple, from 1:30 pm to 7:00 pm. Be a hero - donate blood.

For additional information on events in the community as well as information on all Village services, please check the Village website at [www.villageoflombard.org](http://www.villageoflombard.org).

## VIII Consent Agenda

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Chief of Police Roy Newton noted the transfer agreement on the agenda will allow for retired Police Canine Thor to be transferred to a larger facility that will be more suited for the care and placement of Thor.

## Payroll/Accounts Payable

- A. [220347](#)      **Approval of Accounts Payable**  
For the period ending October 21, 2022 in the amount of \$471,074.03.  
This Payroll/Accounts Payable was approved on the Consent Agenda
- B. [220350](#)      **Approval of Village Payroll**  
For the period ending October 22, 2022 in the amount of \$884,206.41.  
This Payroll/Accounts Payable was approved on the Consent Agenda
- C. [220351](#)      **Approval of Accounts Payable**  
For the period ending October 28, 2022 in the amount of \$2,101,008.32.  
This Payroll/Accounts Payable was approved on the Consent Agenda

### **Ordinances on First Reading (Waiver of First Requested)**

- D-1. [220268](#)      **Approval of Assignment and Assumption Agreement Regarding Transfer of Ownership - Retired K9 Thor**  
Ordinance approving an Assignment and Assumption Agreement between the Village of Lombard, Patriot K9 Rescue, Inc., and Warrior Dog Foundation CFC# 34063 in regards to the transfer of ownership of Police K9 Thor post-retirement, as authorized under the Police Dog Retirement Act.  
  
Enactment No: Ordinance 8096
- D. [220343](#)      **Village Equipment to be Declared Surplus**  
Ordinance approving the request of the IT and Police Departments to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the ordinance, as these items have extended beyond their useful life or are obsolete to include:  
From IT: nineteen (19) Dell monitors; one (1) Lexmark 4063-230 printer; one HP 400 printer; one (1) HP CM2320 printer; one (1) Dell 7700 Full HD projector and one Dell 780 desktop computer; to be sold, recycled or donated;  
From Police: six (6) maroon office chairs, Hon brand; three (3) green fixed leg chairs, unknown manufacturer; one (1) large whiteboard, Marsh Manufacturing; one (1) Sharp Carousel microwave, serial#100-705; one (1) Maytag refrigerator, serial #MTB2456AE; one (1) wooden bookshelf with 4 shelves, unknown manufacturer; one (1) wooden office desk with drawers, unknown manufacturer; one (1) six drawer cabinet with drawers, unknown manufacturer; one (1) Honeywell stand fan, unknown serial number; one (1) beige cloth with metal frame loveseat, unknown manufacturer; one (1) beige cloth with metal frame couch, unknown manufacturer; one (1) wooden coffee table with glass top, unknown manufacturer; one (1) wooden end table with glass top, unknown



manufacturer; one (1) brass colored table lamp with shade, unknown manufacturer; one (1) grey leather and wood fixed leg chair, unknown manufacturer; three (3) miscellaneous framed pictures, unknown manufacturer;

**This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda**

Enactment No: Ordinance 8097

- E. [220348](#) **Amending Title XI, Chapter 112, Section 112.13(A) of the Lombard Village Code - Alcoholic Beverages**  
Ordinance increasing the number of authorized licenses in the Class "A/B-I" liquor license category by one and granting a Class "A/B-I" liquor license to Egg House, LLC d/b/a Egg House, located at 2 W. St. Charles Road. (DISTRICT #1)  
**This Ordinance was waived of first reading and passed on second reading with suspension of the rules on the Consent Agenda**  
Enactment No: Ordinance 8098

### Other Ordinances on First Reading

- F. [220338](#) **PC 22-25 Text Amendments to the Zoning Ordinance - Cultural Facilities and Institutions**  
The Plan Commission submits its recommendation to approve an Ordinance for text amendments to Chapter 155 of the Village Code (the Zoning Ordinance), and any other relevant sections for clarity and consistency, as it pertains to cultural facilities and institutions in the following Districts: B1 Limited Neighborhood Shopping District; B2 General Neighborhood Shopping District; B3 Community Shopping District; B4 Corridor Commercial District; Roosevelt Road Corridor B4A District; B5 Central Business District; and B5A Downtown Perimeter District. (DISTRICTS - ALL)  
**This Ordinance was passed on first reading on the Consent Agenda**

### Ordinances on Second Reading

- G. [220290](#) **PC 22-23: Text Amendments to Chapter 155 of Village Code (the Zoning Ordinance) pertaining to permitted and conditional uses.**  
The Plan Commission submits its recommendation to approve comprehensive text amendments to Chapter 155 of the Village Code (the Zoning Ordinance), and any other relevant sections for clarity and consistency. Said section and subsection amendments include the following:  
1. Amending Chapter 155 of Village Code as it pertains to permitted and conditional uses in the following Districts: O Office District; B1 Limited

Neighborhood Shopping District; B2 General Neighborhood Shopping District; B3 Community Shopping District; B4 Corridor Commercial District; Roosevelt Road Corridor B4A District; B5 Central Business District; B5A Downtown Perimeter District; and I Limited Industrial District. Proposed changes affect uses related to retail uses, personal care services, banquet halls, banks and financial institutions, tattoo studios, clubs and lodges, animal care services, laboratories, and recategorization and removal of obsolete uses.

2. Amending Section 155.802 as it pertains to definitions for the following terms: "Amusement devices;" "Laboratories: medical, dental, and support;" and "Laboratories: research and testing." (DISTRICTS - ALL)

**This Ordinance was passed on second reading on the Consent Agenda**

Enactment No: Ordinance 8099

**Resolutions**

- H. [220340](#) **FY2022 Sewer Lateral Lining Program Final Change Order No. 1**  
Reflecting a net decrease of \$13,400.00 to the contract with Performance Pipelining of Ottawa, IL. This change order is due to a reduction in quantities from the original contract. (DISTRICTS - ALL)

**This Resolution was adopted on the Consent Agenda**

Enactment No: R 46-22

**Approval of the Consent Agenda**

**A motion was made by Trustee Andrew Honig , seconded by Trustee Bob Bachner, to Approve the Consent Agenda The motion carried by the following vote**

**Aye:** 6 - Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner

**Other Matters**

**IX. Items for Separate Action**

**Ordinances on First Reading (Waiver of First Requested)**

**Other Ordinances on First Reading**

- A. [220287](#) **Budget Ordinance for Fiscal Year 2023**  
Ordinance adopting the FY 2023 Annual Budget for the Village of Lombard in the amount of \$105,858,523.00 for the period January 1, 2023 through December 31, 2023.

A motion was made by Trustee Brian LaVaque, seconded by Trustee Andrew Honig, that the Ordinance approving the proposed budget for the Village of Lombard for January 1, 2023 through December 31, 2023 in the amount of \$105,858,523 be passed on first reading. The motion carried by the following vote:

**Aye:** 6 - Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner

**B.**     [220288](#)

**Ordinance Providing for the Levy and Assessment of Taxes for the Fiscal Year beginning January 1, 2022 and ending December 31, 2022 for the Village of Lombard - This matter continued from Village Board meeting of November 3, 2022**

Providing for the levy and assessment of taxes for the fiscal year beginning January 1, 2022 and ending December 31, 2022 in the amount of \$11,307,018.00. For the owner of a \$300,000 house, the increase will be \$27.41. The Finance and Administration Committee voted unanimously to recommend the statutorily permissible 2022 tax levy to the President and the Board of Trustees.

A motion was made by Trustee Anthony Puccio, seconded by Trustee Dan Militello, that the Ordinance providing for the levy and assessment of taxes for the Fiscal Year beginning January 1, 2022 and ending December 31, 2022 for the Village of Lombard be continued to November 17, 2022. The motion carried by the following vote:

**Aye:** 6 - Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner

## **Ordinances on Second Reading**

### **Resolutions**

### **Other Matters**

## **X. Agenda Items for Discussion**

## **XI. Executive Session**

A motion was made by Trustee Bob Bachner, seconded by Trustee Bernie Dudek, that the regular meeting of the President and Board of Trustees held November 3, 2022 in the Board Room of the Lombard Village Hall be recessed to Executive Session at 6:35 p.m. for the purpose of discussion of Collective Negotiating Matters. The motion carried by the following vote:

**Aye:** 6 - Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner

## **XII. Reconvene**

The recessed regular meeting of the President and Board of Trustees of

the Village of Lombard held on Thursday, November 3, 2022 in the Board Room of the Lombard Village Hall was called to order at 6:47 p.m. by Village President Keith Giagnorio.

- 8 - Keith Giagnorio, Elizabeth Brezinski, Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner

## **XIII Adjournment**

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**A motion was made by Trustee Brian LaVaque, seconded by Trustee Bob Bachner, that the regular meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, November 3, 2022 in the Board Room of the Lombard Village Board be adjourned at 6:48 p.m. The motion carried by the following vote:**

- Aye:** 6 - Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner