

VILLAGE OF LOMBARD
REQUEST FOR BOARD OF TRUSTEES ACTION
For Inclusion on Board Agenda

 X Resolution or Ordinance (Blue) X Waiver of First Requested
 Recommendations of Boards, Commissions & Committees (Green)
 Other Business (Pink)

TO : PRESIDENT AND BOARD OF TRUSTEES
FROM : Scott Niehaus, Village Manager
DATE : September 10, 2024 (BOT) September 19, 2024
SUBJECT : Equipment to be Declared Surplus
SUBMITTED BY: Tim Sexton, Director of Finance

BACKGROUND/POLICY IMPLICATIONS:

Village departments are requesting to sell and/or dispose of surplus equipment as more specifically detailed in Exhibit "A" attached to the Ordinance to be sold at auction, sold for scrap, or recycled as these items have extended beyond their useful life or are obsolete, to include: IT: four (4) Dell monitors; one (1) Pitney Bowes postage machine; one (1) Extron converter; one (1) Sony camera controller; one (1) Eclabs distribution amplifier; one (1) Videotek switcher; one (1) Extron distribution video amplifier; one (1) Kramer picture-in-picture inserter; one (1) Telex power supply; one (1) Analogway switcher mixer and logo inserter; two (2) Shure automatic microphone mixers; one (1) Panasonic digital AV mixer; one (1) AutoPatch projector; five (5) Sony video cameras; one (1) Compix inlay server; eight (8) camera stands; one (1) Panasonic digital AV mixer; two (2) Panasonic recorders; two (2) Panasonic mini TV screens; one (1) MixWizard mixer; one (1) Sony camera controller; miscellaneous cables; one (1) Asure mixer; one (1) Panasonic camcorder; Police Department: one (1) old metal shelving unit; eight (8) office chairs; eight (8) 6x3 folding tables; thirty (30) metal folding chairs; all to be recycled as all items are damaged; Finance: three (3) fabric office chairs to be recycled.

Fiscal Impact/Funding Source:

Review (as necessary):

Finance Director _____ Date _____
Village Manager Scott Niehaus Date 9/11/24

NOTE: All materials must be submitted to and approved by the Village Manager's Office by 12:00 noon, Wednesday, prior to the agenda distribution.

ORDINANCE NO.

**ORDINANCE AUTHORIZING THE SALE AND/OR DISPOSAL
OF MUNICIPAL OWNED PERSONAL PROPERTY**

WHEREAS, in the opinion of the Corporate Authorities of the Village of Lombard, it is no longer necessary or useful to or in the best interest for the Village of Lombard to retain the following described personal property:

See Exhibit "A" now owned by the Village of Lombard; and

WHEREAS, The Village routinely declares such type of personal property surplus and the best interest of the Village of Lombard will be served by its sale and/or disposal.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LOMBARD, DU PAGE COUNTY, ILLINOIS, as follows:

Section 1: Pursuant to 65 ILCS 5/11-76-4, the President and Board of Trustees find the following described property:

See Exhibit "A" now owned by the Village of Lombard is no longer necessary or useful to the Village of Lombard and the best interest of Lombard will be served by its sale and/or disposal.

Section 2: Pursuant to said 65 ILCS 5/11-76-4, the Village President and Clerk are hereby authorized and directed to sell and/or dispose of the aforementioned personal property now owned by the Village of Lombard.

Section 3: This ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Passed on first reading this _____ day of _____, 2024.

First reading waived by action of the Board of Trustees this _____ day of _____, 2024.

Passed on second reading this _____ day of _____, 2024, pursuant to a roll call vote as follows:

Ayes:

Nays:

Absent:

Approved by me this _____ day of _____, 2024.

ATTEST:

Keith T. Giagnorio
Village President

Elizabeth Brezinski
Village Clerk

Ordinance surplus equipment

ATTACHMENT A

IT

Manufacturer	Device Type	Model	Serial Number	Comment
Dell	Monitor	1703FPT	CN02Y315716184A2AEL2	donation
Dell	Monitor	P2011ht	CN0YR64P7444518IDHEL	donation
Dell	Monitor	P2011ht	CN0YR64P7444518IDHRL	donation
Dell	Monitor	1703PS	CN01Y311476063CFAJ45	donation
Pitney Bowes	Postage Machine	6CF1	1001509	Scrap
Extron	Converter	VSC500	A01VL1LE16344W010610839	
Sony	Camera Controller	RM-BR300	1052060	
Eclabs	Distribution Amplifier	Model 400		
Videotek	Switcher	TVM-621	080001407	
Extron	Distribution Video Amplifier		09913941JDS	
Kramer	Picture in Picture Inserter	PIP-400	01120876693	
Telex	Power Supply	PS-2L	CG499892	
Analogway	Switcher Mixer & Logo Inserter	Octo-FX2	AJ146	
Shure	Automatic Microphone Mixer	SCM810	00023421094	
Shure	Automatic Microphone Mixer	SCM810	00023532427	
Panasonic	Digital AV Mixer	WJ-MX50A	86A00320	
AutoPatch		Precis Series	4537900081263211A11106	
	Projector	P30	806013	
Sony	Video Camera	EVI-D70	205021	
Sony	Video Camera	EVI-D70	202937	
Sony	Video Camera	EVI-D70	204770	
Sony	Video Camera	EVI-D70	204807	
Sony	Video Camera	EVI-D70	1051553	
Compix	Inlay Server	ConverG1 SD SDI	EE00660C1SDA291	
	Camera Stand			
	Camera Stand			
	Camera Stand			
	Camera Stand			
	Camera Stand			
	Camera Stand			
	Camera Stand			
	Camera Stand			
Panasonic	Digital AV Mixer	WJ-MX30	86A00320	
Panasonic	Recorder	SVHS-456		
Panasonic	Recorder	SVHS-456		
Panasonic	Mini TV Screen			
Panasonic	Mini TV Screen			
Mix Wizard	Mixer	WZ14.4.2	W1442120017289	
Sony	Camera Controller	RM-BR300	101587	
	miscellaneous cables	AMS 8000		
Asure	Mixer	Mixer		
Panasonic	Camcorder	WVF-200		

POLICE

1 old metal
shelving unit
8 office chairs
8 6x3 folding
tables
30 metal
folding chairs

scrap
scrap
scrap
scrap

FINANCE

3 fabric office
chairs

scrap

Bauer, Carol

From: Balsitis, Tom
Sent: Wednesday, August 14, 2024 8:24 AM
To: Bauer, Carol
Subject: Surplus Items

Hi Carol !

Its surplus time for us again.....

I have the following items for surplus:

Old Metal Shelving Unit	Damaged/Disposal-Recycle
8 Office Chairs	Damaged/Disposal
8 6X3 Folding Tables	Damaged Disposal
30 Metal Folding Chairs	Damaged/Disposal-Recycle

That's it for now !

Thank you!

Tom
Sergeant Tom Balsitis 772
Lombard Police Department
Administrative/Traffic Supervisor
DCFITF - Certified Fire and Arson Investigator
235 E Wilson
Lombard, IL 60148
630-873-4689 Desk
630-873-4400 Main
balsitist@villageoflombard.org

Bauer, Carol

From: Gargano, Scott
Sent: Wednesday, September 11, 2024 10:34 AM
To: Bauer, Carol
Subject: Office Chairs for Surplus
Attachments: 1000000717.jpg; 1000000716.jpg

Hi Carol,

I have three very old office chairs to be recycled. Can you please add them for surplus? I will dispose after approval from the Board. Please let me know if you have any questions.

Thank you,

Scott



Scott Gargano

Business Process Manager
Village of Lombard
255 E. Wilson Ave. Lombard, IL 60148
Phone: (630) 873-4733

Sign up for our WaterSmart Portal where you can view water usage and get leak alerts.

Email: garganos@villageoflombard.org

Web: www.villageoflombard.org

NOT TO BE REMOVED
EXCEPT BY THE CONSUMER

ALL NEW MATERIAL CONSISTING OF

POLYURETHANE FOAM 100%

REG. NO. VA. 1370-(TN.)

Certification
is made by
the manufac-
turer that
the materials
in this
article are
described in
accordance
with Law.

MADE BY

ALLSTEEL

AURORA, ILLINOIS 60507

Manufactured in Jackson, Tennessee

Date of Delivery 118-922

