

Village of Lombard

*Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org*



Minutes

Monday, September 26, 2022

3:00 PM

Lorraine G. Gerhardt Community Room

Special Meeting Board of Trustees

*Village President Keith Giagnorio,
Village Clerk Liz Brezinski
Trustee Brian LaVaque, Trustee Anthony Puccio,
Trustee Bernie Dudek, Trustee Andrew Honig,
Trustee Dan Militello and Trustee Bob Bachner*

I Call to Order

Village President Keith Giagnorio called the Special Meeting of the President and Board of Trustees of the Village of Lombard to order at 3:03 p.m. Thursday, September 26, 2022 in the Community Room of the Lombard Village Hall.

II Pledge of Allegiance

Director of Public Works Carl Goldsmith ledge the Pledge of Allegiance.

III Roll Call

Present 8 - Keith Giagnorio, Elizabeth Brezinski, Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner

Trustee Bernie Dudek arrived at 4:55 p.m.

Staff Present:

Village Manager Scott Niehaus
Director of Finance Tim Sexton
Assistant Director of Finance Rhonda Heabel
Director of Community Development Bill Heniff
Director of Building/Code Enforcement Keith Steiskal
Private Engineer Jeff Tomasek
Director of Public Works Carl Goldsmith
Assistant Director of Public Works Dave Gorman
Operations Superintendent Tom Ellis
Utilities Superintendent Brian Jack
Chief of Police Roy Newton
Deputy Chief Tom Wirsing
Deputy Chief Joe Grage
Lt. Jim Kohl
Fire Chief Rick Sander
Deputy Fire Chief Ray Kickert
Assistant Village Manager Nicole Aranas
HR Director Kathy Dunne
Communications Coordinator Stephanie Calvillo
EMA Coordinator Jim Arie
Executive Coordinator Carol Bauer

IV Public Participation

V Agenda

220302 General Fund Revenue & Expenditure Overview

Trustee Andrew Honig thanked the staff for their work in preparing the proposed budget and thanked the Village Board for the opportunity to review the proposed FY 2023 budget. He noted the budget was developed based on the Strategic Plan goals and objectives. Village Manager Scott Niehaus noted the theme for the proposed budget was to stay on course and focus on monitoring spending as well as looking at options for additional revenue sources. He reviewed the long range plan for the Village; the Waterfall; and major revenue increases in 2022.

Director of Finance Tim Sexton reviewed the FY 2023 revenue and expenditure assumptions; the top FY 2023 General Fund revenues; the top FY 2023 General Fund expenditures with health insurance rising costs as #1;

Village Manager Scott Niehaus noted the proposed merit increase for employees was 3% with a 2% merit pool.

Director of Finance Tim Sexton reviewed the proposed wages, pensions and benefits for FY 2023.

It was noted that revenue streams have surged and far exceeded projected figures over the past year and a half equaling a \$2.4 million surplus.

220303 Department Budget Presentations

Assistant Village Manager Nicole Aranas provided an overview of the proposed budget for the Legislative and Executive Departments including the FY 2023 budget requests; significant increases/decreases; and challenges. She noted that two part-time positions were being eliminated and a new full-time position was being created to assist in the Records and Village Clerk's office. She also noted that fees were included for Board of Fire and Police Commissioners testing. Challenges included controlling expenses to manage future deficits and address lost revenue. Village staff will continue to adopt, communicate and implement Strategic Plan.

Director of Finance Tim Sexton provided an overview of the proposed

budget for the Finance Department including the FY 2023 budget request; significant increases/decreases; and challenges. He noted the overall increase in the budget is approximately 1%. Challenges include reducing expenses to prevent future deficits; cyber-security continuing to provide excellent financial services.

Director of Community Development Bill Heniff provided an overview of the proposed budget for the Community Development Department including the FY 2023 budget request; significant increases/decreases; and challenges. He noted there was an 8.86% increase over FY 2022 expenses. Building inspections increase of \$59,000 is a development-driven cost expense. Private engineering increased \$67,000. Challenges include technology and the labor force.

Chief of Police Roy Newton provided an overview of the proposed budget for the Police Department including the FY 2023 budget request; significant increases/decreases; and challenges. Overall increase is 1.85%. Largest increase is in patrol services including adding one CSO position and one LPR (license plate reader) camera. Challenges include an aging facility (43 years old), staffing at full capacity; staying up-to-date with training and regulations with police reform; the Police Academy will be two weeks longer in 2023; Police Department saw a 1/3 turnover in three years.

Fire Chief Rick Sander provided an overview of the proposed budget for the Fire Department including the FY 2023 budget request; significant increases/decreases; and challenges. Overall increase is 7%. Spoke about Pension Fund; and fees associated with workers compensation. Challenges include increasing call volume and allocating resources; recruitment and hiring diverse and qualified FF/Paramedics; supply chain shortages with PPE gear and vehicles; turn-out gear has risen from \$3,500 to \$7,000 to \$8,000 and can take a year to receive; vehicle cost has risen 14% this year and is anticipated to rise another 7% on a \$600,000 truck.

Director of Public Works Carl Goldsmith provided an overview of the proposed budget for the Public Works Department including the FY 2023 budget request; significant increases/decreases; and challenges. Overall increase is 2.39%. A large increase in Water & Sewer fund the cost of energy; Lake Michigan water; fuel. Fleet Services increase of \$200,000 for fuel and vehicle parts and supplies. Challenges include supply chain shortages; aging facilities; fleet services facility project continuous operation during expansion project.

220304 Water & Sewer Operations & Maintenance Fund Overview

Director of Finance Tim Sexton reviewed the Water & Sewer Operation and Maintenance Fund and rate increases.

In 2019 an O&M five-year plan was adopted; water sales are trending down faster than anticipated; 2/3 expenses are for the purchase and treatment of water; hotels have lost revenue; residents are purchasing energy-efficient appliances; leak alerts system.

220305 FY 2023-2032 Capital Improvement Program Overview

Director of Public Works Carl Goldsmith reviewed the proposed FY 2023 to 2032 Capital Improvement Plan for the Village.

The Village continues to track use of the parking/commuter lots (only about 30% full); may shut down some parking/commuter lots to reduce plowing/salting expenses; employees being in the office five days per week routine has not returned since COVID;

The following were reviewed: 2023 revenue projections; Strategic Plan/priorities; Rebuild Illinois Capital Bill; Rebuild Illinois projects; the 2023 to 2032 CIP proposed at \$157,020,900; non-home rule sales tax subsidy; 2023 CIP funding; proposed FY 2023 CIP expenditures; reviewed proposed FY 2023 CIP projects.

220306 Policy Considerations

Village Manager Scott Niehaus spoke about the use of 2022 ARPA funds.

Trustee Dudek arrived at 4:55 p.m.

Director of Finance Tim Sexton noted that the Village has seen an explosion in inflation that we have not seen.

The following policy considerations were reviewed as follows:

- (1) confirming the use of ARPA Funds - Board is in agreement to continue with established plan;
- (2) long-range plan waterfall policy - continue with established plan;

The Village will look to the future:

- (1) future anticipated revenues;

(2) advocacy for revenue flexibility;

(3) statutorily permissible tax levy;

The Board was in agreement that the Village should take the tax levy even though there is a surplus in the budget at this time.

VI Adjournment

A motion was made by Trustee Andrew Honig, seconded by Trustee Dan Militello, that the Special Meeting of the President and Board of Trustees of the Village of Lombard held on Thursday, September 26, 2022 in the Community Room of the Lombard Village Hall be adjourned at 5:50 p.m. The motion carried by the following vote:

Aye: 6 - Brian LaVaque, Anthony Puccio, Bernie Dudek, Andrew Honig, Dan Militello, and Bob Bachner