

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

Resolution or Ordinance (Blue) Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES

FROM: Scott R. Niehaus, Village Manager

DATE : December 18, 2023 **(BOT) Date:** January 4, 2024

SUBJECT: Approval of Building Plan Review and Inspection Consultant
Services – B&F Construction Code Services

SUBMITTED BY: William J. Heniff, Director of Community Development 

BACKGROUND/POLICY IMPLICATIONS:

The Community Development Department generally utilizes a blend of in-house and third-party services to meet the building plan review and permit inspection demands required as part of the the construction approval process. In the past, B&F Construction Code Services, Inc. provided such services to meet demand.

Staff seeks concurrence from the Village Board for approval of a contractual services agreement with B&F for the remainder of 2023 and the 2024 calendar year. B&F has competently performed assigned inspection activities and approval of the this request would help ensure that the processes would remain unaffected. The agreement is based upon an hourly need basis.

Staff recommends that the Village Board of Trustees authorize the signature of the Village Manager on the attached agreement with B & F Construction Code Services, Inc. to perform selected plan review and inspection activities.

Fiscal Impact/Funding Source:

Review (as necessary)

Finance Director _____ Date _____
Village Manager  _____ Date 12/19/23