

Village of Lombard

*Village Hall
255 East Wilson Ave.
Lombard, IL 60148
villageoflombard.org*



Meeting Minutes

Tuesday, February 23, 2010

7:00 PM

**This is a Special Meeting in lieu of the Regular Meeting normally
held on this date at 7:00 a.m.
Village Hall Board Room, 255 E. Wilson Ave.**

Board of Fire and Police Commissioners

*Commissioners William Dunne, Thomas M. Rachubinski
& Kenneth M. Florey*

A. Call to Order and Roll Call of Members

The Tuesday, February 23, 2010, Special Meeting of the Lombard Board of Fire and Police Commissioners convened at 7:02 p.m. in the Village Hall Board Room, 255 East Wilson Avenue, Lombard, Illinois.

Present:

*William Dunne - Chairman
Thomas Rachubinski - Vice Chairman
Kenneth Florey - Secretary (arrived at 7:03 p.m.)*

Guests:

*Chief Raymond J. Byrne - Police Department
Chief G. Edward Seagraves - Fire Department
Battalion Chief Michael Torrence - Fire Department
Battalion Chief Ronald Rakosnik - Fire Department
Kathleen Dunne - Human Resources Administrator - Village Hall
James Rhodes - Board Attorney*

B. Approval of Minutes

It was moved by Vice Chairman Rachubinski, seconded by Chairman Dunne, to approve the minutes from the Regular Meeting held on Tuesday, January 26, 2010. Motion carried.

It was moved by Vice Chairman Rachubinski, seconded by Secretary Florey, to approve the minutes from the Executive Session held on Tuesday, January 26, 2010. Motion carried.

C. Public Participation

None

D. Payment of Bills

The Board received the first installment of two from Stanard & Associates, Inc., covering Fire Battalion Chief Promotional Assessment Center, in the amount of \$4,125.

The Board received two invoices from Elmhurst Memorial Occupational Health Services, one in the amount of \$552 and one in the amount of \$20, covering medical tests for an entry-level firefighter.

The Board received an invoice from Advocate Occupational Health-Downers Grove Center, in the amount of \$1,596.50, covering medical testing for two police entry-level candidates.

The Board received a statement from the Illinois State Police, showing an ending balance in our account with them in the amount of \$2,069.50. This is a draw-down account.

The Board received an invoice from the Lombardian/Villa Park Review, in the amount of

\$33.25, covering publication of a Legal Notice on January 27, 2010.

The Board received an invoice from Klein, Thorpe and Jenkins, Ltd., in the amount of \$2,242, covering legal services rendered and expenses advanced through January 31, 2010.

Copies of overtime slips for secretary to the Board, Sue Beecham, were submitted for information purposes only. Her overtime will come from the Police Department's budget for the remainder of this fiscal year.

It was moved by Vice Chairman Rachubinski, seconded by Secretary Florey, to approve payment of the above invoices. Motion carried.

E. Chairperson's Report

Nothing to report

F. Vice Chairperson's Report

Nothing to report

G. Secretary's Report

Nothing to report

H. Correspondence

The Board received a copy of a memo of achievement from Chief Seagraves to Lieutenant Art Peters, for successfully completing PRINCIPLES OF FIRE PROTECTION: STRUCTURES AND SYSTEMS - FEBRUARY 1 THROUGH 12, 2010. This was noted by the Board and will be filed appropriately.

The Board received a copy of a memo of achievement from Chief Seagraves to Firefighter/Paramedic Juan Placencia for successfully completing the following classes: TECHNICAL RESCUE AWARENESS, HAZARDOUS MATERIALS AWARENESS, FIREFIGHTER II, and FIRE SERVICE VEHICLE OPERATOR. These were noted by the Board and will be filed appropriately.

The Board received copies of memos of achievement from Chief Seagraves to Firefighter/Paramedic Joseph Shark for successfully completing FIRE SERVICE VEHICLE OPERATOR and TECHNICAL RESCUE AWARENESS. These were noted by the Board and will be filed appropriately.

The Board received a copy of a memo of achievement from Chief Seagraves to Firefighter/Paramedic Nicholas Soprano for successfully completing FIREFIGHTER III. This was noted by the Board and will be filed appropriately.

The Board received a copy of a memo of achievement from Chief Seagraves to Firefighter/Paramedic Ken Welch for successfully completing IS-00703.a. This was noted by the Board and will be filed appropriately.

The Board received a written verbal reprimand from Lieutenants Ray Kickert and Paul

DiRienzo to a firefighter. This was noted by the Board and will be filed appropriately.

The Board received a copy of status report from College of DuPage on Recruit Officer Andrea Rider covering Examinations 1, 2, and 3. This was noted by the Board and will be filed appropriately.

The Board received a letter of appreciation from Chief Byrne to police front desk clerk, Janet Luberda, regarding Medical Case 10-0202-3978. This was noted by the Board.

The Board received new contact information for Association Attorney John C. Broihier with the Illinois Fire & Police Commissioners Association.

I. Unfinished Business

Battalion Chief Rakosnik reported Orientation for Entry-Level Firefighters went well at College of DuPage on February 15. Of the 471 applications submitted, 376 were cleared or completed Orientation. There were 95 no shows or incomplete applications. The Written Examination takes place on March 15 at College of DuPage. Oral interviews should take place some time mid-April, and then preference points submitted. The anticipated date for posting the final eligibility list is June 2. Chief Seagraves stated since the state of Illinois mandates we maintain current lists, we should continue with testing.

Battalion Chief Rakosnik said the eligibility list for battalion chiefs expires this year. Chief Seagraves mentioned that he anticipates eight to ten candidates will test for battalion chief, and that most of that testing involves an assessment center. The Chief reviewed the Board's Rules and Regulations and had no changes to recommend for the new testing.

Chief Byrne reported the promotional testing process is going well for police sergeants and lieutenants. The oral interview phase remains to be completed.

J. New Business

In response to a letter sent by Village Manager, David Hulseberg, to Chairman Dunne, the Chairman reviewed the Board's budget for this current fiscal year. He felt the main concern is the fact that money budgeted for legal fees is exhausted as a result of the number of special meetings held and the number of changes that were needed to the rules and regulations. He asked for suggestions on what the Board can do to keep expenses in check until the end of the fiscal year on May 31st.

Attorney Rhodes will email Chairman Dunne after a review of all past Board expenses. A discussion continued with suggestions from Chief Seagraves and Battalion Chief Rakosnik. Chairman Dunne will put a letter together to Village Manager, David Hulseberg, after all materials are gathered.

K. Other Business

The next meeting of the Lombard Board of Fire and Police Commissioners is scheduled for Tuesday, March 23, 2010, at 7:00 a.m.

L. Executive Session

It was moved by Chairman Dunne, seconded by Secretary Florey, to recess to Executive Session at 8:14 p.m. Motion carried.

M. Reconvene

The Special Meeting of the Lombard Board of Fire and Police Commissioners reconvened at 9:09 p.m.

Present:

William Dunne - Chairman

Thomas Rachubinski - Vice Chairman

Kenneth Florey - Secretary

It was moved by Secretary Florey, seconded by Vice Chairman Rachubinski, that the Board submit a letter to an entry-level firefighter candidate and that a cardiologist from the Village's health care provider review earlier medical tests performed on the candidate.

The Board agreed to postpone hiring of an additional entry-level firefighter candidate.

Due to the lateness of the hour and the time needed to devote to the subject matter, the Board agreed to reschedule the discussion/training for the police sergeant/lieutenant promotional oral interview process with Ms. Lory Special from Stanard and Associates to a special Board meeting on April 27, 2010, at 6:30 a.m. The oral interviews will take place some time in May, 2010.

N. Adjournment

It was moved by Secretary Florey, seconded by Vice Chairman Rachubinski, to adjourn the Special Meeting of the Lombard Board of Fire and Police Commissioners at 9:10 p.m. Motion carried.

Kenneth Florey, Secretary

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